

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, May 24, 2017  
Café – 5:15 PM  
DRAFT MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 5:20PM.

**Present:** Ron White, President; Lillian Tyree-Johnson, Vice President; Trustees: Kathleen McClelland, Jennifer Vinski.

**Excused:** Jeff Mansfield

**II. MOTION TO ADJOURN** to Executive Session at 5:21PM to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson                      Second: J.Vinski                      Vote: 4-0

\*5:30PM Doug DeGroot arrived.

\*6:15PM Michael Gomberg arrived.

**III. MOTION TO RETURN** to Regular Session at 7:10PM.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**Present:** Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Tammy A. Cavanaugh, District Clerk.

**Guests:** Charles Mockler, Resident; Aleta Parker, Director of Curriculum & Assessment; Teachers: Judiann Carmack-Fayyaz, Robin Gianis, Jessica Rodgers; Mark Verzosa, newly elected BOE Trustee

**Counsel:** Michael Vigliotta

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated May 24, 2017.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 3, 2017 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 19, 2017 Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the results of the Budget Vote and Election dated May 16, 2017.

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 6-0

**F) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**G)** Invitation to visitors to address the Board of Education on agenda items

**H) Communications**

- (a) Eastern Suffolk BOCES – Letter of thanks for approving 2017-18 BOCES Admin Budget (in folders)
- (b) Letter of thanks from Wyandanch UFSD for Jeff Neubauer’s teaching of Google Forms
- (c) Eastern Suffolk BOCES – Liaison Connection Newsletter 2016-17 – Issue 1
- (d) Eastern Suffolk BOCES – Dialogue 2016-17 – Issue 3

**I) Board of Education Discussion Items**

- (a) Judiann Carmack – Community Supported Agricultural Program at Sprouts @The Patch
- (b) Jessica Rodgers – AIS & Special Education Data
- (c) Wellness Committee Meeting (May 17, 2017)
- (d) Audit Committee Meeting (May 17, 2017)
- (e) Strategic Planning Committee Meeting (March 21, 2017)

**J)** Consideration of additional items for the Agenda

#### **IV. ANNOUNCEMENTS**

- (a) May 20-25      Senior Class Trip
- (b) May 25      4<sup>th</sup> Quarter Progress Report Grades Posted
- (c) May 26      Field Trip to Bridgehampton Head Start & Eleanor Whitmore Education Center in East Hampton – Early Childcare Class-11<sup>th</sup> & 12<sup>th</sup> Grade
- (d) May 28      Marimba Band – Mosaic Street Fair in Riverhead
- (e) May 29      District Closed – Memorial Day  
BHS Band performs at the BHFD Memorial Day Ceremony
- (f) May 31      K & 1<sup>st</sup> Grade field trip train ride to Hither Hills in Montauk (rain date 6/1)
- (g) June 1      Prom – Topping Rose 7-11PM
- (h) June 5      Day of Achievement 9AM
- (i) June 7      3<sup>rd</sup> Grade field trip to Bay Way Arts Theater “Charlotte’s Web”
- (j) June 8      Field Day (rain date 6/9)
- (k) June 8      National Honor Society Induction Ceremony 1:50PM
- (l) June 12      2<sup>nd</sup>, 3<sup>rd</sup> & 8:1:1 field trip to Atlantis Long Island Aquarium
- (m) June 12      4<sup>th</sup> & 5<sup>th</sup> Grade field trip to Bronx Zoo
- (n) June 12      1<sup>st</sup> Grade field trip to the Vinski residence (rain date 6/13)
- (o) June 13      Marimba Band performance at LongHouse Reserve
- (p) June 13-22      Regents Testing
- (q) June 16      K-5<sup>th</sup> Grade field trip to Long Beach

|                |                                                      |
|----------------|------------------------------------------------------|
| (r) June 19-22 | Half Day – Grades PreK – 8 <sup>th</sup>             |
| (s) June 21    | Board of Education meeting 7PM                       |
| (t) June 22    | PreK Graduation 10AM                                 |
| (u) June 23    | Last Day of School/Moving Up Day – 10:15am Dismissal |
| (v) June 25    | Graduation Day – 4PM                                 |
| (w) June 26    | 4 <sup>th</sup> Quarter Report Cards mailed home     |

## V. REPORTS

### A) Superintendent/Principal's Report

- Attended the Spring Meeting of the NY State School Superintendents in Albany at the end of April – updates are provided there in terms of what we can expect coming down the pike – two things are the Every Student Succeeds Act (taking the place of NCLB – which will require us to focus on our attendance policy as they are considering using attendance as a marker for school success, more information will be coming. Also we can expect changes in special education with an even larger push for inclusion, again news at 11! And finally we will be seeing some flexibility in middle school requirements and how we can count them, which will assist as we make efforts to assure technology AND Family and Consumer Science – and art – and more – aligned with college and career readiness, and also entertain our idea for moving down foreign language to be able to gain credit at 6<sup>th</sup> grade such that students may be able to earn credit for more than one language moving forward.
- Grade 5 attended a field trip to Wollfer's Stables – provided through a Heisman grant through the Center for Therapeutic Riding earlier this month. Teacher and students were raving about the opportunity. WE have been invited to bring 12 fifth graders there on Mondays for 5-6 weeks this summer to engage in working with and riding horses – they have also indicated they may be able to bring some horses here during our summer camp.
- We have all mailings out for our summer programs – it will be quite a summer here at the Hive! We have 44 students enrolled in our Summer at the Hive Camp and interest in the lottery for the other camps is coming in.
- 3-8 testing went well, even for the first time with the computer based testing thanks to the coordination by Aleta Parker
- NYSESLAT testing is also completed, and Rosanna Maione is to be commended for her organization of our new TESOL teacher, and assuring the task was completed efficiently and effectively – the state made a mistake and we lost valuable testing days – but the team and our entire staff were amazing and flexible and we were able to complete it all on time
- I attended the Superintendents/College Presidents' partnership with Danielle Doscher – we came out of there with great ideas moving forward for the college/career readiness committee that can be implemented here – I will follow up with a written report to the board on that meeting and report in June.
- Attended the Spring concert, combined once again, which was amazing, and also attended the drama performance which once again raised the bar for students – it was amazing!
- Also, I attended the Digital Photography Exhibit at The Hampton Library – our student work is outstanding. I've asked Judiann Carmack-Fayyaz to possibly display some of it at our next meeting.

## B) School Business Administrator Report

### Finance

- 2017/18 Budget Approved. In October 2017 the school tax levy & final assessment will determine the final school tax rate.
- New Geothermal System & Five Year Capital Plan Reserve Approved.
- NYS Child Nutrition audit recently conducted as well as Teachers Retirement System audit.
- Attended the NY State/Suffolk County/Southampton Town/Municipality/School - Shared Services Meeting in Riverhead. This was the first of several meetings to see how local government agencies can share services.

### Technology

- Upgrades started & planned for the summer include:
- Replacing student & staff desktop units with Dell "zero clients."
- Replacing 100 iPads (existing are five years old).
- Replacing older chrome books.
- Upgrading the district WIFI.

### Facilities

- Tennis court wind screens to be located and installed per resident request.
- Will review district policy regarding pets on district premises and consider posting signs advising district's policy regarding pets on premises.
- Running track sealed and lined all the way around.
- New electronic outdoor sign scheduled to be delivered 2nd week of June.
- Final phase of new electronic door locks to be completed in June.
- Summer projects:
  - Renovate four student bathrooms and faculty room bathroom.
  - Stage - remove the wooden storage closet, cleanup the electrical service, and refinish the floor.
  - Install portable trailer behind Music/Science Bldg for district office staff to free up 2-3 office areas for student instructional space.

## VI. NEW BUSINESS

### \*Consent Agenda for Items VI 1-6; pulling

**Motion: L. Tyree-Johnson**

**Second: J. Vinski**

**Vote: 6-0**

1. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of policies and regulations: #2000 Board Operational Goals; #2100 School Board Legal Status; #2110 & Exhibit School Board Powers & Duties; #2111 Board Member Authority, #2122 Board Member Oath of Office, #2130 School Board Member Resignation, #2140-Board Member Removal from Office, #2150 Unexpired Term Fulfilment, #2160 School District Officer & Employee Code of Ethics, #2170 Board Member Conflict of Interest.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

2. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of a QSMA Quik-Set Heat Press and supplies to the District from Robin Gianis.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

3. **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the District Clerk to destroy all unused ballots from the May 17, 2016 Budget Vote & Election.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

4. **Resolved** that the Board of Education of the Bridgehampton UFSD approves an Addendum to Lease between Anthony Babinski, Jr. and the Bridgehampton UFSD and authorizes the Superintendent to sign the addendum.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

5. **Resolved** that the Board of Education of the Bridgehampton UFSD approves an Addendum to Lease between Hampton Classic Horse Show, Inc. and the Bridgehampton UFSD and authorizes the Superintendent to sign the addendum.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

6. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Comp Time Memorandum of Agreement with the BTA dated May 17, 2017 and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

## VII. SUPERINTENDENT'S RECOMMENDATIONS

### A) FINANCIAL MATTERS

#### \*Consent Agenda: Items A1-21

**Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Riverhead CSD for 7 students residing in the Bridgehampton School District and attending McGann Mercy High School and St. Isidore School in the Riverhead CSD for the 2016-2017 school year at a total cost of \$4,737.53.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the proposed RFP response from Cullen & Danowski, LLP, in the amount of \$35,900 for the term June 30, 2018 – 2022, and authorizes the Superintendent to sign the letter of engagement.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement between Career & Employment Options, Inc. in the amount of \$3570.00 for a Career Day program in June 2017 for Middle School students and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #30 Fund A with 36 Claims in the amount of \$282,504.53.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund F with 2 Claims in the amount of \$130.11.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund T with 15 Claims in the amount of \$108,791.13.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #31 Fund A with 48 Claims in the amount of \$113,530.60.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #32 Fund A with 11 Claims in the amount of \$44,546.71.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund C with 9 Claims in the amount of \$2,661.59.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund F with 2 Claims in the amount of \$1,140.15.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund H with 1 Claim in the amount of \$208.95.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**12)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund T with 20 Claims in the amount of \$110,311.40.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**13)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #33 Fund A with 32 Claims in the amount of \$137,659.82.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**14)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund C with 10 Claims in the amount of \$9,088.58.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**15)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund F with 2 Claims in the amount of \$2,614.15.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**16)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund H with 1 Claim in the amount of \$12,125.00.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**17)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund T with 15 Claims in the amount of \$105,028.31.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**18)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for April 30, 2017.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**19)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the monthly Treasurer's Report dated April 30, 2017.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**20)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/16 – 4/30/17.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

**21)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/16 – 4/30/17.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

## B) PERSONNEL

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby affirms that all substitute employees who have not provided any service to the District since June 30, 2016 shall be deemed no longer employed by the District, effective December 31, 2016.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Danielle Doscher for summer hours, not to exceed 20 days, at the daily rate of \$413.70 from June 26-30; and \$431.46 from July 1 through August 28, 2017.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Helen Wolfe for purposes of retirement, effective June 30, 2017.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the previously approved resolution of the 2017 Summer Camp at the Hive AM Program, Monday-Thursday, beginning July 5 through August 10, 2017 from 8:00AM through 11:30AM and the following personnel at the MA Step 1 hourly rate as per the BTA Contract: Fulbia Garcia, Ninfa Boyd, Lindsey Sanchez, Jen Suarez, Kelly Sharp, Simone Sooklall.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the previously approved resolution of the 2017 Summer Camp at the Hive PM Program, Monday-Thursday, beginning July 5 through August 10, 2017 from 11:30AM through 3:00PM and the following personnel at the MA Step 1 hourly rate as per the BTA Contract: Jen Suarez and Simone Sooklall.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

### \*Consent Agenda: Items B6-10

**Motion: L. Tyree-Johnson                      Second: D. DeGroot                      Vote: 6-0**

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2017 Summer Camp at the Hive AM Program, Monday-Thursday, beginning July 5 through August 10, 2017 from 8:00AM through 11:30AM with an additional 6 hours for preparation time and the following personnel at the MA Step 1 hourly rate as per the BTA Contract: Fulbia Garcia, Ninfa Boyd, Lindsey Sanchez, Jen Suarez, Kelly Sharp, Simone Sooklall.

Motion: L. Tyree-Johnson                      Second: D. DeGroot                      Vote: 6-0



- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2017 Summer Camp at the Hive PM Program, Monday-Thursday, beginning July 5 through August 10, 2017 from 11:30AM through 3:00PM with an additional 6 hours for preparation time and the following personnel at the MA Step 1 hourly rate as per the BTA Contract: Jen Suarez and Simone Sooklall.

Motion: L. Tyree-Johnson                      Second: D. DeGroot                      Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Susan Conklin as a Teacher for the Extended School Year (ESY) Special Education Program, Monday-Friday, beginning July 3 through August 11, 2017 from 8:00AM – 11:30AM which includes preparation time and the following personnel at the BTA MA Step 1 hourly rate.

Motion: L. Tyree-Johnson                      Second: D. DeGroot                      Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Extended School Year (ESY) Special Education Program, Monday-Friday, beginning July 3 through August 11, 2017 from 8:00AM – 11:30AM which includes preparation time and the following personnel at their individual hourly rates: Alyssa Hauser.

Motion: L. Tyree-Johnson                      Second: D. DeGroot                      Vote: 6-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following students, pending completion of the employment hiring process: Amoy Webley, Ashanti Webley and Julian Cheng, as student workers for the time period of May 25 – June 30, 2017 at \$10 per hour, not to exceed 10 hours each per week for an individual student and not to exceed 20 hours per week in total student hours.

Motion: L. Tyree-Johnson                      Second: D. DeGroot                      Vote: 6-0

### C) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students #758, #10016, #10182, #1057, #972, #1080, #966, #10056, 1104, #1052, #10075, #10433, #10393, #10296 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

### D) BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Hamptons Tennis Company to use the tennis courts Monday through Thursday, July 5<sup>th</sup> through August 11, 2017 from 5-6pm for free tennis lessons.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0\*

\*Doug DeGroot abstained.

**VIII. Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**IX. ADJOURN at 8:13PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**X. MOTION to Return to Regular Session at 9:23PM.**

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**XI. MOTION TO ADJOURN at 9:24PM.**

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh  
District Clerk