

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, September 25, 2024
6:00PM - Auditorium
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:01PM, followed by the Pledge of Allegiance.

Present: Jennifer Vinski, President; Jo Ann Comfort, Vice President; Trustees: Kathleen McClelland, Markanthony Verzosa, Carla Lille, Angela Chmielewski, Nicole DeCatri Zabala; Dr. Mary T. Kelly, Superintendent of Schools; Dr. Peter Daly, Interim School Business Administrator; Michael Cox, Principal; Tammy A Cavanaugh, District Clerk

Counsel: Michael G. Vigliotta, Esq. and Tyleana Venable, Esq. of Volz & Vigliotta, LLC

Staff: Caitlin Hansen, Joseph Pluta

Press: Christine Sampson, East Hampton Star

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated September 25, 2024.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 21, 2024 Business Meeting of the Board of Education.

Motion: J. Comfort Second: K. McClelland Vote: 5-0

***6:04PM – Angela Chmielewski, Trustee arrived**

***6:05PM – Markanthony Verzosa, Trustee arrived**

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items.

F) Communications

G) Board of Education Discussion Items

II. ANNOUNCEMENTS

- | | |
|------------------|---|
| a) September 26 | Senior Portraits |
| b) September 26 | Back to School Night – 5:45PM |
| c) September 27 | Picture Day for Grades PK-11 |
| d) September 28 | Fall Festival! 11AM – 2PM |
| e) October 3 & 4 | Rosh Hashanah – No Classes; District Open |
| f) October 11 | Field Trip: Metropolitan Opera, Grades 7-12; 8AM – 2:45PM |
| g) October 14 | Columbus/Indigenous Peoples' Day – District Closed |

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund A with 2 Claims in the amount of \$105,833.26.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund F with 1 Claim in the amount of \$17,932.50.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund A with 55 Claims in the amount of \$349,616.04.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund A with 1 Claim in the amount of \$1,075.42.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund C with 6 Claims in the amount of \$1,830.84.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund F with 1 Claim in the amount of \$15,000.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Special Education agreement between the Bridgehampton UFSD and the Wainscott CSD for the 2024/2025 school year and authorizes the Board President to execute the agreement, pending review by Counsel.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with David Skretch as an EMT on premises during sporting contests for the 2024/2025 school year and authorizes the Superintendent of Schools to execute the contract on behalf of the District, subject to review by Counsel.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with John Marino to announce sporting contests for the 2024/2025 school year as requested and authorizes the Superintendent of Schools to execute the contract on behalf of the District, subject to review by Counsel.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

15)Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the 2024-2025 registration of the following non-resident students and authorizes the District to advise families of acceptance and set up billing as per Board policy.

STUDENT ID#	24-25 Grade	Bill to:	TUITION
10839	Pk(3)	Parents	\$5,000
10856	Pk(3)	Parents	\$5,000
10858	Pk(3)	Parents	\$5,000
10833	Pk(3)	Parents	\$5,000
10838	Pk(3)	Parents	\$5,000
10836	Pk(3)	Parents	\$5,000
10837	Pk(3)	Parents	\$5,000
10834	Pk(4)	Parents	\$5,000
10803	K	Non-tuition	Non-tuition per Policy #5152
10793	1st	Parents	\$8,500
10810	1st	Parents	\$8,500
10794	1st	Parents	\$8,500
10857	1st	Parents	\$8,500
10849	4th	Sagaponack	Sagaponack - \$17,500
10859	5th	Sapaponack	Sagaponack - \$17,500
10848	5th	Wainscott	Wainscott -\$17,500
10829	6th	Sagaponack	Sagaponack - \$17,500
10812	8th	Parents	\$10,000
10843	9th	Parents	Hayground - \$10,000
10847	9th	Parents	\$10,000
10842	9th	Parents	\$10,000
10673	9th	Parents	Hayground - \$10,000
10807	10th	Parents	Hayground \$10,000
10433	10th	Non-Tuition	Non-tuition Per Policy #5152
10809	10th	Parents	Hayground - \$10,000
10615	10th	Parents	\$10,000
10730	11th	Parents	\$10,000
10777	12th	Parents	\$10,000
10762	12th	Parents	\$10,000

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

16)Resolved that the Board of Education of the Bridgehampton UFSD accepts the following budget transfers:

From Account	Amount	To Account	Amount	Reason
A2815.160 Health Services	\$99,670.00	A2815.400 Health Services Contractual Expenses	\$99,670.00	To cover the budget code shortfall needed to pay Always Compassionate Care (Employee vs. Contractor)

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

17)WHEREAS, the Bridgehampton UFSD (“Participant”) is a municipal or educational corporation participating in the Board of Cooperative Education Services, First Supervisory District of Suffolk County (“Eastern Suffolk BOCES”) Cooperative Bidding Program (“Program”); and

WHEREAS, the Participant is required to executed an Insurance and Indemnification Agreement as a condition of participation in any bid/request for proposal contract awarded through the Program.

