BOARD OF EDUCATION WORKSHOP MEETING MINUTES

Date: March 9, 2011

Meeting Type: Board of Education Regular Meeting

Present: Nicki Hemby, Lillian Tyree, Elizabeth Kotz, JoAnn Comfort, Lawrence LaPointe

Dr. Lois Favre, Superintendent, John L. Pryor, Principal, Mr. Robert Hauser, Business

Administrator, Joyce Manigo, District Clerk, Tom Volz, School Attorney

Absent: Doug DeGroot, Ronnie White

I. ROUTINE MATTERS:

A) Call to Order by the President upon her having ascertained the presence of a Quorum, Saluting the Flag and Roll Call at 7:05 PM.

B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated March 9, 2011.

Motion: Tyree Seconded: Comfort Vote: 5-0

C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the BOE Special Meeting dated Monday, February 14, 2011, and the BOE Workshop Meeting dated Wednesday, February 16, 2011.

Motion: Tyree Seconded: Kotz Vote: 5-0

- D) Invitation to visitors to address the Board of Education on agenda items
- E) Communications
- F) Board of Education Items
- G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A) Facility & Grounds Meeting, Thursday, March 10, 2011 at 9:00 AM
- B) Safety Committee Meeting, Thursday, March 10, 2011 at 10:00 AM
- C) Pre-K Dental Day, Wednesday, march 16, 2011 at 9:00 AM
- D) School Open (Inclement Weather Day), Thursday, March 17, 2011
- E) No Classes, District Open, Friday, March 18, 2011
- F) SCMEA Division 3, Saturday, March 19, 2011, Ward Melville High School at 8:00 PM
- G) Marimba Group, Saturday, March 12, 2010, Guild Hall Theatre at 2:40 PM
- H) SCMEA Division 2, Sunday, March 20, 2011, Ward Melville High School at 5:00 PM
- 1) SCMEA Division 1, Sunday, March 20, 2011, Ward Melville High School at 1:00 PM
- J) Annual Music Trip to NYC (to see Lion King), Tuesday, March 22, 2011
- K) Next, BOE Workshop Meeting, Wednesday, March 23, 2011 at 7:00 PM
- L) Ribbon Cutting Ceremony for the Greenhouse, Saturday, March 26, 2011 at 11:00 AM 3:00 PM (All Are Welcome)
- M) BOCES Executive Briefing Albany Update, Wednesday, April 6, 2011 at 6:30 PM
- N) Third Quarter Marking Period Ends, Friday, April 8, 2011

III. REPORTS

A) Superintendent's Report included:

- Devin Meehan was introduced as our new Network Coordinator.
- Dr. Favre did a presentation about learning styles, and assisted the Board of Education, and the reporters, in understanding their own learning style.

She shared with the Board that the District has been given probationary status as an International Learning Styles Center.

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- Dr. Favre shared that we now have dates for our Middle States Accreditation Site Visit which is scheduled for March 20, 21, 22, and 23 of 2012.
- Dr. Favre also indicated that plans are under way for four offerings for summer programming this year, provided the budget is such that they can be supported they include two elementary and two secondary programs: Drama Camp and Jumpstart for the elementary; Marimba and Young Farmer's Initiative for the secondary.
- The attached draft calendar was submitted for review by the Board of Education.

B) Principals Report

• Mr. Pryor introduced Ben Mclaughlin to speak about his project in designing a computer work station, within a pod, that will eventually be brought to Fiji in hopes that Bridgehampton students will develop an ongoing relationship with students there. The focus is on global warming, but etc.

C) Business Administrator's Report

- Mr. Hauser reported on the completion of the handicapped accessible bathroom in the middle school building.
- He updated the Board of Education on the new accounting firm, and clarified the financial approvals the board would be making through their resolutions; (BookSmart Accounting was appointed as our Internal Accountant).

IV. OLD BUSINESS:

- **A) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the second reading of the following policies:
 - Policy #2350 (Board Meeting Procedures)
 - Policy #6741 (Contracting For Professional Services)
 - Policy #8330 (Authorized Use of District Owned Materials and Equipment)
 - Policy #8332 (Use of District Owned Cell Phones)
 - Policy #8630 (Computer Resources And Data Management)
 - Policy #8635 (Information Security Breach and Notification)
 - Policy #8650 (School District Compliance With Copyright Law)
 - Policy #9120.1 (Conflict of Interest)
 - Policy #9240 (Recruiting and Hiring)
 - Policy #9500 (Compensation and Benefits)
 - Policy #9520.2 (Family And Medical Leave)
 - Policy #9520.5 (Leaves of Absence)
 - Policy #9520-E (Notification of Right to Leave Time For Blood Donation)

Motion: Tyree Seconded: Kotz Vote: 5-0

V. NEW BUSINESS:

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves BookSmart Accounting, a division of Corporate Accounting Solutions Inc., to serve as Internal Accountant for the remainder of the 2010-2011 school year (February to June) at an annual fee not to exceed \$29,000 and authorizes the Superintendent to sign the Letter of Engagement.

Motion: Tyree Seconded: Kotz Vote: 5-0

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- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the first reading of the following policies:
 - Policy #1000 (Community Relations)
 - Policy #1130 (Media Relations)
 - Policy #4311.1-R (Display of the Flag Regulation)
 - Policy #6600 (Fiscal Accounting and Reporting)
 - Policy #8115 (Pesticides and Pest Management)

Motion: Tyree Seconded: Comfort Vote: 5-0

VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.

VII. SUPERINTENDENT'S RECOMMENDATIONS:

A) Finance Matters

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #22 Fund A with 22 claims in the amount of \$87,453.47; warrant #23 Fund A with 29 claims in the amount of \$225,715.81; warrant #11 Fund C with 1 claim in the amount of \$100.00; warrant #12 Fund C with 1 claim in the amount of \$17,928.24; warrant #11 Fund F with 1 claim in the amount of \$250.00; warrant #12 Fund F with 1 claim in the amount of \$800.00.

Motion: Kotz Seconded: Tyree Vote: 5-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/10-06/30/11.

Motion: Kotz Seconded: Tyree Vote: 5-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/10-06/30/11.

Motion: Kotz Seconded: Tyree Vote: 5-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the February 2010 Claims Report submitted by the Internal Claims Auditor.

Motion: Kotz Seconded: Tyree Vote: 5-0

B) Personnel

- 1) Resignations
- 2) Leaves
- 3) Assignments
 - a) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jeanine Stalling as a Substitute Data Entry Network Coordinator effective January 25, 2010, at a rate of \$22.50 per hour not to exceed 35 hours per week.

Motion: Comfort Seconded: Tyree Vote: 5-0

C) Use of Facilities - none

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D) Committee on Special Education

1) **Resolved** that the Board of Education of the Bridgehampton U.F.S.D. shall, through the administration, arrange for the provision of appropriate special education programs and services for the student #1 enumerated in the Committee on Special Education Meeting held on January 18, 2011; student #2 enumerated in the Committee on Special Education Meeting held on February 2, 2011; student #3 enumerated in the Committee on Special Education Meeting held on February 9, 2011; and student #4 enumerated in the Committee on Special Education Meeting held on February 11, 2011.

Motion: Tyree Seconded: Comfort Vote: 5-0

Resolved that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss a personnel history of a particular individual at 8:04 PM.

Motion: Tyree Seconded: Comfort Vote: 5-0

Resolved that the Board of Education resumes back into public session and adjourned at 9:00 PM.

Motion: Tyree Seconded: Comfort Vote: 5-0

Respectfully submitted,

Joyce Crews-Manigo, District Clerk