

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, April 22, 2020  
6PM – Virtual Meeting via: Google Hangout/Live Streaming  
Minutes**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:04PM, followed by the Pledge.

**Present:** Ronald White, President; Trustees: Doug DeGroot, Jennifer Vinski, Kathleen McClelland, Mark Verzosa, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Michael Cox, Assistant Principal; Dr. Angela Austin, Director of PPS & ENL; Melisa Stiles, School Business Administrator; Tammy A Cavanaugh, District Clerk

**Excused:** Lillian Tyree-Johnson, Vice President

**Guests:** Christopher Patrick of Christopher Patrick Creative; John M. Grillo of JAG Architect; Jamie Cippolina of Young Equipment Sales

**Staff:** Julie Waller, Teacher; Sean Sharp, Director of Technology

**Counsel:** Michael Vigliotta, Esq.

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves suspending Policy #1230 Public Participation at Board Meetings for purposes of the April 22, 2020 meeting and adopts the Proposed Board of Education Agenda.

Motion: K. McClelland      Second: J. Vinski      Vote: 6-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 21, 2020 Special Meeting of the Board.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 3, 2020 Special Meeting of the Board.

Motion: K. McClelland      Second: J. Vinski      Vote: 6-0

**E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 25, 2020 Meeting of the Board.

Motion: K. McClelland      Second: C. Lillie      Vote: 6-0

**F) Communications:** None

## G) Board of Education Discussion Items

- 1) Christopher Patrick – Mascot Logo Design
- 2) Jamie Cippolina – Young Equipment Sales
- 3) John Grillo – JAG Architect
- 4) Wellness Committee Meeting (4/2)
- 5) Curriculum Committee Meeting (4/6 & 4/20)
- 6) Policy Review Committee Meeting (4/16)

## H) Consideration of additional items for the Agenda

## II. ANNOUNCEMENTS

- (a) May 15 Mid Quarter 4 – Progress Reports due  
(b) May 20 Board Meeting – 6pm

## III. REPORTS

### A) Superintendent Report

- As we complete week six or 30 consecutive days of the school closure, I would like to acknowledge the Bridgehampton community including the First Baptist Church of Bridgehampton for the use of their facility for our student meal program, the Bridgehampton Child Care and Recreation Center for helping our students with computers and internet access, and the Town of Southampton Police Resource Officers, Blum and LaForno for reaching out to our students and their families. I am sure there are other community members who have played a role in helping our school including but not limited to the parents & guardians of all of our students.
- Special thank you to Mr. Michael Donovan for purchasing an additional 150 Chromebooks for our students. That is a total of 265 Chromebooks or \$100,000. To date, he has purchased over 1,000 Chromebooks for Southampton, Hampton Bays, Riverhead, Center Moriches, Bayport Blue Point, Springs, and East Hampton school districts as well as another recent order for 1,000 Chromebooks.
- Special thank you to our essential employees: Tammy Cavanaugh, John Daniels, Mike Miller, and Max Spooner.
- Special thank you to all employees who are helping to keep our district operating with a blend of remote and onsite. At the district level: Sylvia Fridie - Employee & Retiree Benefits, Jennifer Cunningham - Payroll & Accounts Payable, Simone Sooklall - Treasurer, Michelle Reyes - Purchasing, Gemma Solomos - Special Education & ENL, Milena White - Main Office & Student Activity Fund, Christina Bonados - Student Attendance, Barbara Palermo - Guidance & Registering Students, Ninfa Boyd - countless translations & District Records, Fay Gohlson & Dan Pacella - student meal ordering & purchasing, Aleta Parker - Community Liason & Meal Program Coordination
- Weekly Student and Family Meal Care Package Volunteers - Simone Sooklall, Aleta Parker, Milena White, and Ron White
- And Administrative Team of Dr. Austin taking care of Pre K - 12th grade special education, ENL, school psychology, ENL, Melisa Stiles with all business operations, Mike Cox with staff support and SED data, and Mike Miller for the creation of the Distance Learning Plan and ensuring every Pre K - 5th grade student received a personal visit and delivery of a Chromebook.
- And of course our instructional staff of teachers, teacher assistants, and teacher aides

