

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, December 13, 2023
6:00PM - Auditorium
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:21PM, followed by the Pledge of Allegiance.

Present: Jennifer Vinski, President; Jo Ann Comfort, Vice President; Trustees: Markanthony Verzosa, Carla Lille, Angela Chmielewski; Dr. Mary T. Kelly, Superintendent of Schools; Michael Cox, Principal; Peter Daly, School Business Consultant; Michael Mack, Director for PPS; Tammy A Cavanaugh, District Clerk

Excused: Kathleen McClelland, Trustee; Kristopher Oliva, School Business Administrator

Counsel: Joshua Shteierman, Esq., Volz & Viigliotta, LLC

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated December 13, 2023.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 15, 2023 Business Meeting of the Board of Education.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items.

F) Communications

G) Board of Education Discussion Items

II. ANNOUNCEMENTS

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| (a) December 16 | Bee Club Meeting – Grades K-2 – 9:00AM – 9:45AM
Bee Club Meeting – Grades 3-6 – 10:00AM – 10:45AM
Bee Club Meeting – Grades 7-12 – 11:00AM – 11:45AM |
| (b) December 16 | Little Bees Basketball Clinics 11:00AM |
| (c) December 17 | Pickle Ball Sundays 10:30AM |
| (d) December 19 | Winter Concert – 5:30PM |
| (e) December 20 | Field Trip – VEI – East End Networking Event/Trade Show, LI Aquarium – Grades 10 & 11; 8:30AM – 2:30PM |
| (f) December 21 | Student Athlete Leadership Conference – Center Moriches HS
Grades 9-12; 7:45AM- 2:15PM |
| (g) December 22 | Holiday Feast – 11:00AM – Gymnasium |

- (h) December 24 Pickle Ball Sundays 10:30AM
- (i) December 25 & 26 Winter Recess; No Classes; District Closed
- (j) December 27 & 28 Winter Recess; No Classes; District Open
- (k) December 29 Winter Recess: No Classes; District Closed
- (l) December 31 Pickle Ball Sundays 10:30AM
- (m) January 1 New Year's Day Observed; District Closed
- (n) January 6 Bee Club Meeting – Grades K-2 – 9:00AM – 9:45AM
Bee Club Meeting – Grades 3-6 – 10:00AM – 10:45AM
Bee Club Meeting – Grades 7-12 – 11:00AM – 11:45AM
- (o) January 6 Hampton Music Educators Assoc – Middle School Festival Rehearsal, Westhampton Beach HS – 9AM – 2PM
- (p) January 6 Little Bees Basketball Clinics 11:00AM
- (q) January 7 Pickle Ball Sundays 10:30AM
- (r) January 12 HMEA MS Music Festival – Rehearsal Westhampton Beach HS 1PM – 6PM
- (s) January 13 HMEA High School Music Festival Rehearsal, Eastport South Manor HS, 9AM – 2PM; Concerts 5:30PM – 9:00PM
- (t) January 14 Pickle Ball Sundays 10:30AM
- (u) January 15 Martin Luther King, Jr. Day – District Closed
- (v) January 20 Little Bees Basketball Clinics – 11:00AM
- (w) January 20 HMEA HS Music Festival Rehearsal, Eastport-South Manor HS, 9AM – 2PM
- (x) January 20 Bee Club Meeting – Grades K-2 – 9:00AM – 9:45AM
Bee Club Meeting – Grades 3-6 – 10:00AM – 10:45AM
Bee Club Meeting – Grades 7-12 – 11:00AM – 11:45AM
- (y) January 21 Pickle Ball Sundays – 10:30AM
- (z) January 17 Board of Education Meeting – 6PM – Auditorium

III. REPORT

A) Superintendent of Schools

IV. NEW BUSINESS

*CONSENT AGENDA, ITEMS 1 – 4

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: 2210 - Board Organizational Meeting; 4321 – Programs for Students with Disabilities Under the IDEA and New York's Education Law Article 89; 4321.12 – Use of Time Out Rooms; 4321.12-R – Use of Time Out Rooms Regulation; 4772 – Graduation Ceremonies; 5300.55 – Corporal Punishment; 5605 – Voter Registration for Students; 6710 – Purchasing Authority; 8414.5 – Alcohol & Drug Testing of Drivers; 8414.5-R – Alcohol & Drug Testing of Drivers Regulation; 9520.6 – Nursing Mothers in the Workplace.

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: 5225 – Student Personal Expression; 0100 – Nondiscrimination & Equal Opportunity; 0110.2 – Sexual Harassment of Employees; 0110-2-R – Sexual Harassment of Employees Regulation; 0110.2-E – Sexual Harassment of Employees Exhibit.

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following Club Charters for the 2023-2024 school year:

Varsity Baseball Club

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 4) **RESOLVED** that the Board of Education of the Bridgehampton UFSD approves the amended list of the regular monthly meetings of the Board of Education as per the attached list for the remainder of the 2023/2024 school year.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A. FINANCIAL MATTERS

*CONSENT AGENDA, ITEMS A1 – A18

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the District Audit Committee's response to the District Management Letter, based on the 2022-2023 Auditor's recommendations and authorizes the Superintendent to sign and send the District Corrective Action Plan to NYSED.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for November 2023.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2023 – 11/30/2023.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2023 – 11/30/2023.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2023 – 11/30/2023.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund A with 54 Claims in the amount of \$800,078.00.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund A with 3 Claims in the amount of \$9,196.00.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund C with 7 Claims in the amount of \$5,016.85.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund F with 4 Claims in the amount of \$36,575.77.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund CM with 29 Claims in the amount of \$272,242.78.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund CM with 27 Claims in the amount of \$272,242.78.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund CM with 12 Claims in the amount of \$126,795.86.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund A with 39 Claims in the amount of \$61,094.78.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund CM with 3 Claims in the amount of \$3,967.93.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

15) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund CM with 1 Claim in the amount of \$3,417.00.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

16) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund CM with 16 Claims in the amount of \$136,192.84.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

17) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the 2023/2024 registration of the following non-resident student and authorizes the District to advise families of acceptance and set up billing as per Board policy.

Student ID	23-24 Grade	Fee 23-24
10829	5 th	\$13,000 (Sagaponack)

Motion: J. Comfort Second: C. Lillie Vote: 5-0

18) Resolved that the Board of Education of the Bridgehampton UFSD approves the 2023/2024 agreement with FoodLab at the Stony Brook University World Food Prize and authorizes the Superintendent of Schools to execute the contract, subject to review by Counsel.

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

B. PERSONNEL

*CONSENT AGENDA, ITEMS B1 – B7

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the following 2023/2024 stipends to be paid as per the BTA contract:

Sr. Class Advisor (2)	Ryan Barker/Danielle Doscher
New Teacher Mentor	Maria Bouzos-Reilly

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Ryan Barker to provide livestreaming of varsity and middle school basketball games for the 2023/2024 season for up to 3.5 hours for each home game at the non-instructional duties rate per the BTA contract.

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the following personnel as indicated for the 21st Century Community Learning Center Grant After School Program for the 2023/2024 school year to be paid as per the Grant:

BTA – Teachers - \$62.83/hr.: Nina Merkert, Aleta Parker

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves the following personnel as indicated as substitutes for the 21st Century Community Learning Center Grant After School Program for the 2023/2024 school year to be paid as per the Grant:

BTA – Substitute Teachers - \$62.83/hr.: Robin Gianis

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves Curriculum Writing for the 2023/2024 school year for the following personnel and to be paid per the BTA contract, not to exceed 10 hours each.

Patrick Aiello
Hailee Carman
Susan Conklin
Tom House

Karen Knight
Kelly Sharp
Nicole Soder
Andrea Sullivan

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Laurie DePoto as a Teacher Substitute for the 2023/2024 school year at the daily rate of \$175, not to exceed 90 days.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation from Kristopher Oliva as School Business Administrator, effective end of day on January 19, 2024.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

C. COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Special Education Committee for Students #10731, #10820, #10817, #10764, #10821 and authorizes the District to arrange for appropriate services.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

D. BUILDING USE REQUESTS

*CONSENT AGENDA, ITEMS D1 – D2

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Lou Liberatore, on behalf of the 8th Grade Washington DC Club for use of the gymnasium for a pickle ball fundraising tournament on Sunday, January 21, 2024 from 10AM – 4PM.

Motion: J. Comfort Second: C. Lillie Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Arjun Achuthan on behalf of the Hayground School for use of the auditorium for rehearsals/performance of Shakespeare's *Romeo and Juliet* on December 13, 2023 from 9am – 2:30pm and on December 14, 2023 from 12:30pm – 6:30pm

Motion: J. Comfort Second: C. Lillie Vote: 5-0

Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- VI. **MOTION TO ADJOURN at 6:26PM** to Executive Session to discuss personnel matters with counsel.

Motion: J. Comfort Second: A. Chmielewski Vote: 5-0

- VII. **MOTION TO RETURN TO Public Session at 8:14PM.**

Motion: J. Comfort Second: C. Lillie Vote: 5-0

1) **Resolved**, that pursuant to §913 of the Education Law, the employee named in executive session and referred to as Employee “A” is hereby directed to appear for a neurological examination in the office of Dr. Edward Weiland, and it is

Further resolved, that Dr. Edward Weiland is hereby appointed school medical inspector pursuant to §913 of the Education Law in order to evaluate said employee’s ability to perform her professional duties.

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

VIII. MOTION TO ADJOURN at 8:16PM.

Motion: J. Comfort

Second: C. Lillie

Vote: 5-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk