

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, September 21, 2022
6:00PM - Gymnasium
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:02PM, followed by the Pledge of Allegiance.

Present: Ronald White, President; Trustees: Markanthony Verzosa, Carla Lillie, Angela Chmielewski; Dr. Mary T. Kelly, Superintendent of Schools; Michael Miller, Principal; Michael Cipriani, Interim School Business Administrator; Michael Cox, Assistant Principal; Michael Mack, Director for PPS; Tammy A. Cavanaugh, District Clerk

Excused: Trustees: Kathleen McClelland and Jo Ann Comfort

Counsel: Michael Vigliotta, Esq.

Press: Cailin Riley, The Express News Group

Guests: Pamela Reichert Anderson and Anastasia Schepers of BFREE Team

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated September 21, 2022.

Motion: C. Lillie Second: M. Verzosa Vote: 4-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 24, 2022 Special Meeting of the Board.

Motion: C. Lillie Second: M. Verzosa Vote: 4-0

***6:04 Jennifer Vinski arrived**

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items.

F) Communications

G) Board of Education Discussion Items

1) The BFREE Team – Breastfeeding, Resiliency, Engagement & Empowerment
 Cohen Children’s Medical Center – Certificate Presentation

H) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

(a) September 26 & 27	Rosh Hashanah – No Classes; District Open
(b) September 29	Senior Portraits
(c) September 30	PK-11 – Picture Day
(d) September 30	College Fair 9AM – 10AM – Gymnasium
(e) October 5	Yom Kippur – No Classes; District Open
(f) October 10	Columbus Day – District Closed
(g) October 14	Mid-Qtr. Grades Available in PowerSchool Parent Portal
(h) October 26	BOE Meeting – 6PM - Gymnasium

III. REPORT

A) Superintendent of Schools

Superintendent’s Conference Days and School Reopening: The staff enjoyed a productive few days during Superintendent’s Conference Days at the end of August/beginning of September in preparation for welcoming back our students on September 6, 2022. The conference day keynote speakers, activities, and workshops were well received by the staff. We also enjoyed a smooth reopening of school; students and staff are very happy to be back without the restrictions of the pandemic, which also contributed to the positive energy and atmosphere. Kudos to the Board and to the entire staff on a successful reopening as we anticipate a great year filled with wonderful opportunities for our students.

Security Needs Assessment: The District is continuing its work with Altaris Consulting Group, via a COSER with SWBOCES, to conduct a security needs assessment. This month, Altaris conducted a walkthrough of our facilities and is in the process of preparing a report for our review. We are also in the process of identifying potential law enforcement candidates who have experience working in a school environment to serve as security personnel as part of this needs assessment.

New York State Council of School Superintendents (NYSCOSS) Leadership Summit: The annual conference was held in Saratoga Springs, and provided superintendents with opportunities to attend keynote addresses by national experts in the fields of leadership, education and related areas; opportunities to share best practices with colleagues through smaller sessions; an interactive discussion with the Commissioner of Education about New York State issues and initiatives; and networking and collegiality among members through group discussions, meetings, social interactions, and workshops.

The theme for this year’s conference was *Together We Rise: Shaping Education for Today, Tomorrow and Beyond*. As our world becomes more interconnected and we rise above the challenges of the past two years, we are now provided with the opportunity to create our future schools where all students have access to develop essential skills and dispositions for success.

Twenty-First Century Community Learning Center (21stCCLC) Bees’ Hive Grant Update: Throughout the month, the Leadership Team, Dr. Tymann, and I continued our planning meetings in preparation for the launch of the program in the fall of 2022. We have also participated in several meetings with the New York State Education Department regarding this grant.

We are currently finalizing the schedule for the after-school program, which will be shared with the Board, families, and the community shortly. We still anticipate that the program will begin in mid-October.

As mentioned previously, we will also be establishing a 21st CCLC Bees' Hive Advisory Committee, which will have its first meeting in early November, 2022. The committee will include Board members, students, parents, staff, and community partners. Please let me know if you would like to be a part of this committee, I anticipate that it will meet several times throughout the school year.

Public Relations - Syntax: This month, I met with representatives from Syntax to develop the fall newsletter, and to discuss ways in which we can showcase the district regionally, for distribution to private and parochial school families and to sending districts, including Wainscott and Sagaponack.

Bridgehampton Child Care and Recreational Center: The Leadership Team and I met with Bonnie Cannon to discuss opportunities for partnership, which included *My Brother's Keeper* grant opportunity, participation in the Bees' Hive after school program, programs available to students through the Center, including an Introduction to Offshore Wind and Career Pathways, which is being sponsored by Farmingdale College, and social/emotional learning support, to name a few.

OLA - Project Connect: The Leadership Team, guidance staff, and I met with Minerva Perez and her team from OLA to discuss our needs in preparation for the launch of Youth Connect.

Professional Learning Plan: Throughout the month, I have been working on the District's professional learning plan (PLP), based on feedback from our survey and the work of our PLP committee this past year, in preparation for our meeting in October, 2022. It is anticipated that the completed plan will be presented to the Board for its approval at its meeting in November, 2022.

IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Obsolete or Surplus Items List submitted by the IT Department on September 13, 2022.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

***CONSENT AGENDA, ITEMS A4-A17; A19-24**

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the generous donation of backpacks from Supplies for Success organization that were distributed to our students in time for the start of the 2022/2023 school year.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the generous donation of 702 packets of seeds valued at \$1,530.28 from Village Hardware of East Hampton.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD accepts the generous donation from the Bridgehampton School Foundation on behalf of the Bridgehampton Half-Marathon for \$2,500, earmarked for Clubs.

Motion: J. Vinski Second: M. Verzosa Vote: 5-0

4) WHEREAS, the voters of the Bridgehampton UFSD approved the proposed General Fund Budget of \$20,957,637 for the fiscal year 2022/2023 at the Annual District Meeting held on May 17, 2022;

THEREFORE, BE IT RESOLVED that the Board of Education authorizes a tax levy including STAR reimbursements on a STAR assessment value of \$9,200,035,269 in the amount of \$17,763,369 for school purposes;

AND BE IT FURTHER RESOLVED that the Board of Education authorizes a tax levy in the amount of \$986,278 to be raised for The Hampton Library Operating Fund;

AND BE IT FURTHER RESOLVED that the total amount of taxes for these purposes be \$18,749,647.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

5) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for August 31, 2022.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

6) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2022 – 8/31/2022.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

7) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2022 – 8/31/2022.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

8) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2022 – 8/31/2022.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

9) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund A with 39 Claims in the amount of \$46,665.56.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund A with 8 Claims in the amount of \$47,070.90.

Motion: Second: Vote:

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund A with 15 Claims in the amount of \$20,322.30.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts the following budget transfer:

From Acct.	Amount	To Acct.	Amount	Reason
A2110.160 Teacher Aides	\$205,000.00	A 2250.160 Non-Instructional Salaries	\$205,000.00	To re-classify teacher aides from regular to special education for budget coding purposes

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

13) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the rescission of the previous approval of the following non-resident students from the August 24, 2022 meeting agenda and approves the amended 2022/2023 registration for said non-resident students as indicated below, honoring the grandfathered rate of 2020/21, and authorizes the District to advise families of acceptance and set up corrected billing as per Board policy.

<u>Student Ids</u>	<u>22-23 Grade</u>	<u>Fee 22-23</u>
10686	7th	\$8,000
10561	7th	\$8,000
10576	12th	\$8,000

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

14) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the rescission of the previously approved non-resident student from the August 24, 2022 meeting agenda and approved the amended 2022/2023 registration for said non-resident students as indicated below and authorizes the District to advise families of acceptance and set up corrected billing as per Board policy.

<u>Student Ids</u>	<u>22-23 Grade</u>	<u>Fee 22-23</u>
10766	9 th	\$69,000 (Wainscott)

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

15) Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the rescission of the approval of the following non-resident students from the August 24, 2022 meeting as said non-resident students had been previously accepted at the May 25, 2022 meeting of the Board:

<u>Student Ids</u>	<u>22-23 Grade</u>	<u>Fee 22-23</u>
10553	12th	\$10,000
10619	12th	\$10,000

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 16) Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the 2022-2023 registration of the following non-resident students and authorizes the District to advise families of acceptance and set up billing as per Board policy.

Student Ids	22-23 Grade	Fee 22-23
10767	K	\$69,000 (Wainscott)
10768	9 th	\$10,000
10453	9 th	\$10,000

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 17) Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with David Skretch as an EMT on premises during sporting contests for the 2022/2023 school year and authorizes the Superintendent of Schools to execute the contract on behalf of the District.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 18) Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with John Marino to announce sporting contests for the 2022/2023 school year as requested and authorizes the Superintendent of Schools to execute the contract on behalf of the District, as amended, subject to review by Counsel.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 19) Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with BBS Architects, Landscape Architects and Engineers, PC for Construction Projects as needed by the District through the use of RFP #2429 with Nassau BOCES and authorizes the Superintendent of Schools to execute the agreement, subject to review by Counsel.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 20) Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Capture Aid, LLC for the 2022/2023 school year and authorizes the Superintendent of Schools to execute the agreement, subject to review by Counsel

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 21) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Donald Kast to provide in-car driver education services at an hourly rate of \$125 not to exceed 90 hours for the period of September 1, 2022 through January 31, 2023 and authorizes the Superintendent of Schools to execute the agreement on behalf of the District.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 22) Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Michael Davies to provide classroom driver education instruction at an hourly rate of \$130, not to exceed 27 hours for the period of September 1, 2022 through January 31, 2023 and authorizes the Superintendent of Schools to execute the agreement on behalf of the District.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

23) Resolved that the Board of Education of the Bridgehampton UFSD approves the consultant services agreement with Defensive Driving School for the rental drivers' education vehicle at a rate of \$3,000 for the period of September 1, 2022 through January 31, 2023 and authorizes the Superintendent of Schools to execute the agreement on behalf of the District.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

24) Resolved that the Board of Education of the Bridgehampton UFSD approves the Consultant Agreement with Horizon Healthcare Staffing for the 2022-2023 school year and authorizes the Superintendent of Schools to execute the agreement on behalf of the District, subject to review by Counsel.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

B) PERSONNEL

***CONSENT AGENDA, ITEMS B1-16; PULLING B8**

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Amendment #1 to the Contract with the Superintendent of Schools, effective July 1, 2022 and authorizes the Board President to sign the agreement.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Tom House and Kelly Sharp as instructors of the Fall PSAT prep for ELA and Math at the curriculum writing rate \$62.83 per hour not to exceed 15 hours, which includes 5 hours of prep time each.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the appointment of Joseph Jenkins as a Head Custodian, effective July 1, 2022 at an annual salary of \$60,000, prorated to July 1, 2022, pending Suffolk County Civil Service final clearance.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves Stipends for the 2022/2023 school year as per the attached list.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves Elizabeth Flanagan to provide nursing coverage, effective Monday, September 12, 2022 for the 2022/2023 ASPIRE program from 2:45PM – 4:30PM, Monday through Friday at her hourly rate per the BTA contract.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Maria Cristina Banados to provide clerical/main office coverage, effective Monday, September 12, 2022 for the 2022/2023 ASPIRE program from 2:45PM – 4:30PM, Monday through Friday at her hourly rate per the CSEA contract.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association dated September 14, 2022 for the Genders & Sexualities Club Activity Fund and appoints Thomas House for the stipend as per the attached stipend list for the 2022/2023 school year and authorizes the Board President to execute the agreement.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association, dated September 14, 2022 regarding Jessica Rodgers as the Elementary Instructional Support Team Coordinator and Danielle Doscher as the Secondary Instructional Support Team Coordinator for the 2022/2023 school year and authorizes the Board President to execute the agreement.

Motion: J. Vinski

Second: M. Verzosa

Vote: 5-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the CSEA concerning a modified work week and work days during certain holiday breaks and authorizes the Superintendent of Schools to sign the agreement.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Deidy Villarreal-Atencia as a custodial substitute and a café substitute for the 2022/2023 school year at the individual daily rates per the CSEA contract, pending completion of HR paperwork and fingerprint clearance.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Rodney Foreman as a custodial substitute for the 2022/2023 school year at the daily rate per the CSEA contract pending completion of HR paperwork and fingerprint clearance.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 12) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Zachary I. Nathaniel as a Substitute Teacher and Substitute Teacher Aide for the 2022/2023 school year at the respective daily rate of \$150 and \$105.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation from Magda Garcia as a Teacher Aide, effective end of day September 30, 2022.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

14) Resolved that the Board of Education of the Bridgehampton UFSD approves the following personnel as indicated for the 21st Century Community Learning Center Grant After School Program for the 2022/2023 school year to be paid as per the Grant:

Michael Miller – Site Coordinator - \$5,000 stipend

Michael Cox – Educational Liaison/Data Manager - \$5,000 stipend

Teachers - \$62.83/hr.: Nancy Bagshaw, Ryan Barker, Hailee Carman, Julia Conlon, Alexandra DeSouza, Danielle Doscher, Allison Federico, Caitlin Hansen, David Holmes, Rebecca Kave, Elizabeth Kirwan, Karen Knight, Kristina Minichiello, Jeff Neubauer, Hamra Ozsu, Julianna Pronesti, Jessica Rodgers, Jen Suarez

Coaches - \$62.83/hr.: Danielle Doscher, David Holmes, Hamra Ozsu, Jessica Rodgers

Aides - \$43.00/hr: George Dellon, Fulbia Garcia

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts the resignation of Kathryn Odell-Hamilton as a Teacher Aide/Teacher Substitute, effective end of day September 21, 2022.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

16) Resolved that the Board of Education of the Bridgehampton UFSD approves members of the Bridgehampton Teacher Association to supervise the Fitness Center for the 2022/2023 school year as needed to be paid at the non-instructional hourly rate as per the BTA contract.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Special Education Committee for Student # 10296 and authorizes the Superintendent of Schools to arrange for appropriate services.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

D) BUILDING USE REQUESTS

*CONSENT AGENDA, ITEMS 1-3

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Bridgehampton Civic Association for use of the gymnasium or auditorium for their 2022/23 meetings on the 4th Monday of the month from 4pm – 6pm.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the A Room at the Beach Hotel/Jesse Tombs, LLC for guests of an event at the hotel to park their cars in our parking lot on Friday, September 16, 2022 from 5PM – 10:30PM.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Ronald White for use of the gymnasium for basketball/workouts for the youth, September 24 – December 30, 2022, two days per week based on availability.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VI. MOTION TO ADJOURN at 6:32PM to Executive Session to discuss personnel matters with counsel.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

VII. MOTION TO RETURN TO Public Session at 8:13PM.

Motion: J. Vinski

Second: M. Verzosa

Vote: 5-0

VIII. MOTION TO ADJOURN at 8:14PM.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

Respectfully submitted,



Tammy A Cavanaugh
District Clerk