

**BOARD OF EDUCATION
WORKSHOP MEETING MINUTES**

Date: March 23, 2011
Meeting Type: Board of Education Workshop Meeting
Present: Nicki Hemby, Lillian Tyree, Elizabeth Kotz, Lawrence LaPointe, Doug DeGroot, Ronnie White
Dr. Lois Favre, Superintendent, John L. Pryor, Principal, Mr. Robert Hauser, Business Administrator, Joyce Manigo, District Clerk
Absent: JoAnn Comfort

I. ROUTINE MATTERS:

- A) Call to Order by the President upon her having ascertained the presence of a Quorum, Saluting the Flag and Roll Call at 6:15 PM.
- B) **Resolved** that the Board convened immediately into an executive session to discuss the personnel history of a particular employee with Counsel at 6:16 PM

Motion: Tyree Seconded: White Vote: 6-0
The Board re-convened to the workshop session at 7:00 PM.

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated March 23, 2011.

Motion: Tyree Seconded: White Vote: 6-0

- D) Invitation to visitors to address the Board of Education on agenda items
- E) Communications
- F) Board of Education Items
- G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A) Ribbon Cutting Ceremony for the Greenhouse, Saturday, March 26, 2011 from 11:00 AM – 3:00 PM (All Are Welcome)
- B) District Strategic Planning Committee Meeting, Tuesday, April 5, 2011 at 3:00 PM
- C) BOCES Executive Briefing - Albany Update, Wednesday, April 6, 2011 at 6:30 PM
- D) District Wellness Committee Meeting, Thursday, April 7, 2011 at 2:00 PM
- E) Third Quarter Marking Period Ends, Friday, April 8, 2011
- F) Next BOE Regular Meeting, Wednesday, April 13, 2011 at 7:00 PM
- G) Terra Nova Test for Grade K-2, April 11-14, 2011
- H) Third Quarter Report Card Distribution, ½ day for Students, Parent Teacher Conferences, April 15, 2011
- I) PTO International Dinner, Friday, April 8, 2011, 6:00-8:30 PM

III. REPORTS

- A) Superintendent's Report
Mr. Pryor updated the Board on trainings in conflict resolution, anti-bullying and suicide prevention that will be presented and/or attended by our students in the near future.
Budget Presentation Dr. Favre and Mr. Hauser presented the second budget presentation for the 2011-2012 school year. The presentation will be put onto the website, complete with the comments made for each slide. The budget-to-budget rollover is at 5.63% - with the addition of much needed technology updates, and maintenance of plant needs as required through the 5-year facilities plan, the budget-to-budget increase in spending is at 7%. The budget advisory committee asked that we present the scenario

of a 5.63%, 6% and 7% increase, itemizing the cuts that would be made at each level for the next meeting, where we will need to vote on the budget to be presented to the community.

IV. OLD BUSINESS:

A) Resolved that the Board of Education of the Bridgehampton UFSD accepts the third reading of the following policies:

- Policy #2350 (Board Meeting Procedures)
- Policy #6741 (Contracting For Professional Services)
- Policy #8330 (Authorized Use of District Owned Materials and Equipment)
- Policy #8332 (Use of District Owned Cell Phones)
- Policy #8630 (Computer Resources And Data Management)
- Policy #8635 (Information Security Breach and Notification)
- Policy #8650 (School District Compliance With Copyright Law)
- Policy #9120.1 (Conflict of Interest)
- Policy #9240 (Recruiting and Hiring)
- Policy #9500 (Compensation and Benefits)
- Policy #9520.2 (Family And Medical Leave) & 9520.2R
- Policy #9520.5 (Leaves of Absence)
- Policy #9520-E (Notification of Right to Leave Time For Blood Donation)

Motion: Tyree Seconded: White Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD accepts the second reading of the following policies:

- Policy #1000 (Community Relations)
- Policy #1130 (Media Relations)
- Policy #4311.1-R (Display of the Flag Regulation)
- Policy #6600 (Fiscal Accounting and Reporting)
- Policy #8115 (Pesticides and Pest Management)

Motion: Tyree Seconded: White Vote: 6-0

V. NEW BUSINESS:

A) Resolved that the Board of Education of the Bridgehampton UFSD approves the 2011-2012 school calendar.

Motion: Tyree Seconded: White Vote: 6-0

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement between the Bridgehampton UFSD (the “District”) and the Bridgehampton Teacher’s Association (BTA) to define and execute a protocol for the application of Compensatory Time, effective March 24, 2011 – June 2012.

Motion: Tyree Seconded: White Vote: 6-0

VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.

(Ronnie White left the meeting at 7:50 PM)

VII. SUPERINTENDENT’S RECOMMENDATIONS:

A) Finance Matters (Consent Agenda on items VII A; 1-5)

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #24 Fund A with 52 claims in the amount of \$224,320.51; warrant #13 Fund C with 3 claims in the amount of \$15,621.32; warrant #13 Fund F with 1 claim in the amount of \$54.16 and warrant #2 Fund H with 1 claim in the amount of \$36,647.65.

Motion: Kotz Seconded: Tyree Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/10-06/30/11.

Motion: Kotz Seconded: Tyree Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/10-06/30/11.

Motion: Kotz Seconded: Tyree Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the February 2011 Treasurer’s Report.

Motion: Kotz Seconded: Tyree Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following budget transfers:

From Acct.	Amount	To Acct.	Amount	Purpose
A2250.420 (Contractual Non-Public)	\$60,000	A1420.400(Contractual Exper	\$60,000	For Attorney Fees
A2010.490 (BOCES Standards Assessment	\$17,812.05	A2330.490 (BOCES Servs. A1680.490 (BOCES Data Processing Services	\$16,000 \$ 1,812.05	BOCES Services BOCES Data Processing Services

Motion: Kotz Seconded: Tyree Vote: 5-0

(Ronnie returned to the meeting at 7:52 PM)

B) Personnel

- 1) Resignations
- 2) Leaves
- 3) Assignments

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Kenneth Coard as a Non-certified Substitute, at a rate of \$100 per day, effective March 24, 2011.

Motion: Tyree Seconded: Kotz Vote: 6-0

C) Use of Facilities

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of Building submitted by Ninfa Boyd on behalf of the BHS PTO. to use the Gym, café, 4th and 5th

Grade Classrooms for the annual International Dinner on Friday, April 8, 2011 between the hours of 3:00 PM and 9:00 PM.

Motion: White Seconded: Tyree Vote: 6-0
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- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of Building submitted by Ninfa Boyd on behalf of the Senior Class to use the parking lot of the main building for car washes on Saturday, April 2,9,16, 2011.

Motion: White Seconded: Tyree Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of Building submitted by Elizabeth Alves to use Gym, Cafeteria, Kindergarten, 1st, 2nd, 4th & 5th grade classrooms for the Bridgehampton Health & Wellness Fair on Saturday, April 30, 2011 from 9:30 AM to 1:30 PM.

Motion: White Seconded: Tyree Vote: 6-0

B) Committee on Special Education

- 1) **Resolved** that the Board of Education of the Bridgehampton U.F.S.D. shall, through the administration, arrange for the provision of appropriate special education programs and services for the student #1133 enumerated in the Committee on Pre-School Special Education Meeting held on March 4, 2011.

Motion: White Seconded: Tyree Vote: 6-0

C) Other

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Agreement between the Board of Education and Norine Monti as part-time District Treasurer (25 hours per week) and part-time Account Clerk (10 hours per week) effective July 1, 2010.

Motion: White Seconded: Tyree Vote: 6-0

Resolved that the Board re-convened into an executive session to discuss the personnel history of a particular employee with Counsel at 7:55 PM

Motion: Tyree Seconded: White Vote: 6-0

The Board re-convened to the workshop session at 8:10 PM and adjourned the meeting.

Respectfully submitted,

Joyce Manigo, District Clerk