

**Bridgehampton Union Free School District  
Board of Education Business Meeting  
Wednesday, October 23, 2024  
6:00PM - Auditorium  
DRAFT MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:02PM, followed by the Pledge of Allegiance.

**Present:** Jennifer Vinski, President; Trustees: Carla Lillie, Angela Chmielewski, Nicole DeCastrizabala; Dr. Mary T. Kelly, Superintendent of Schools; Dr. Peter R Daly, Interim School Business Administrator; Michael Cox, Principal; Brianna Covais, Special Education; Tammy A Cavanaugh , District Clerk

**Excused:** Jo Ann Comfort, Vice President; Kathleen McClelland, Trustee

**Counsel:** Joshua Shteierman, Esq. of Volz & Vigliotta, LLC

**Staff:** Caitlin Hansen, Joseph Pluta, Julianna Martins

**B)** Board of Education Discussion Items

1) Jill Sanders of Cullen & Danowski, LLP – 23/24 Audit Report

**\*6:05PM – Markanthony Verzosa, Trustee arrived**

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated October 23, 2024.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the September 25, 2024 Business Meeting of the Board of Education.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

**E)** Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**F)** Invitation to visitors to address the Board of Education on agenda items.

**G)** Communications

**Recognition of Board of Education with presentations by Marimba Band and refreshments.**

**II. ANNOUNCEMENTS**

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|---------------|--|
| a) October 24 | Field Trip: Gateway Haunted Playhouse Grades 9-12; 6-9PM |
| b) October 30 | PSAT/NMSQT – 10 <sup>th</sup> & 11 <sup>th</sup> Grades  |
| c) November 1 | Field Trip: Corwith’s Farm – Grades K-2                  |
| d) November 5 | Election Day; No Classes; District Open                  |

- e) November 5 Superintendent's Conference Day
- f) November 6 Walking Field Trip to Hampton Library Grades 4&5
- g) November 7 Picture Retakes
- h) November 8 Walking Field Trip to Hampton Library Grade K
- i) November 8 Field Trip to LTV Studios Grades 6-12
- j) November 8 Field Trip to Southold HS – Resume & Interview Competition Grades 10-12
- k) November 11 Veteran's Day – District Closed
- l) November 12 In-School Field Trip: VE Online Trade Show
- m) November 14-15 Field Trip: College Tour to Connecticut Schools, Grades 11&12
- n) November 15 Walking Field Trip to Hampton Library Grades 1&2
- o) November 20 Walking Field Trip to Hampton Library Grade 3
- p) November 20 BOE Meeting – 6PM – Auditorium

### III. REPORT

#### A) Superintendent of Schools

### IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following Club Charters for the 2024/2025 school year:

Oceanography Club	Baseball Club	National Honor Society
Motion: C Lillie	Second: A Chmielewski	Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Obsolete or Surplus Items List submitted on October 9, 2024.

Motion: C Lillie	Second: A Chmielewski	Vote: 5-0
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### V. SUPERINTENDENT'S RECOMMENDATIONS

#### A. FINANCIAL MATTERS

#### CONSENT AGENDA, ITEMS A1 – A19

Motion: C. Lillie	Second: M. Verzosa	Vote: 5-0
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- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Elizabeth W. Kotz as the Audit Committee Chairperson for the 2024/2025 school year as outlined in the Board of Education policy #6690.

Motion: C Lillie	Second: M. Verzosa	Vote: 5-0
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- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jennifer L. Vinski as the Audit Committee Secretary for the 2024/2025 school year as outlined in the Board of Education policy #6690.

Motion: C Lillie	Second: M. Verzosa	Vote: 5-0
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3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the External Audit Report for the fiscal year ending June 30, 2024 from Cullen & Danowski, LLP.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for September 2024.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2024 – 09/30/2024.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2024 – 09/30/2024.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2024 – 09/30/2024.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund A with 41 Claims in the amount of \$339,433.50.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund C with 5 Claims in the amount of \$2,800.96.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund CM with 6 Claims in the amount of \$62,731.01.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund CM with 16 Claims in the amount of \$119,578.83.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund F with 1 Claim in the amount of \$445.89.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund A with 40 Claims in the amount of \$344,604.87.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund C with 5 Claims in the amount of \$7,040.90.

Motion: C Lillie                      Second: M. Verzosa                      Vote: 5-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund CM with 12 Claims in the amount of \$117,498.66.

Motion: C Lillie                      Second: M. Verzosa                      Vote: 5-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract for shared sports services for JV and Varsity lacrosse with the Southampton UFSD, East Hampton, Sag Harbor, Bridgehampton, Hampton Bays and the Ross School for the 2024/2025 school year and authorizes the Superintendent of Schools to execute the contract.

Motion: C Lillie                      Second: M. Verzosa                      Vote: 5-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Syosset Home Tutoring for the 2024/2025 school year and authorizes the Superintendent of Schools to execute the contract on behalf of the District, subject to review by Counsel.

Motion: C Lillie                      Second: M. Verzosa                      Vote: 5-0

**18) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following budget transfers:

From Account	Amount	To Account	Amount	Reason
A1310.150 Instructional Salaries – Business Office	\$40,000.00	A1310.400 Contractual Expenses-Business Office	\$80,000.00	To cover the budget code shortfall needed to satisfy the contract with SDBL, Inc.
A5510.151 Administrator Salary-Transportation	\$40,000.00			

Motion: C Lillie                      Second: M. Verzosa                      Vote: 5-0

**19) Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the Snow Clearing Services Agreement with Jackson Dodds & Company, Inc. for the 2024/2025 school year and authorizes the Superintendent of Schools to execute the contract, subject to review by Counsel.

Motion: C Lillie                      Second: M. Verzosa                      Vote: 5-0

**B. PERSONNEL**

**CONSENT AGENDA, ITEMS B1 – B17**

**Motion: C Lillie**

**Second: M Verzosa**

**Vote: 5-0**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Stephen Garcia as a Provisional Senior Office Assistant for the Guidance/PPS Office to be paid \$50,000 prorated to the effective date of October 24, 2024.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

- 2) **Resolved** that the Board of Education UFSD approves the following stipend for the 2024/2025 school year to be paid per the CSEA contract, prorated to the effective date of October 24, 2024.

- Stephen Garcia Registrar

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel as indicated for the 21<sup>st</sup> Century Community Learning Center Grant After School program for the 2024/2025 school year to be paid as per the Grant:

**BTA – Teachers:** Mallory Dougherty, David Elliott, Karen Knight, Lou Liberatore, Elizabeth Martin-Kirwan, Joseph Pluta,

**BTA – Teacher Substitutes:** Alexandra deSouza

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Ryan Barker to provide livestreaming of athletic events for the 2024/2025 school year to be capped at 100 total hours at the non-instructional duties rate, per the BTA Contract.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised resolution previously approved on the June 18, 2024 agenda for Danielle Doscher for summer hours from June 27 through August 28, 2024, not to exceed 135 hours, at her individual hourly rate as per the BTA contract.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel to provide home instruction as indicated, effective Monday, October 21, 2024, ending when the student returns to school and to be paid per the BTA contract instructional rate:

Andrea Sullivan	3 hours per week – Algebra
Natalia Nichols	3 hours per week – Biology
Michael DeRosa	1.5 hours per week – Physical Education

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Carl Johnson as Varsity Basketball Coach for the 2024-2025 school year, to be paid as per the BTA Stipend list.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Davin Johnson for the Assistant Varsity Basketball Coach stipend to be paid as per the BTA contract for the 2024-2025 school year.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Michael DeRosa for the Modified (Middle School) Boys Basketball Coach stipend to be paid as per the BTA contract for the 2024-2025 school year.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

10) **Resolved** that the Board of Education of the approves the appointment of Colin Lillie for the Temporary JV Girls Basketball Coach stipend to be paid as per the BTA contract for the 2024-2025 school year, pending completion of NYSED certification and HR paperwork.

Motion: A Chmielewski

Second: M. Verzosa

Vote: 4-0\*

\*Carla Lille abstained

11) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Civil Service Employee Association, dated October 11, 2024 concerning a modified work week and work days during certain holiday breaks and authorizes the Superintendent of Schools to execute the agreement.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association dated October 15, 2024 for the establishment of the World Languages National Honor Society and appoints Francesca Chery for the stipend as per the MOA for the 2024/2025 school year and authorizes the Board President to execute the agreement.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association dated October 11, 2024 concerning 2023/2024 flex schedules for certain teachers and authorizes the Board President to execute the agreement.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0



**14) Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Angela Selvaggio for the high school cheerleading coach stipend to be paid as per the BTA contract for the 2024-2025 school year.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD approves the FMLA medical leave request for Aaron Doroski, beginning on October 3, 2024 with the intent to return to work on December 16, 2024.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel to be paid to teach an “extra class period”, effective October 23, 2024 through December 13, 2024 and to be paid per the BTA contract:

Jeff Neubauer	1 Class Every Day	Forensics
Jeff Neubauer	1 Class Every Other Day	AP Environmental Lab
Natalia Nichols	1 Class Every Day	Liv Environment 9
Natalia Nichols	1 Class Every Other Day	Liv Environment 9 Lab
Natalia Nichols	1 Class Every Other Day	Liv Environment 8 Lab
Natalia Nichols	1 Class Every Other Day	AP Biology
Henry Meyer	1 Class Every Day	AP Psychology

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD approves Robert F. Kirrane as an itinerant teacher substitute and substitute teacher aide for the 2024/2025 school year and to be paid at the daily respective rates of \$200 and \$105, pending completion of HR paperwork.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

## C. COMMITTEE ON SPECIAL EDUCATION

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students # 10828, #10704, #10763, #10613, #972, #10673 and authorizes the District to arrange for appropriate services.

Motion:

Second:

Vote:

## D. BUILDING USE REQUESTS

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use request from Christina Raiti on behalf of the Long Island Lutheran Girls Basketball program for use of the gymnasium for a basketball clinic from 9AM – 12PM on Saturday, October 19, 2024.

Motion: C Lillie

Second: A Chmielewski

Vote: 5-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use request from Robyn Mott on behalf of the Ross School for use of the tennis courts for practice from 4:00 – 5:30PM, October 21 – 25, 2024.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Colin Lillie for use of the gym for JV girls basketball open gym/workouts from 5:00PM – 7:00PM on November 4, 6 and 13, 2024.

Motion: C Lillie

Second: M. Verzosa

Vote: 5-0

**VI. Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**VII. MOTION TO ADJOURN at 7:01PM** to Executive Session to discuss personnel matters with counsel.

Motion: C Lillie

Second: A Chmielewski

Vote: 5-0

**VIII. MOTION TO RETURN TO Public Session at 9:16PM.**

Motion: M. Verzosa

Second: C. Lillie

Vote: 5-0

**IX. MOTION TO ADJOURN at 9:17PM.**

Motion: M. Verzosa

Second: C Lillie

Vote: 5-0

Respectfully submitted,

Tammy A. Cavanaugh  
District Clerk