

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, November 15, 2017
Cafe – 5:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 5:09PM, followed by the Pledge.

Present: Ron White, President; Lillian Tyree-Johnson, Vice President; Trustees: Jennifer Vinski, Kathleen McClelland, Michael Gomberg, Mark Verzosa; Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Tammy A. Cavanaugh, District Clerk.

Counsel: Michael Vigliotta

II. ADJOURN at 5:10PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

*Doug DeGroot arrived at 5:13PM

III. MOTION to Return to Regular Session at 5:34PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

Staff: Michael Miller, Assistant Principal; Aleta Parker, Director of Curriculum & Assessment; Melisa Stiles, Treasurer; David Holmes, Teacher & Senior Class Advisor; Judiann Carmack-Fayyaz, Teacher; Ken Giosi, Teacher; John Daniels, Maintenance Mechanic

Guests: Julie Burmeister, Kathryn DeGroot and Debbie Geyer

Students: Milo Youngerman, Jonathan DeGroot, James Fairchild, Jade Maldonado, Elena Giosi, Patricia Figuero & Autumn Street

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated November 15, 2017.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the October 18, 2017 Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items

F) Communications

- (a) Senior Class Presentation Letter
- (b) Independent Auditor's Report – June 30, 2017 (Board folder)
- (c) Audit Committee's Letter to the Board and Response to the District's Corrective Action Plan
- (d) ES BOCES Highlights Newsletter – 2017-18 – Issue 1

G) Board of Education Discussion Items

- 1) Senior Class Presentation
- 2) Career Technical Education & Career Development & Occupational Studies – (CTE & CDOS) – Judiann Carmack Fayyaz & Ken Giosi
- 3) 2017 NYSSBA Convention – Kat McClelland
- 4) Audit Committee – September 20, 2017
- 5) Strategic Planning Committee – October 12, 2017
- 6) Wellness Committee – October 19 & November 9, 2017
- 7) Safety Committee Meeting – October 23, 2017
- 8) Facilities & Grounds Committee – October 23, 2017
- 9) Budget Advisory Committee – November 2, 2017

H) Consideration of additional items for the Agenda

IV. ANNOUNCEMENTS

- | | |
|--------------------|---|
| (a) November 18 | Senior Class Car Wash Fundraiser 8am -11am |
| (b) November 18 | Robotics Field Trip to Half Hollow Hills HS 7:30am – 2:00pm |
| (c) November 20 | Early Dismissal – PreK – 12 th Grade |
| (d) November 20 | Parent/Teacher Conferences |
| (e) November 20 | 1 st Quarter Report Cards mailed home |
| (f) November 21 | Thanksgiving Feast/Evacuation Drill |
| (g) November 22 | No Classes; District Office open |
| (h) November 23-24 | District Closed – Thanksgiving Break |
| (i) November 28 | Field Trip "School of Rock" Winter Garden Theatre |
| (j) December 2 | Caroling Group – Hampton Library Tree Lighting 4-6pm |
| (k) December 8 | Field Trip American Museum of Natural History – Grades 3&4 |
| (l) December 12 | Field Trip to Barclay Center – VEI |
| (m) December 14 | Winter Concert |
| (n) December 20 | Board of Education Meeting – Café – 7pm |

V. REPORTS

A) School Business Administrator Report

B) Assistant Principal Report

- Parent Workshop- Highly attended with a great performance by our students.
- Halloween Parade- Students walked through the community and back to the gymnasium- awards were handed out at the end.
- Guild Hall Performance at Lunch- Josh performed for about 5 minutes a short Shakespeare play, he was hoping to get a few students in the play starting in a few weeks. From what I

am told, we may have two students interested. They will be paid if they stay the entire show season.