BE IT RESOLVED, the Participant’s Superintendent of Schools or designee is hereby authorized to execute any Participant Insurance and Indemnification Agreement required to enter into any contract awarded through the Program.

Motion: J. Comfort Second: K. McClelland Vote: 7-0

18)Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with TAK Protective Group for the 2024/2025 school year and authorizes the Superintendent of Schools to execute the contract, subject to review by counsel.

Motion: J. Comfort Second: K. McClelland Vote: 7-0

19)Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with Health Source Group to provide nursing coverage at the Lower Ross School for the 2024/2025 school year and authorizes the Superintendent of Schools to execute the contract, subject to review by Counsel.

Motion: J. Comfort Second: K. McClelland Vote: 7-0

20)Whereas, the voters of the Bridgehampton UFSD approved the proposed General Fund Budget of \$22,554,442 for the fiscal year 2024/2025 at the Annual District Meeting held on May 21, 2024;

Therefore, be it resolved that the Board of Education authorizes a tax levy including STAR reimbursements on a STAR assessment value of \$9,523,763,188 in the amount of \$18,951,851 for school purposes;

And be it further resolved that the Board of Education authorizes a tax levy in the amount of \$1,107,980 to be raised for The Hampton Library Operating Fund;

And be it resolved that the total amount of taxes for these purposes be \$20,059,831.

Motion: J. Comfort Second: K. McClelland Vote: 7-0

B. PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the FMLA maternity leave request for Kristina Minichiello, beginning on December 2, 2024 with the intent to return to work on February 13, 2025.

Motion: J. Comfort Second: K. McClelland Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the FMLA paternity leave request for Michael DeRosa, beginning on September 6, 2024 with the intent to return to work on October 1, 2024; except for September 19 and 26 to attend offsite athletic director meetings.

Motion: J. Comfort Second: C. Lillie Vote: 7-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the amended appointment of Kerry A. Bannen as a Senior Office Assistant for the Principal’s Office to be paid \$50,000 prorated to the effective date of August 26, 2024.

Motion: J. Comfort Second: C. Lillie Vote: 7-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Deidy Olivieri as a Lead Food Service Worker, effective July 1, 2024 and to be paid per the CSEA contract.

Motion: J. Comfort Second: C. Lillie Vote: 7-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby appoints, upon the recommendation of the Superintendent of Schools, Justin O’Connor, who maintains Initial Certification as a Mathematics 7-12 teacher to serve as a 1.0 FTE Math Teacher in the Secondary Math Tenure Area, whose probationary term shall commence on September 30, 2024 and expire on September 29, 2028, provided that in order to be granted tenure Justin O’Connor shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if Justin O’Connor receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time, at an annual salary of BA, Step 1 as per the BTA contract, pending completion of HR paperwork and fingerprint clearance.

Motion: J. Comfort Second: K. McClelland Vote: 7-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel for the 2024/2025 BTA Stipends and to be paid as per the BTA and CSEA contracts:

Position	Staff Member (TBA)
Fitness Center Supervisors	Elizabeth Martin-Kirwan
New Teacher Mentor	Jeff Neubauer/Patrick Aiello
Oceanography Club	Jen Suarez
Special Ed Homework Club Advisors (start date: 9/16/24)	Karen Knight/Patrick Aiello

Motion: J. Comfort Second: M. Verzosa Vote: 7-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel to be paid to teach an “extra class period”, effective September 11, 2024 and to be paid per the BTA contract for the 2024/2025 school year:

Hailee Carman	1 Class Every Day	Pre-AP
Hailee Carman	1 Class Every Day	English 9
Sue Conklin	1 Class Every Day	English 12
Pat Aiello	1 Class Every Day	English 7
Brianna Rodriguez	1 Class Every Day	English 11

Motion: J. Comfort Second: C. Lillie Vote: 7-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation from George Dellon as a Teacher Aide for the purpose of retirement, effective end of day, September 23, 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation from Nicole Soder as a secondary Math teacher, effective end of day, October 4, 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Kevin Quinn as a Certified Teacher Substitute for the 2024/2025 school year, effective September 26, 2024, to be paid at the daily rate of \$200.

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel as instructors of the 21st Century Community Learning Center Grant After School Program Fall PSAT prep for ELA and Math, for five, two-hour sessions with one additional hour of prep time per session, to be paid as per the Grant BTA Teacher rate of \$62.83/hr., from 2:45PM – 4:45PM:

Hailee Carman – PSAT Prep ELA
Andrea Sullivan – PSAT Prep Math

Motion: J. Comfort

Second: M. Verzosa

Vote: 7-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Kerry Bannen and Janet Mancino to provide clerical/main office coverage, effective Tuesday, October 15, 2024 for the 2024/2025 21st Century Community Learning Center Grant After School Program from 2:45PM – 4:45PM, Monday through Friday to be paid as per the Grant CSEA hourly rate.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Maria Cristina Banados to provide substitute clerical/main office coverage, effective Monday, October 15, 2024 for the 2024/2025 21st Century Community Learning Center Grant After School Program from 2:45PM – 4:45PM, Monday through Friday to be paid as per the Grant CSEA hourly rate.

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel as indicated for the 21st Century Community Learning Center Grant After School program for the 2024/2025 school year to be paid as per the Grant:

Site Coordinator, Educational Liaison, Data Manager

Michael Cox

Attendance Data Coordinator:

Amanda Candelaria

PK-6 Activity Coordinator:

Hamra Ozsu

7-12 Activity Coordinator:

Jen Suarez

BTA – Teachers: Ryan Barker, Hailee Carman, Robin Gianis, Caitlin Hansen, Rebecca Kave, Julianna Martins, Nina Merkert, Jeff Neubauer, Hamra Ozsu, Aleta Parker, Alyssa Peterson, John Reilly, Ally Schaefer, Angela Selvaggio, Jen Suarez

CSEA – Teacher Aides: Fulbia Garcia, Gay Giles (6 hrs per week); Janet Mancino, Cheryl Nordt, Cristina Paucar. Julia Smith

Motion: J. Comfort

Second: M. Verzosa

Vote: 7-0

15) Resolved that the Board of Education of the Bridgehampton UFSD approves the overnight field trip for Eustorgio Rojas and Aiyanna Spears to attend the World Food Prize 2024 Global Youth Institute in Des Moines, Iowa, departing on October 29 and returning on November 1, 2024 and to be chaperoned by Elizabeth Martin-Kirwan and approves the District to cover the transportation cost.

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

C. COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students #10730, #10732, #10769, #10860 and authorizes the District to arrange for appropriate services.

Motion: J. Comfort

Second: K. McClelland

Vote: 7-0

D. BUILDING USE REQUESTS

*CONSENT AGENDA, ITEMS D1-D3

Motion: J. Comfort

Second: C Lillie

Vote: 7-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use request from James Kinnier on behalf of the Hamptons Adult Hardball League for use of the baseball fields from 9AM – 12PM on the following Sundays: September 8, 15, 22, 29; and 12PM – 3PM on October 6, 13, 20, 17 and November 3, 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use request from Ninfa Boyd on behalf of the Bridgehampton School PTO for use the back lawn/fields, café and gym on Saturday, September 28, 2024 from 9AM until 3PM for the 21st Century Community Learning Center Grant sponsored Fall Festival.

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use request from Maria Bouzos Reilly on behalf of the National Honor Society and New York Blood Center for use of the east end of the gym or auditorium – weather dependent – for a blood drive from 9:00AM – 3:00PM on Friday, October 18, 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 6:45PM to Executive Session to discuss personnel matters with counsel.

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

VIII. MOTION TO RETURN TO Public Session at 9:31PM.

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

1) RESOLVED, that pursuant to §913 of the Education Law, the employee named in executive session and referred to as Employee "A" may be directed by the Superintendent to appear for a psychiatric examination in the office of Dr. Randall Solomon, and it is

FURTHER RESOLVED, that Dr. Randall Solomon is hereby appointed school medical inspector pursuant to §913 of the Education Law in order to evaluate said employee's ability to perform his duties as an employee of the District.

Motion: J. Comfort

Second: M. Verzosa

Vote: 7-0

IX. MOTION TO ADJOURN at 9:32PM.

Motion: J. Comfort

Second: M. Verzosa

Vote: 7-0

Respectfully submitted,



Tammy A Cavanaugh
District Clerk