

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, September 20, 2017
Café – 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:00PM, followed by the Pledge.

Present: Ron White, President; Lillian Tyree-Johnson, Vice President; Trustees: Jennifer Vinski, Kathleen McClelland, Michael Gomberg; Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Tammy A. Cavanaugh, District Clerk

Counsel: Michael Vigliotta

Press: None

Guests: Jill Sanders of Cullen & Danowski; John Grillo, JAG Architect; Nick Amoruso, Owner; Robert Caliendo, Engineer & Chuck Quinn, Site Superintendent of School Construction Consultants, Inc.

Staff: Michael Miller, Assistant Principal and Director of Physical Education; Aleta Parker, Director of Curriculum & Assessment; Judiann Carmack-Fayyaz, Teacher

Excused: Trustee: Markanthony Verzosa

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated September 20, 2017.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 23, 2017 Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items

F) Communications

***7:02PM** – Doug DeGroot arrived

G) Board of Education Discussion Items

- 1) Jill Sanders – Cullen & Danowski
- 2) Building Expansion Update – John Grillo, Architect & Nick Amoruso, Owner
Robert Caliendo, Engineer & Chuck Quinn, Site Superintendent from School
Construction Consultants, Inc.

H) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- | | |
|---------------------|---|
| (a) September 21-22 | Rosh Hashanah – No Classes; District Open |
| (b) September 28 | Senior Portraits |
| (c) September 29 | Picture Day for Underclassmen |
| (d) October 7 | Marimba Band at Antique Car Rally – Bridgehampton |
| (e) October 9 | Columbus Day – District Closed |
| (f) October 12 | Progress Report Grades Posted |
| (g) October 18 | Board of Education Meeting – 7PM |

III. REPORTS

A) Superintendent/Principal's Report

- We are off to a great start to the 2017-2018 school year. Everyone seems to be settled into their new spaces, and the master schedule, new lunchtime routine for elementary have been established and everyone seems to be into their routine.
- New staff are being supported by their peers, and indicate a terrific transition to Bridgehampton School.
- Your administrative team has been working hard to assure all bases are covered. We have set up our weekly meetings, and as a team have worked to successfully assure that the teachers have what they need to effectively instruct our students.
- Our after school program began on Monday with 25 students. The secondary Homework Club and the ENL homework clubs have also begun. We will be meeting with Danielle Corbett who will be starting an Elementary homework club in October – this is the first year, and the club will be by teacher recommendation, mostly working with students who seem to have difficulty completing homework at home – once the rules for selection are determined, I will share that with the Board.
- We were able to add an additional substitute aid to the preschool classroom as we have a record setting 24 student in attendance – this is one of our biggest classrooms to date. We will revisit once things settle in, to determine if the need for the fourth person continues, and if so, will come back to the board to approve funding to add that person.

B) School Business Administrator Report

Finance

- Borrowed Tax Anticipation Note (TAN) \$4,500,000 at 1.099%
- 2016/17 Financial Audit complete.

IV. NEW BUSINESS

*Consent Agenda, Items 1-12; pulling Item 6

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the August 29, 2017 Surplus List submitted by Nancy Bagshaw.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the September 12, 2017 Surplus List submitted by Tammy A. Cavanaugh.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the August 29, 2017 Surplus List submitted by Ninfa Boyd.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first and only reading of policy #5405 Student Wellness Policy.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policy #5100 Student Attendance and #5100-R Student Attendance Regulation.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Elizabeth W. Kotz as the Audit Committee Chairperson for the 2017-2018 school year as outlined in the Board of Education policy #6690.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Erling Hope to serve on the 2017-2018 District Wellness Committee.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 8) **Whereas**, the Board of Education of the Bridgehampton UFSD, in determining the appropriateness of its reserves, resolves to transfer from its unassigned fund balance to the Employee Benefit and Accrued Liability reserve in the amount of \$350,000 effective June 30, 2017.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 9) **Whereas**, the Board of Education of the Bridgehampton UFSD, in determining the appropriateness of its reserves, resolved to transfer from its unassigned fund balance to the Geothermal System and Five Year Plan reserve in the amount of \$174,536 effective June 30, 2017.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

10)Whereas, the Board of Education of the Bridgehampton UFSD, in determining the appropriateness of its reserves, resolves to transfer from its unassigned fund balance to the Employee Retirement Contribution reserve in the amount of \$446,238 effective June 30, 2017.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

11)Whereas, the Board of Education of the Bridgehampton UFSD accepts the External Audit Report for the fiscal year ending June 30, 2017 from Cullen & Danowski, LLP.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

12)Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the Memorandum of Agreement with the CSEA concerning a modified work week and work days during certain holiday breaks and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

V. SUPERINTENDENT’S RECOMMENDATIONS

A) FINANCIAL MATTERS

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Ann Lombardo as a consultant for the purpose of leading a Chinese Conversation Club inclusive of prep and materials at a fee of \$5500.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 4 - 2

***Consent Agenda, Items A2 – A21**

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services for the 2017/2018 school year with Marra & Glick Applied Behavior Analysts, PLLC and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund A with 37 Claims in the amount of \$190,706.26.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

4) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund F with 2 Claims in the amount of \$1,895.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

5) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund T with 10 Claims in the amount of \$25,311.12

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund A with 45 Claims in the amount of \$146,170.74.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund C with 4 Claims in the amount of \$1,283.10.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund F with 5 Claims in the amount of \$18,925.51.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund H with 1 Claim in the amount of \$5,055.26.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund H with 1 Claim in the amount of \$1,000.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund T with 6 Claims in the amount of \$26,967.83.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund A with 31 Claims in the amount of \$73,582.03.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund C with 8 Claims in the amount of \$3,901.32.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund F with 1 Claim in the amount of \$2,669.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

15) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund H with 1 Claim in the amount of \$1,268.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund T with 1 Claim in the amount of \$107,452.65.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for August 31, 2017.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/17 – 08/31/17.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

19) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period 07/01/17 – 08/31/17.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

20) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period 07/01/17 – 08/31/17.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

21) Resolved the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2017/2018 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A2110.130 7-12 Teacher's Salaries	\$93,496.28	A2020.151 – Administration	\$115,958.00	To reallocate funds for Assistant Principal, Co-Teacher and Teacher Aides
A2250.150 Instructional Salaries – Students with Disabilities	\$160,189.00	A2110.120 – K-6 Teachers Salaries	\$76,075.60	
		A2110.160 – Teacher Aides	\$61,651.68	

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

B) PERSONNEL

***Consent Agenda, Items B1-B14**

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Christine Harrison for the Yearbook Advisor stipend for the 2017-2018 school year.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Christine Harrison for the Student Council Advisor Stipend for the 2017-2018 school year.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jenna Pluta for the shared Yearbook Advisor Stipend for the 2017-2018 school year.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Hamra Ozsü for the shared PBIS Facilitator Stipend for the 2017-2018 school year.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves David Elliott for the shared Junior Class Advisor Stipend for the 2017-2018 school year.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jessica Rodgers for the shared Senior Class Advisor Stipend for the 2017-2018 school year.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Fulbia Garcia as an ASPIRE teacher for the 2017-2018 school year.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Elizabeth Flanagan to provide nursing coverage, effective Monday, September 18, 2017 for the 2017-2018 ASPIRE program from 2:45 – 4:30pm (105 minutes) at her hourly rate per the BTA contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Allison Mentuck to the position of Teacher Aide, effective September 11, 2017, at an annual salary of \$26,000.00, prorated to her start date.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Suzan D. Johnson-Cook as a Teacher Aide Substitute for the 2017-2018 school year at the daily rate of \$100, pending fingerprint clearance.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

11) Resolved that the Board of Education of the Bridgehampton UFSD appoints Michael Casper as a Certified Substitute Teacher and Teacher Aide Substitute for the 2017-2018 school year at the respective daily rates of \$150.00 and \$100.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD appoints David Kerin as a Teacher Aide Substitute for the 2017-2018 school year at the daily rate of \$100.00, pending fingerprint clearance.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD appoints Ma Cristina Salinas as a Substitute Teacher Aide for the 2017-2018 school year, effective September 18, 2017, at the daily rate of \$100.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD appoints Logan Ryan Robinson as a Substitute Certified Teacher, Substitute Teacher Assistant; and Substitute Teacher Aide for the 2017-2018 school year, effective Monday, September 25, 2017, at the respective daily rates of \$150 and \$100.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

C) BUILDING USE REQUESTS

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Henry Meyer on behalf of the 8th Grade Class for a car wash on Friday, September 29, 2017 from 2:45pm – 5:00pm.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. ADJOURN at 8:19PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

VIII. MOTION TO RETURN to Regular Session at 8:49PM.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

1) Resolved that upon the recommendation of the Superintendent of Schools, the Board of Education of the Bridgehampton UFSD hereby terminates Rachel Radtke from the position of Teacher Aide, effective September 20, 2017.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Rachel Radtke as a Cafe Substitute for the 2017-2018 school year at the daily rate of \$100.

Motion: L. Tyree-Johnson

Second: M. Gomberg

Vote: 6-0

IX. MOTION TO ADJOURN at 8:50PM.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk