

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, March 20, 2024
6:00PM – Auditorium In Person and Via Google Meet
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:06PM, followed by the Pledge of Allegiance.

Present In Person: Jennifer Vinski, President; Jo Ann Comfort, Vice President; Trustees: Kathleen McClelland, Carla Lillie, Angela Chmielewski; Dr. Mary T. Kelly, Superintendent of Schools; Michael Cox, Principal, Dr. Peter Daly, Interim School Business Administrator; Michael Mack, Director for PPS; Tammy A Cavanaugh, District Clerk

Present via Google Meet: Markanthony Verzosa, Trustee

Counsel: Michael Vigliotta, Esq. and Sarah Gyimah, Esq. of Volz & Vigliotta, LLC

Guest: Alexandra deSouza, Teacher

Press: Christine Sampson, *The East Hampton Star*

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated March 20, 2024.

Motion: J. Comfort Second: C. Lillie Vote: 6-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 13, 2024 Business Meeting of the Board of Education.

Motion: J. Comfort Second: M. Verzosa Vote: 6-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items.

F) Communications

- 1) SCOPE Forum Newsletter – Winter 2024 (in folders)
- 2) ESBOCES Spotlight – 2023-24 Issue 2 (in folders)

G) Board of Education Discussion Items

- (a) ReWild LI Community Garden Program Presentation – Alexandra deSouza, Teacher
- (b) 2024/2025 Budget Presentation – Peter Daly, Interim School Business Administrator

II. ANNOUNCEMENTS

- a) March 24 Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- b) March 27-29 Easter Break; No Classes; District Open
- c) March 31 Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- d) April 6 Bee Club Meeting – Grades K-2 – 9:00AM – 9:45AM
Bee Club Meeting – Grades 3-6 – 10:00AM – 10:45AM
Bee Club Meeting – Grades 7-12 – 11:00AM – 11:45AM
- e) April 6 Little Bees Basketball Clinics – 11:00AM
- f) April 7 Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- g) April 8 Field Trip – Suffolk County Community College – Arts & Hospitality Center – Grades 10-12
- h) April 10-12 NYS ELA Testing; Grades 3-8
- i) April 12 Field Trip – VEI – 2024 Youth Business Summit – Int’l Trade Show & Exhibition, Jacob Javits Convention Ctr., NYC. Grades 9-12
- j) April 14 Pickle Ball Sundays 10:30AM – 12:30PM – Gymnasium
- k) April 16 ESBOCES – Budget Vote & Election Special Mtg of BOE – TBD
- l) April 17 BOE Meeting – 6PM - Auditorium

III. REPORT

A) Superintendent of Schools

IV. NEW BUSINESS

*CONSENT AGENDA, ITEMS 1-3

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: 4327 – Homebound Instruction; 6700 Purchasing; 6700-R Purchasing Regulation; 8520 Free & Reduced Price Meal Services; 9260 Conditional Appointment & Emergency Conditional Appointment – Student Safety.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the Obsolete or Surplus Items List submitted on March 5, 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Kathryn and Douglas DeGroot for rink time at Buckskill Winter Club for ice skating intramurals during January and February 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

V. SUPERINTENDENT’S RECOMMENDATIONS

A. FINANCIAL MATTERS

*CONSENT AGENDA, ITEMS A1-A15; PULLING A14 & A16

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the legal notice dated April 4, 2024, all dates set forth therein, and authorizes the District Clerk to take such steps as are necessary, in accordance with the provisions of the Education Law, including publishing the legal notice for the annual meeting and election, for the purpose of voting upon the 2024/2025 budget at the District's annual meeting and election on May 21, 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for February 2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2023 – 02/29/2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2023 – 02/29/2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2023 – 02/29/2024.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund A with 53 Claims in the amount of \$1,138,125.41.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund C with 7 Claims in the amount of \$2,882.56.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund F with 4 Claims in the amount of \$9,664.65.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20, Fund CM with 16 Claims in the amount of \$138,920.56.

Motion: J. Comfort

Second: C. Lillie

Vote: 6-0

10)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund CM with 1 Claim in the amount of \$3,291.91.

Motion: J. Comfort Second: C. Lillie Vote: 6-0

11)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund A with 63 Claims in the amount of \$802,485.86.

Motion: J. Comfort Second: C. Lillie Vote: 6-0

12)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund C with 6 Claims in the amount of \$5,035.02.

Motion: J. Comfort Second: C. Lillie Vote: 6-0

13)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund F with 3 Claims in the amount of \$12,148.75.

Motion: J. Comfort Second: C. Lillie Vote: 6-0

14)Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation from Dr. Dianne B. Youngblood in the amount of \$4,500 to fund the annual \$500 Dr. Dianne B. Youngblood scholarship to be awarded each year from 2031 through 2040.

Motion: J. Comfort Second: C. Lillie Vote: 6-0

15)Resolved that the Board of Education of the Bridgehampton UFSD accepts the following budget transfers:

2023/2024 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A 1620.482 Electricity	\$60,000.00	A2110.400 Contractual Expense	\$60,000.00	Transfer of funds to cover budget code shortfall to pay Digital Age Learning

Motion: J. Comfort Second: C. Lillie Vote: 6-0

16)Resolved that the Board of Education of the Bridgehampton UFSD approves the participation in the ReWild Long Island Community Garden Grant Program, subject to review by Counsel.

Motion: J. Comfort Second: K. McClelland Vote: 6-0

B. PERSONNEL

***CONSENT AGENDA, ITEMS B1-B8**

Motion: J. Comfort Second: K. McClelland Vote: 6-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves this amended resolution from the February 13, 2024 meeting to approve the following personnel to be paid to teach an “extra class period” and to be paid as per the BTA contract for the 2023/2024 school year, with a start date of February 26, 2024:

L. Penelope Boerum 1 Class Every Week Elementary Foreign Language

Motion: J. Comfort Second: K. McClelland Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Medical/FMLA leave request for George Dellon beginning on Monday, December 18, 2023 through June 27, 2024 with the intent to return on the first day of school, September 3, 2024.

Motion: J. Comfort Second: K. McClelland Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Maternity/Childcare/FMLA leave request for Meredith McArdle beginning on February 12, 2024 through May 23, 2024.

Motion: J. Comfort Second: K. McClelland Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel to provide home instruction as indicated, effective March 4, 2024, ending when the student returns to school and to be paid per the BTA contract instructional rate:

Karen Knight 3 hours per week – Science
Karen Knight 3 hours per week – Social Studies
Nicole Soder 3 hours per week – Math
Hailee Carman 3 hours per week – English

Motion: J. Comfort Second: K. McClelland Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel to provide home instruction as indicated, effective March 4, 2024 through June 30, 2024, to be paid per the BTA contract instructional rate:

Tom House 3 hours per week – English
Andrea Sullivan 3 hours per week – Math

Motion: J. Comfort Second: K. McClelland Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Rosa A. Zeas as a substitute custodian and substitute café worker for the 2023-2024 school year, to be paid as per the CSEA contract, upon receipt of fingerprint clearance and completed HR paperwork.

Motion: J. Comfort Second: K. McClelland Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Juana Lazaro Vidal as a substitute café worker for the 2023-2024 school year, to be paid as per the CSEA contract.

Motion: J. Comfort Second: K. McClelland Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following personnel to be paid to teach an “extra class period” and to be paid as per the BTA contract for the 2023/2024 school year, with a start date of March 21, 2024:

Karen Knight 1 Class Every Day Resource Room

Motion: J. Comfort Second: K. McClelland Vote: 6-0

C. COMMITTEE ON SPECIAL EDUCATION

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Pre-School Special Education for Students #10433, #10350, #10828 and authorizes the District to arrange for appropriate services.

Motion: J. Comfort Second: C. Lillie Vote: 6-0

D. BUILDING USE REQUESTS

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from David Elliott on behalf of the Class of 2025 Senior Trip fundraising for use of the auditorium and restrooms on Tuesday, March 26, 2024 from 4:45 – 7:45 PM for an Elementary Movie Night.

Motion: J. Comfort Second: K. McClelland Vote: 6-0

VI. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. **MOTION TO ADJOURN at 6:56PM** to Executive Session to discuss personnel matters with counsel.

Motion: J. Comfort Second: C. Lillie Vote: 6-0

***9:20PM – Markanthony Verzosa left the meeting**

VIII. **MOTION TO RETURN TO Public Session at 9:24PM.**

Motion: J. Comfort Second: C. Lillie Vote: 6-0

IX. **MOTION TO ADJOURN at 9:25PM.**

Motion: J. Comfort Second: C. Lillie Vote: 6-0

Respectfully submitted,



Tammy A Cavanaugh
District Clerk