- I along with Danielle Doscher met with the Southampton Town this month in regards to the Teen Assessment Project- A survey for 8th, 10th, and 12 graders will be completed in early December. Every 3 years- the town completes a survey in regards to lifestyle questions.
- I would like to thank John Reilly and all the work that he and the students put in for the student council elections. It was a close raise between Girls in Action and United Students.
- Veterans Day Assembly in the gymnasium- we were lucky to have 5 veterans attend.
- Thank Danielle Doscher for having a financial aid night- unfortunately we did not have a great turn out, but we will continue to try.
- Completed our second bus drill.
- I attended a school counselor conference in regards to the new regulations for new counselors. The new regulations are going to state that K-12th grade students will need access to a counselor.
- Marimba group performed Parrish Art Museum
- Elementary PBIS Awards were handed out in October. Jester Jim Presented to the K-5th grade.
- Science Fair Projects Today were displayed from the 6th grade. Kam Kaiser had all of the 5th grade students come around while the 6th grade students described their project. Each 5th grade student was asked to judge each project.

*7:21PM – Kathleen McClelland and Doug DeGroot left the meeting

VI. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves adding John Daniels, Melisa Stiles and Sean Sharp to the Facilities & Grounds Committee for the 2017-2018 school year.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2018-2019 Budget Vote and Election Calendar.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

VII. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of the basketball backboard repair from Hamptons Tennis Company.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Paddlers for Humanity in the amount of \$35,000.00 earmarked for the continuation of the PBIS program in the Bridgehampton Union Free School District.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

***Consent Agenda, Items A3 – A24**

Motion: L. Tyree-Johnson

Second: M. Gomberg

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the report of examination performed by the Office of the State Comptroller titled “Claims Auditing, Report of Examination 2017 M-179” for the period of July 1, 2015 to February 28, 2017.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the District Audit Committee’s response to the District Management Letter, based on the 2016-2017 Auditor’s recommendations and authorizes the Superintendent to sign and send the District Corrective Action Plan.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract between the Bridgehampton UFSD and the YMCA East Hampton RECenter for the 2017-2018 Swimming Program for elementary students and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Pay Schools and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Shared Sports Agreement between the Bridgehampton UFSD and the Hayground School for the 2017-2018 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 5-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund A with 52 Claims in the amount of \$258,345.54.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 5-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund C with 12 Claims in the amount of \$2,551.93.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 5-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund H with 4 Claims in the amount of \$12,504.53.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 5-0

11)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund H with 1 Claim in the amount of \$1,429.30.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

12)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund T with 14 Claims in the amount of \$107,970.56.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

13)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund A with 46 Claims in the amount of \$334,526.30.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

14)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund A with 12 Claims in the amount of \$19,900.90.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

15)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund F with 1 Claim in the amount of \$500.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

16)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund H with 1 Claim in the amount of \$719.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

17)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund C with 10 Claims in the amount of \$4,338.02.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

18)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund T with 19 Claims in the amount of \$113,169.77.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

19)Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for October 31, 2017.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

20)Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/17 – 10/31/17.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

26) Resolved the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

| 2017/2018 BUDGET TRANSFERS | | | | |
|---|----------|---|----------|---|
| FROM ACCT | AMOUNT | TO ACCT | AMOUNT | REASON |
| A9060.800 – Employee Medical & Dental Insurance | \$40,000 | A9060.801- Retiree Medical & Dental Insurance | \$40,000 | Additional amount needed for retiree Medicare reimbursement |

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

B) PERSONNEL

***Consent Agenda, Items B1 - B11**

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves Joseph Pluta to teach one extra period daily for the 2017-2018 school year per the BTA Contractual rate, retroactive to November 9, 2017.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Brian Mott as a Custodial I Substitute and a Teacher Aide Substitute for the 2017-2018 school year at the respective rates of \$16 per hour and \$100 per day, effective November 3, 2017.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD reactivates Judy Williams as a Certified Substitute Teacher for the 2017-2018 school year at the daily rate of \$150.00.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 4) Resolved** that the Board of Education of the Bridgehampton UFSD approves Olivia Kotz as a Score Clock Operator for the 2017-2018 school year paid at the BTA contractual rate.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 5) Resolved** that the Board of Education of the Bridgehampton UFSD approves Henry Meyer as a Golf Intramural Supervisor for the 2017-2018 school year paid at the BTA contractual rate.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Maxwell Spooner as an unpaid Volunteer Assistant Varsity Basketball coach for the 2017-2018 school year.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation from Heather Meringola as a Teaching Assistant, effective close of business on November 16, 2017.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 8) **WHEREAS**, on June 24, 2015, the Board of Education of the Bridgehampton UFSD appointed Marie Bouzos-Reilly as a full-time teacher effective September 1, 2015; and

WHEREAS, the Board of Education of the Bridgehampton UFSD wishes to memorializes the tenure area in which Ms. Bouzos-Reilly has served since September 1, 2015.

Now, Therefore, Be It Resolved that the Board of Education of the Bridgehampton UFSD confirms the appointment of Marie Bouzos-Reilly, who maintains Professional Certification for English to Speakers of Other Languages; Spanish 7-12; Spanish Grades 1-6 Extension; French 7-12; French Grades 1-6 Extension, to serve as a 1.0 ESL Teacher, in the English as a Second Language Tenure Area whose probationary term shall commence on September 1, 2015 and expire on August 31, 2018.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 9) **WHEREAS**, on August 26, 2015, the Board of Education of the Bridgehampton UFSD appointed Kameron Kaiser as a full-time teacher effective September 1, 2015; and

WHEREAS, the Board of Education of the Bridgehampton UFSD wishes to memorializes the tenure area in which Mr. Kaiser has served since September 1, 2015.

Now, Therefore, Be It Resolved that the Board of Education of the Bridgehampton UFSD confirms the appointment of Mr. Kaiser, who maintains Business & Marketing and English to Speakers of Other Languages certifications, to serve as a 1.0 FTE Teacher, with a substantial portion of his day in both the General Business Education and ESL Tenures Areas whose dual probationary terms shall commence on September 1, 2015 and expire on August 31, 2019, provided that in order to be granted tenure Kameron Kaiser shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if Kameron Kaiser receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Milena White as Clerk Typist – Spanish Speaking, effective close of business on November 15, 2017.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 4-0*

11) Resolved that the Board of Education of the Bridgehampton UFSD appoints Milena White as a 12-month, Account Clerk Typist – Spanish Speaking Provisional, effective November 16, 2017, at an annual salary of \$34,000, prorated to the start date.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 4-0*

*Ron White abstained.

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the 504 Committee for Students #976, #10495 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students #10430, #10328, #10290, #10501 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

D) BUILDING USE REQUESTS

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Randy Davis to conduct boys' basketball practice for the Bridgehampton 3rd, 4th & 5th grade students from 3:00pm – 8:00pm on available weekdays, beginning September 21, 2017 through April 18, 2018.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Jessica Rodgers on behalf of the 2018 Senior Class to hold a Holiday Craft Fair fundraising event on Saturday, November 25, 2018 from 10am – 2pm in the gymnasium.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Jenna Pluta on behalf of the Yearbook Club to hold a fundraiser movie night in the Music/Science Building on Friday, December 8, 2017 from 5:00pm until 10:00pm: with a K-6 grade movie from 6-8pm and a 7-12 grade movie from 8pm until 10pm.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Jenna Pluta to use the Middle School/Science room to reheat food for the Hampton Library Holiday Tree Lighting event on Saturday, December 2, 2017 from 12:00pm until 6:00pm.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 5-0

VIII. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

IX. MOTION TO ADJOURN at 7:25PM to Executive Session to discuss Personnel matters with counsel.

Motion: L. Tyree-Johnson

Second: M. Verzosa

Vote: 5-0

***Michael Gomberg left the meeting at 7:25PM.**

X. MOTION to Return to Regular Session at 7:35PM.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 4-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the Fifth Amendment to the Superintendent's contract and authorizes the Board President to sign the agreement.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 4-0

XI. MOTION to ADJOURN at 7:36PM.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 4-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk