

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, November 20, 2024
6:00PM - Auditorium
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:02PM, followed by the Pledge of Allegiance.

Present: Jennifer L. Vinski, President; Jo Ann Comfort, Vice President; Trustees: Kathleen McClelland, Markanthy Verzosa, Angela Chmielewski, Nicole DeCatri Zabala; Dr. Mary T. Kelly, Superintendent of Schools; Michael Cox, Principal; Brianna Covais, Special Education; Tammy A Cavanaugh District Clerk

Excused: Carla Lille, Trustee; Dr. Peter Daly, Interim School Business Administrator

Counsel: Michael G. Vigliotta, Esq. of Volz & Vigliotta, LLC

Guest: Connor Flanagan, Executive Director of the Bridgehampton Museum

Staff: Caitlin Hansen, Marie Bouzos Reilly, Julianna Martins

Press: Denis Hartnett, *The East Hampton Star*

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated November 20, 2024.

Motion: J Comfort

Second: A Chmielewski

Vote: 6-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the October 23, 2024 Business Meeting of the Board of Education.

Motion: J Comfort

Second: A Chmielewski

Vote: 6-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items.

F) Communications

1) SCOPE Forum Newsletter – Fall 2024

G) Board of Education Discussion Items

1) Bridgehampton Museum – Connor Flanagan

2) Website Presentation – Julianna Martins & Maria Bouzos-Reilly

3) Data Presentation – Michael Cox

II. ANNOUNCEMENTS

- | | |
|---------------------|--|
| a) November 21 | Field Trip: Designatronics-Hicksville – Grades 9-12 |
| b) November 21 | Field Trip: LIU Post – NYS VE Regional Leadership Event – Gr 10-12 |
| c) November 21 | Field Trip: Southampton FD – Rotary Interact Club Food Drive – 6,7,8 |
| d) November 22 | Elementary Assembly – Student of the Month |
| e) November 22 | Field Trip: Escape Zone Long Island – STEAM/21 st Century Grant |
| f) November 24 | Pickleball Sunday – Gym/Tennis Courts – 10:30am – 11:30pm |
| g) November 25 | Parent/Teacher Conferences – Early Dismissal – 11:05am |
| h) November 26 | Thanksgiving Feast – 11:30AM |
| i) November 27-29 | Thanksgiving Recess |
| j) December 1 | Pickleball Sunday – Gym/Tennis Courts – 10:30am – 11:30pm |
| k) December 3 | Field Trip: Winning Women Leadership Conference – NYC Gr 10-12 |
| l) December 6 | Field Trip: NYC Ballet Tour – Lincoln Center, NYC – Gr 6-12 |
| m) December 7 | Field Trip: “The Happy Elf” – Play at the Argyle Theatre, Babylon |
| n) December 8 | Pickleball Sunday – Gym/Tennis Courts – 10:30am – 11:30pm |
| o) December 9 | Field Trip: NYIT Old Westbury College Tour – Grades 9-12 |
| p) December 15 | Pickleball Sunday – Gym/Tennis Courts – 10:30am – 11:30pm |
| q) December 17 | Winter Concert – 5:30PM - Auditorium |
| r) December 18 | Field Trip: VE – East End Networking Event – LI Aquarium– Gr 10-12 |
| s) December 18 | BOE Meeting – 6PM – Auditorium |
| t) December 20 | Progress Reports Available Online |
| u) December 20 | Elementary Assembly - Student of the Month |
| v) December 22 | Pickleball Sunday – Gym/Tennis Courts – 10:30am – 11:30pm |
| w) December 23 | Winter Recess – No classes; District open |
| x) December 24 & 25 | Christmas Eve & Christmas Day – District Closed |
| y) December 26 & 27 | Winter Recess – No classes; District open |
| z) December 29 | Pickleball Sunday – Gym/Tennis Courts – 10:30am – 11:30pm |
| aa) December 30 | Winter Recess – No classes; District open |
| bb) Dec 31 & Jan 1 | New Year’s Eve & New Year’s Day – District Closed |
| cc) January 2 & 3 | Winter Recess – No classes; District open |

III. REPORT

A) Superintendent of Schools

IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: 0110 – Nondiscrimination & Equal Opportunity; 0110.2 – Sexual Harassment of Employees; 0115 – Student Harassment & Bullying Prevention & Intervention; 0115-R – Student Harassment & Bullying Prevention & Intervention Regulation; 9520.6 – Nursing Employees; Title IX Investigation Process Forms.

Motion: J Comfort

Second: K. McClelland

Vote: 6-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A. FINANCIAL MATTERS

CONSENT AGENDA, ITEMS A1 – A14

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for October 2024.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2024 – 10/31/2024.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2024 – 10/31/2024.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2024 – 10/31/2024.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund C with 7 Claims in the amount of \$11,308.76.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund F with 1 Claim in the amount of \$112.51.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund CM with 16 Claims in the amount of \$120,170.51.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund A with 32 Claims in the amount of \$689,561.86.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #61 Fund A with 16 Claims in the amount of \$143,478.88.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund C with 70 Claims in the amount of \$6,031.51.

Motion: J Comfort Second: M Verzosa Vote: 6-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund F with 1 Claim in the amount of \$236.98.

Motion: J Comfort Second: M Verzosa Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund CM with 12 Claims in the amount of \$123,278.09.

Motion: J Comfort Second: M Verzosa Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with Horizon Healthcare Staffing for the 2024/2025 school year and authorizes the Superintendent of Schools to execute the contract on behalf of the District, subject to review by Counsel.

Motion: J Comfort Second: M Verzosa Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the rescission of the previous approval of the following non-resident student from the September 25, 2024 meeting agenda and approves the amended 2024/2025 registration for said non-resident student as indicated below, honoring the grandfathered rate of 2020/21, and authorizes the District to advise families of acceptance and set up corrected billing as per Board policy.

Student ID	24-25 Grade	Fee 24-25
10762	12th	\$8,000

Motion: J Comfort Second: M Verzosa Vote: 6-0

B. PERSONNEL

CONSENT AGENDA, ITEMS B1 – B7

Motion: J Comfort Second: A Chmielewski Vote: 6-0

1) Resolved that the Board of Education UFSD approves the following stipends for the 2024/2025 school year to be paid per the BTA contract:

- Nina Merkert Score clock Operator
- Ralph Naglieri Athletic Event Supervisor
- John Reilly Senior Class Advisor

Motion: J Comfort Second: A Chmielewski Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel as indicated for the 21st Century Community Learning Center Grant After School program for the 2024/2025 school year to be paid as per the Grant, effective dates as indicated:

BTA – Teachers:

November 1, 2024: Danielle Doscher

November 16, 2024: Brianna Covais

November 21, 2024: Natalia Nichols, Kristina Minichiello, Rosanna Maione, Jenna Pluta

December 2, 2024: Susan Conklin

CSEA – Clerical Substitutes:

November 21, 2024: Stephen Garcia

Motion: J Comfort

Second: A Chmielewski

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the donation of 9.75 days to Kristina Dunlap from the CSEA sick bank.

Motion: J Comfort

Second: A Chmielewski

Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Hailee Carman to serve on the Curriculum Committee for the 2024/2025 school year.

Motion: J Comfort

Second: A Chmielewski

Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves revised the Memorandum of Agreement with the Civil Service Employee Association, dated November 8, 2024 concerning Maria Cristina Banados as Clerical Support for the 21st Century Community Learning Center Grant Program and Central Treasurer Duties for Extraclassroom Activities for the 2024/2025 school year and authorizes the Superintendent of Schools to execute the agreement.

Motion: J Comfort

Second: A Chmielewski

Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association dated November 14, 2024 concerning Henry Meyer working an additional period and extended workday during the 2024/2025 school year for the period set forth in the Memorandum of Agreement and authorizes the Board President to execute the agreement.

Motion: J Comfort

Second: A Chmielewski

Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Maria Tene Quizhpi as a custodial substitute and a café substitute for the 2024/2025 school year at the individual daily rates per the CSEA contract, pending receipt of fingerprint clearance and completion of HR paperwork.

Motion: J Comfort

Second: A Chmielewski

Vote: 6-0

C. COMMITTEE ON SPECIAL EDUCATION

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students # 10491, #10739, #1052, #10557, #10860, #10810, #10618, #10462 and authorizes the District to arrange for appropriate services.

Motion: J Comfort

Second: K McClelland

Vote: 6-0

D. BUILDING USE REQUESTS

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use request from David Elliott on behalf of the Class of 2026 for use of the Auditorium for a movie night from 5PM – 8PM on Friday, December 6, 2024.

Motion: J Comfort

Second: K McClelland

Vote: 6-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 7:31PM to Executive Session to discuss personnel matters with counsel.

Motion: J Comfort

Second: K McClelland

Vote: 6-0

VIII. MOTION TO RETURN TO Public Session at 8:56PM.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

IX. MOTION TO ADJOURN at 8:57PM.

Motion: J Comfort

Second: M Verzosa

Vote: 6-0

Respectfully submitted,



Tammy A Cavanaugh
District Clerk