

**Bridgehampton School District
Board of Education Business Meeting
May 28, 2014
Cafe at 7:00 PM
MINUTES**

I. ROUTINE MATTERS

- A)** Call to Order at 7:03PM by the President upon his having ascertained the presence of a Quorum and Roll Call.

Present: Ronald White, Lillian Tyree-Johnson, Jenn Vinski, Gabriela Braia, Larry LaPointe, Dr. Lois R. Favre, Superintendent; Robert Hauser, Business Administrator; Tammy A. Cavanaugh, District Clerk; Thomas M. Volz, Counsel.

Absent: Doug DeGroot

- B)** Pledge of Allegiance

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated May 28, 2014.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 4-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 7, 2014 Board of Education Meeting.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 4-0

** 7:05 PM – Larry LaPointe arrived.

- E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the results of the Budget Vote and Election dated May 20, 2014.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- F)** Invitation to visitors to address the Board of Education on agenda items

- G)** Communications

- 1) Invitation to attend SCOPE's Annual Dinner Meeting on Thursday, August 7th
(copies of invitation in Board Member's folders)

- H)** Board of Education Discussion Items

- 1) Safety Committee Meetings, April 28 & May 12, 2014
2) Facilities & Grounds Committee Meetings, April 28, & May 12, 2014
3) District Wellness Committee

I) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A) May 28 – National Honor Society Ceremony at 9:15AM
- B) May 28 – Board of Education Business Meeting
- C) May 29 – SOHO Field Trip
- D) May 29 – June 2 – Senior Class Trip
- E) May 30 – PBIS Rewards Day
- F) June 7 – SAT Exam
- G) June 9 – Budget Hearing 7pm in the Gymnasium
- H) June 12 – Voter Registration Day
- I) June 13 – End of Year BBQ/ VOTER REGISTRATION
- J) June 13 – PBIS Reward Day
- K) June 14 – ACT Exam
- L) June 16 – Last day of classes 9-12
- M) June 17 – Budget Revote 2pm – 8pm
- N) June 17 – 25 – Regents Testing
- O) June 21 – First Day of Summer
- P) June 24 – PreK Graduation
- Q) June 26 – Moving Up Day/Last day of classes
- R) June 29 – Graduation 4pm
- S) June 30 – 4th Quarter Report Cards mailed

III. REPORTS

A) Superintendent/Principal's Report

- We are finishing up NYS 3-8 testing with the Science Performance tests this week.
- We are also giving a required NYS Grade 7 Math field test which will complete our testing at the K-8 level
- Regents exams begin on June 17th and go through the 26th
- Grades 6-7-8 will do their annual benchmarking as finals at the end of the year, and we have planned some events for year-end that align with curricular goals
- Secondary end of year scheduled for grades 6-12 will go home at the end of this week, and will be posted on the website, and our Facebook page
- Teacher assignments for next year are being finalized – notifications to teachers/staff whose positions may be in jeopardy should the budget not pass with a super-majority will be notified as well
- Our day of achievement was well attended, 42 parents, 7 coaches and 4 BOE members – and a terrific time was had by all
- Final informal observations are being conducted, and we will soon begin crunching data for our student learning objectives for the annual professional performance reviews, focusing on those where no state test is involved as we wait for state test results – generally complete this over the summer

- Our National Honor Society induction was held today and we inducted new members in a very nice program put together by Lenore Wright, or NHS Advisor
- Certainly while the support of the budget was positive – it wasn't quite positive enough to get us to pierce the levy limits. Tonight the board must decide if it would like to bring the same budget out, or if you wish to make any cuts prior to going out again – as the stakes get higher – if we don't pass this time, there is a zero percent increase meaning nearly \$700,000 must be removed from the budget.
 - In planning the budget , the board considered all possible scenarios, and with community support, decided that the only way to move forward successfully was to pierce the cap –
 - I know that an 8.8%increase in the levy sound obscene – but when we looked at numbers we realized that the actuals were not so bad, and that an annual tax bill on \$500,000 home would be \$56.64 for the year.
 - Our budgets over the past couple of years have passed at a strong percentage – we fell asleep – understanding that we were piercing the cap – we should have known that there remains an entity that is not supportive of our school community- or feels it is lacking.... And given the chance to shoot us down they would try to.....

We have a resolution on the board agenda to authorize a re-vote using the same numbers derived for May 20th – as we agreed then that we had cut all that we felt we could to keep programming and activities for students.

B) School Business Administrator Report

- Local resident offering a custom-built playhouse to the school. Would need to be disassembled, trucked here and then reassembled.
- Playground – color schemes of Bridgehampton colors of yellow & black; Mahogany and Forest. Photos passed around to have Board members select their preference.
- Morton's Building – ordered and should arrive sometime in July
- District Office: deck was dismantled; within two weeks cement walkway to be poured
- PPS, District Office and Middle School: handicap ramps as well as steps/railings slated to be replaced – July/August 2014
- Window project – 20 completed; 3 more to go
- Main Building: New Mahogany doors to be installed; two tech rooms in basement to be renovated; fire escapes to be repaired and oil tank replaced with a more efficient system.

IV. NEW BUSINESS

***Consent Agenda: Items A – E**

Motion: L. Tyree-Johnson

Second: G. Braia

Vote: 5-0

A) Resolved that the Board of Education of the Bridgehampton UFSD approves the surplus (removal for bidding) of the current phone system submitted on May 19, 2014 by Sean Sharp.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

B) Resolved that the Board of Education of the Bridgehampton UFSD accepts the agreement with AHRC eWorks to remove items deemed surplus and authorizes the Assistant Supervisor for Finance & Facilities to sign the agreement.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the three-year Bridgehampton Technology Plan for the term of 2014-2017.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the offering of retirement/resignation incentives to staff members having more than 10 years of service with the district and authorizes the board president to sign the MOA with the BTA and the CSEA.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

E) Be it resolved that the Bridgehampton UFSD hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the NYS Local Retirement System based on the record of activities maintained by these officials to the clerk of this body:

Title	Name	SS# (last 4 digits)	Registration Number	Standard Work Day	Term	Participates in Employers Time Keeping System
District Clerk	Tammy A. Cavanaugh	xxxx	xxxxxxxxx	8 hrs/day	08/05 /2013-06/30/2014	Y
District Treasurer	Laura Spillane	xxxx	xxxxxxxxx	8 hrs/day	07/01/2013-06/30/2014	Y
Superintendent Secretary	Jennifir Cunningham	xxxx	xxxxxxxxx	8 hrs/day	08/19/2013-06/30/2014	Y

On this 28th day of May, 2014

Date enacted: 05/28/2014

(Signature of Clerk)

I, Tammy A. Cavanaugh, Clerk of the governing board of the Bridgehampton UFSD, of the state of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such Board at the legally convened meeting on the 30th day of October, 2013 on file

as part of the minutes of such meeting, and that the same is a true copy hereof and the whole of such original.

I further certify that the full board consists of six (6) members, and that five (5) of such members were present at such meeting and that five (5) of such members voted in favor of the above resolution and it was accepted as written.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) Financial Matters

*Consent Agenda, Items A 1-3

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Budget Revote of the Bridgehampton UFSD to be held on Tuesday, June 17, 2014 between the hours of 2:00 PM and 8:00 PM in the gymnasium of the Bridgehampton School, 2685 Montauk Highway, Bridgehampton, New York.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Laura Spillane to serve as the District Clerk pro tem at the June 13, 2014 Board of Registration Meeting (Registration Day) and June 17, 2014 Special District Meeting, and to serve as needed in the event that the District Clerk is unavailable for any portion of said meeting, at her contractual hourly rate

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton Union Free School District hereby approves the legal notice dated May 23, 2014 and all dates set forth therein; approves the revised legal notice dated May 28, 2014 and all dates set forth therein; and authorizes the District Clerk to take such steps as are necessary, in accordance with the provisions of the Education Law, including publishing in the legal notices for the annual meeting and election, for the purpose of voting upon the 2014-2015 budget at the District's Revote on June 17, 2014.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD adopts the proposed 2014-2015 budget in the amount of \$12,326,036.00 and authorizes the Superintendent to certify and submit the property tax report card to the State Education Department.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

***Consent agenda, Items A5 – 30**

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund A with 54 Claims in the amount of \$95,681.17.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 17 Fund C with 9 Claims in the amount of \$4,776.63.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund F with 1 Claim in the amount of \$5,033.00.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund H with 1 Claim in the amount of \$23,839.70.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #52 Fund T with 14 Claims in the amount of \$89,802.69.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund A with 33 Claims in the amount of \$155,640.08.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund C with 6 Claims in the amount of \$1,627.23.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

12)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund H with 8 Claims in the amount of \$5,841.54.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

13)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund H with 1 Claim in the amount of \$990.00.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

14)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #53 Fund T with 20 Claims in the amount of \$96,468.11.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

15)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund A with 48 Claims in the amount of \$273,554.18.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

16)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund H with 2 Claims in the amount of \$1,921.09.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

17)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #54 Fund T with 16 Claims in the amount of \$89,638.89.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

18)Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for April 2014.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

19)Resolved that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/13 – 04/30/14.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

20)Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/13 – 04/30/14.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

21) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer’s Report dated April 20, 2014.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

22) Resolved that the Board of Education of the Bridgehampton UFSD appoints BookSmart Accounting to provide accounting services for the 2014/2015 school year at an annual fee of \$38,000.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

23) Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation of \$1,000.00 from the Bridgehampton School Foundation awarded by The 2014 Town of Southampton Human Services/Cultural Arts and Recreation Grant to be used for the District’s afterschool ASPIRE program supplies.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

24) Resolved the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2013/2014 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A2250.400 Programs Students with Disabilities	\$106,032	A9060.800 Employee Medical, Dental Insurance	\$96,698.00	Employee health insurance waivers and retiree Medicare reimbursements
		A9060.801 Retiree Medical, Dental Insurance	\$ 9,334.00	
A2110.199 Stipends/Longevity	\$15,000	A2850.150 Instructional Salaries	\$15,000	Club Stipends

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

25)Resolved that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by Ocean Electric for Electrical Services for the 2014-2015 school year, at the hourly rate of \$115/\$90 and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

26)Resolved that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by McMahon for Plumbing Services for the 2014-2015 school year, at the hourly rate of \$125/\$65 and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

27)Resolved that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by Rich Schuler for Carpentry Services for the 2014-2015 school year, at the hourly rate of \$45/\$25 and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

28)Resolved that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by R.J. Painting for Painting Services for the 2014-2015 school year, at the hourly rate of \$71/\$60 and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

29)Resolved the Board of Education of the Bridgehampton UFSD approves the Health Service Agreement between the District and the Hampton Bays UFSD for 6 students residing in the Hampton Bays School District and attending the Bridgehampton School, Ross Lower school and Hayground School in the Bridgehampton UFSD for the 2013-14 school year at a total cost of \$6,750.12 and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

30)Resolved that the Board of Education of the Bridgehampton UFSD approves Anita Boyer for choreography work for “Snoopy – The Musical” (not to exceed 8 hours) at a rate of \$50.00 per hour.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

VI. PERSONNEL

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Robert Hauser as Assistant Superintendent for Finance and Facilities effective July 1, 2014 and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Aleta Parker as Director of Response to Intervention effective July 1, 2014 and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the memorandum of agreement with Robert Hauser for the 2013-2014 school year, and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Judiann Fayyaz as an extra-curricular co-teacher for the Environmental Club for the 2013-2014 school year at a stipend of \$1,334.00.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Dr. Carrie McDermott and Jeff Neubauer for teaching a 30-hour in-service course, "The Virtual Classroom", at the rate of \$50.00 per hour in March and April 2014.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Kenneth R. Coard as a Certified Teacher Substitute for the 2013-2014 school year at a daily rate of \$150.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nan French as a Certified Teacher Substitute for the 2013-2014 school year at a daily rate of \$150.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 5-0

VII. COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee of Special Education for Students #10289, #10290, #10304 and #10302 and authorizes the Superintendent to arrange for appropriate services.

Motion: J. Tyree-Johnson

Second: G. Braia

Vote: 5-0

VIII. BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by Jennifer Vinski for the use of the baseball field on Saturday, May 31, 2014 from 4:00 PM until 7:00 PM.

Motion: L. Tyree-Johnson

Second: G. Braia

Vote: 5-0

V. ADJOURN at 7:32PM .

Motion: L. Tyree-Johnson

Second: L. LaPointe

Vote: 5-0

Respectfully submitted,

Tammy A. Cavanaugh
District Clerk