- School Closure - ends Friday May 15 and return Monday May 18...another 17 days. However, I believe we may receive updated school closure notice shortly and that is the reason why we are preparing for June 26.
- Student Meal Program - Every Friday, 8am - 11am
- Child Care for Essential Workers - Eleanor Whitmore Child Care Center in East Hampton 7:30am to 5:30pm
- Distance Learning Plan - Alternative Learning Options / Continuity of Learning Plan

## **B) Principal Report**

- Check in meeting two weeks ago with staff- topics that were discussed, how is the staff feeling, making sure everyone is feeling supported, update on any students who need additional support, and discussion on the elementary and secondary grading.
- Grading committee met two weeks ago to discuss how we can provide a grading procedure that is student friendly, while also making sure students will still attend and participate in all classes.
- Update on distance learning plan, the elementary and secondary grading procedure for the 4th quarter has been posted on the website.
- Thank Mr. Donovan and Ms. Richtenstein for their generous donation of art supplies and chromebooks.
- Thank McCoy Busing for their support delivering chromebooks to the elementary school. Tom Jenkins and Justin Raynor
- College Acceptances
- Pictures of seniors on the front lawn.
- 16 chickens and a chicken coup will be placed in the garden on Friday.
- Items to consider and keep on the radar.
  - Summer school
  - Drivers education
  - Summer Camp

## **C) Assistant Principal Report**

Update on the Elementary Math Program Selection and Process

- Decision came from an audit of current programs in place
- Determined we wanted consistency and continuity at the elementary level.
- [November] Teachers requested a review of 4 programs. (Eureka Math, Math in Focus, Investigations and nVision Math)
- Each program was reviewed and discussed for 2 ½ weeks and during that time, teachers engaged in both virtual and on-site discussions with curriculum vendors to further evaluate the program.
- All K-6 Math teachers, Assistants and Service providers were part of the discussion and evaluation process.
- After careful review of the programs, the committee unanimously decided on nVision Math Pearson.
- nVision Math was chosen as it supports and encompasses the following:
  - Adherence to Next Generation Learning Standards
  - Problem-based learning approach, and exploratory learning where students engage in real-world discourse surrounding math concepts appropriate at their grade level.
  - Necessary intervention practices for remediation and enrichment
  - Materials to support ELLs with print and digital methods in native language

- Looking to recommend a 3-year subscription for K-5 and a 1-year pilot for 6th grade to bridge the gap with secondary and ensure continuity of instruction vertically.

#### **D) Director of PPS & ENL Report**

- Under Financial there is a resolution regarding tuition Rates for Districts sending pupils with handicapping conditions to Bridgehampton.
- Under financial there is a resolution to approve the 2020/2021 registration of 2 non-resistant classified students. (Pending CSE meetings of other non-resident students)
- Annual Review meetings are being conducted. A Resolution for the CSE/Annual Review meetings that have been conducted on your upcoming agenda.
- Tele-therapy and Virtual services are being delivered and documented by providers and educators.
- ESY and Summer services are being finalized

#### **E) School Business Administrator Report**

- My staff has been working diligently from home most of the time going into the district once or twice a week.
- Our pre-audit started. The business office has been sending the auditors information as they request. The auditors are working off-site now.
- I have been updating our Child Nutrition representative about changes to the meal plan. I have been watching their webinars for updates on the Meal Plan during COVID-19. There is a webinar on 4/23/20 regarding claiming meals served during COVID-19 school closures that Simone and I will be participating in.
- There is a TAN resolution on the agenda. This is a general resolution without an amount since an amount still has to be determined. The reason why this resolution is on the agenda is in case the Town of Southampton does not receive timely tax payments which can cause a shortfall to the district. There has been chatter about the Town also extending the due date. June is the month where we have a large payroll as well as many invoices are to be paid. We have to make sure we have enough money in the bank.
- There are multiple POs for HNE Equipment and Young Equipment that are listed on the agenda to be approved for the new construction project.

### **IV. NEW BUSINESS**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: #6700 & #6700-R – Purchasing; #5150 – School Admissions; #5162-R – Student Dismissal Precautions Regulation; Business Associate Privacy Policy #9110.

Motion: K. McClelland      Second: J. Vinski      Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD rescinds the previously approved resolution from the March 25, 2020 meeting for the publication of the Legal Notice dated April 2, 2020, including any propositions, terms, dates and provisions set forth therein Legal Notice in accordance with Education Law Section 2004.

Motion: K. McClelland      Second: J. Vinski      Vote: 6-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by Michael Byrne on April 7, 2020.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**4) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of art supply packets for elementary grade school students from Supplies for Success.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**5) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation for the Sprouts/Environmental Club from Slow Food East End in the amount of \$1,000.00.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

## V. SUPERINTENDENT'S RECOMMENDATIONS

### \*CONSENT AGENDA, ITEMS A1-A32

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

#### A) FINANCIAL MATTERS

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following health service agreements between the District and the school districts listed below for the purpose of providing health services for children residing in the school districts listed below and attending nonpublic schools located in the District for the 2019-20 school year:

- Amagansett, 2 students attending nonpublic schools located in the District at a cost of \$934.93 per student for a total of \$1,869.86.
- East Hampton, 9 students attending nonpublic schools located in the District at a cost of \$934.93 per student for a total of \$8,414.37.
- Hampton Bays, 2 students attending nonpublic schools located in the District at a cost of \$934.93 per student for a total of \$1,869.86.
- Mattituck-Cutchogue, 3 students attending nonpublic schools located in the District at a cost of \$934.93 per student for a total of \$2,804.79.
- Montauk, 2 students attending nonpublic schools located in the District at a cost of \$934.93 per student for a total of \$1,869.86.
- Sag Harbor, 4 students attending nonpublic schools located in the District at a cost of \$934.93 per student for a total of \$3,739.72.
- Shelter Island, 14 students attending nonpublic schools located in the District at a cost of \$934.93 per student for a total of \$13,089.02.
- Southampton, 14 students attending nonpublic schools located in the District at a cost of \$934.93 per student for a total of \$13,089.02.
- Springs, 14 students attending nonpublic schools located in the District at a cost of \$934.93 per student for a total of \$13,089.02.
- Wainscott, 3 students attending nonpublic schools located in the District at a cost of \$934.93 per student for a total of \$2,804.79.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**2) RESOLVED** that the Board of Education of the Bridgehampton UFSD establishes the following minimum rates of tuition for parentally-placed individual students eligible to attend in accordance with non-residency policy #5152 for the 2020-2021 school year:

Parental Rates:

- Pre-Kindergarten, 3 year old, Half Day \$3,000 (subject to available space)
- Pre-Kindergarten, 3 year old, Full Day \$5,000 (subject to available space)
- Pre –Kindergarten, 4 year old Half Day \$3,000 (subject to available space)
- Pre –Kindergarten, 4 year old Full Day \$5,000 (subject to available space)
- K-6 \$6,500 (subject to available space)
- 7-12 \$8,000 (subject to available space)

Be It Further Resolved Districts sending pupils with handicapping conditions will pay as per the Seneca Falls formula currently estimated at:

- \$55,000 For up to 2 related services only
- \$55,000 Resource Room only
- \$62,000 Resource Room and up to two related services or full inclusion class
- \$69,000 Special class, resource room and related services (or any combination with three or more related services)

Be It Further Resolved Districts sending pupils without handicapping conditions will pay the following contracted amounts

District to District Rates:

- Pre-Kindergarten Not applicable
- K-6 \$13,000 (subject to available space)
- 7-12 \$17,500 (subject to available space)

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2020-21 registration of the following non-resident students and authorizes the Superintendent to advise families of acceptance, and set up billing as per Board policy.

Temp Id	Student's Id	Gr(20-21)	Fee (20-21)
72305	10553	10th	\$69,000 (Riverhead)
101608	10592	7th	\$69,000 (Tuckahoe CSD)
			\$4,984.20 (Tuckahoe CSD - Summer)

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**4) THE BOARD OF EDUCATION OF THE BRIDGEHAMPTON UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, HEREBY RESOLVES** (by the favorable vote of not less than a majority of all the members of said Board of Education) **AS FOLLOWS:**

Section 1. In order to facilitate the issuance from time to time of tax anticipation notes and revenue anticipation notes to meet periodic cash-flow needs pursuant to Sections 24.00 and 25.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law"), the Board of Education of the Bridgehampton Union Free School District (the "District"), in the County of Suffolk, New York, hereby delegates its power to authorize the issuance of tax anticipation notes and revenue anticipation notes (herein

referred to collectively as the “Notes”) to the President of the Board of Education, the chief fiscal officer of the District, pursuant to Section 30.00 of the Law.

Section 2. All Notes so authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 3. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00 and 60.00 of the Law, the powers to sell and issue such Notes, including the renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, are hereby further delegated to the President of the Board of Education.

Section 4. All of such Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 5. The powers hereby delegated shall be exercised by the President of the Board of Education until such time as the Board of Education, by resolution, shall elect to reassume the same.

Section 6. This resolution shall take effect immediately.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

- 5) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for March 31, 2020.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

- 6) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/19- 03/31/2020.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

- 7) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/19 – 03/31/2020.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

- 8) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer’s Report for the period of 07/01/19 – 02/29/2020.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**9) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/19 – 03/31/2020.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**10) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund A with 24 Claims in the amount of \$66,111.69.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund C with 8 Claims in the amount of \$4,792.66.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**12) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund T with 14 Claims in the amount of \$114,360.75.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**13) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund T with 18 Claims in the amount of \$127,289.56.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund A with 27 Claims in the amount of \$350,033.57.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund C with 4 Claims in the amount of \$5,296.36.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund F with 2 Claims in the amount of \$9,196.02.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #35 Fund H with 4 Claims in the amount of \$13,519.18.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**18) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund T with 18 Claims in the amount of \$121,122.78.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0



**19)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Health & Educational Equipment Corp. in the amount of \$398,034.15 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**20)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Health & Educational Equipment Corp. in the amount of \$9,793.55 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**21)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Health & Educational Equipment Corp. in the amount of \$5,813.76 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**22)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Health & Educational Equipment Corp. in the amount of \$10,645.13 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**23)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Health & Educational Equipment Corp. in the amount of \$57,530.76 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**24)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Health & Educational Equipment Corp. in the amount of \$23,099.58 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**25)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Artcobell Corporation in the amount of \$80,204.80 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**26)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Health & Educational Equipment Corp. in the amount of \$20,886.90 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**27) Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Young Equipment Sales in the amount of \$88,358.40 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**28) Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Young Equipment Sales in the amount of \$42,000.00 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**29) Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Young Equipment Sales in the amount of \$20,000.00 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**30) Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Young Equipment Sales in the amount of \$3,502.67 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**31) Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Young Equipment Sales in the amount of \$89,184.00 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**32) Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Young Equipment Sales in the amount of \$29,564.58 and authorizes Melisa Stiles, School Business Administrator to issue the purchase order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

## **B) PERSONNEL**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD hereby rescinds Resolution B3 from the February 26, 2020 meeting of the Board of Education which had approved a maternity/child rearing leave of absence for Alyssa Peterson.

Motion: K. McClelland      Second: J. Vinski      Vote: 6-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Jennifer Maldonado as a Special Education Teacher, effective end of day, June 30, 2020.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby appoints Robert Hauser as the Data Privacy Officer for the remainder of the 2019-2020 school year for purposed of FERPA, HIPAA and Education Law Section 2-d.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

### C) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendations of the Committee for Special Education for Students #10296, #10358, #10462, #10541, #1052, #972, #10425, #10484, #10103 #10069, #10433, #10540, #844, #1080, #10016, #10182, #10439, #10557, #10392, #10551, #10560, #10393, #10073 and authorizes the Superintendent to arrange for appropriate services.

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

### D) BUILDING USE REQUEST

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request submitted by Judiann Carmack-Fayyaz on behalf of the Environmental Club/Sprouts Farm Stand for use of the parking lot and music/science building for a fundraising drive-thru plant sale on Saturday, May 9, 2020 (raindate: Friday, May 8, 2020) from 9am – 3pm.

Motion: K. McClelland      Second: J. Vinski      Vote: Tabled

**\*Upon seconding the motion Counsel recommended that the resolution be tabled for further discussion in Executive Session.**

Motion: K. McClelland      Second: M. Verzosa      Vote: 6-0

**VI. MOTION TO ADJOURN at 8:53PM** to Executive Session to discuss personnel matters with counsel.

Motion: K. McClelland      Second: J. Vinski      Vote: 6-0

**\*8:54PM – Doug DeGroot left the meeting**

**VII. MOTION TO RETURN at 11:39PM to Regular Session.**

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

***\*Resolution No. 1 under Building Use Requests, remained tabled upon Counsel's advice not to proceed due to Governor's Executive Orders regarding maintaining social distancing.***

**VIII. MOTION TO ADJOURN at 11:42PM.**

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tammy A. Cavanaugh". The signature is written in a cursive, flowing style.

Tammy A. Cavanaugh, District Clerk