

**BRIDGEHAMPTON U.F.S.D.  
BOARD OF EDUCATION  
WORKSHOP MEETING MINUTES**

Date: June 8, 2009  
Meeting Type: Board of Education Workshop Meeting  
Present: James Walker, Elizabeth Kotz, Carol Kalish, Nicki Hemby, Joseph Berhalter, Sue Hiscock, Rick Delano  
Dr. Dianne B. Youngblood, Superintendent, Mr. John Pryor, Principal  
Dr. George Chesterton, Interim Business Administrator,  
Joyce Crews-Manigo, District Clerk

**I. ROUTINE MATTERS:**

- A) Call to Order by the President upon his/her having ascertained the presence of a Quorum, Saluting the Flag and Roll Call
- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed BOE Agenda, dated June 8, 2009.

Motion: Kalish                      Seconded: Hiscock                      Vote: 7-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Workshop Meeting on May 27, 2009.

Motion: Kalish                      Seconded: Hiscock                      Vote: 7-0

- D) Invitation to visitors to address the Board of Education
- E) Communications – Dr. Youngblood shared information regarding an alumni's grade point average of 3.97, a last year BHS graduate who attended SUNY Geneseo College (Jocelin Kalish).
- F) Board of Education Items
- G) Consideration of additional items for the Agenda

**II. ANNOUNCEMENTS:**

- A. PTO/District Year End BBQ, June 11, 2009 at 5 p.m. (softball game at 3 p.m.)
- B. 8<sup>th</sup> Grade Promotion, June 12, 2009 at 12:15 PM
- C. Fourth Quarter Ends, June 15, 2009
- D. Last Day of Classes for 7-12, June 15, 2009
- E. NYS Regents Exams, June 16-25, 2009
- F. Sixth Grade Graduation, June 23, 2009 at 6:00 PM
- G. Pre-K Graduation, June 24, 2009 at 10:00 AM
- H. BOE Workshop, June 24, 2009 at 7:00 PM
- I. Moving Up Day, June 25, 2009 at 9:00 AM
- J. Last Day of School, June 25, 2009, Early Dismissal at 10:30 AM
- K. High School Graduation, June 28, 2009 at 4:00 PM
- L. H.S. Summer School Registration, June 29-July 1, 2009 from 9:00 AM – 1:00 PM and July 2, 2009 from 9:00 – 11:00 AM
- M. Report Card Distribution, July 2, 2009
- N. Board Reorganization Meeting, tentatively scheduled for Monday, July 6, 2009 @ 7p.m.
- O. Other

**III. REPORTS:**

- A) Superintendent's Report – Dr. Youngblood addressed several topics in her report that included:
- Transportation for High School Summer School, located at Riverhead High School. Dr. Youngblood explained she was hoping to be able to share the cost with Sag Harbor, we have been advised by counsel that it is illegal for one district to contract with a bus company and then permit another school to share the cost. Mr. Berhalter asked could the cost be negotiated between the two districts with the bus company directly? Tom Volz said he would get back to the district with the information.
  - Next, Dr. Youngblood talked about “Summer School at Bridgehampton UFSD”. She shared in anticipation of offering a summer enrichment program, she and Mr. Pryor had done a careful student assessment to try and find ways to engage more of our student population. They are now looking at a reconfiguration of the traditional elementary summer program so that its focus will be solely on those students failing below proficient levels on New York State Assessments. Additionally, they will be working with Mr. Elliott to design a summer music program; and they are looking at the implementation of a summer prep class for the Preliminary Scholastic Aptitude Test (PSAT) offered in October 2009.
  - Dr. Youngblood disused the present contract with Mullen & McCaffrey which expires June 30, 2009. Since their service does not require requests for proposals, she wanted to know if the Board wishes to continue the service of the company presently working with us. The Board suggested a meeting to discuss the company before the re-organizational meeting.
  - Dr. Youngblood recommended that the Board plan a summer retreat to develop district goals for 2009-2010, as a follow-up to an informational meeting to begin the discussion of opportunities to pursue for next year. The Board members agreed and suggested that it take place after the installation of the new Board Members to be in place.
  - Next, she requested two items to be discussed at the June 24<sup>th</sup> Board Workshop:
    1. Establishment of Non-Resident Tuition rates 2009-2010 and
    2. Advisor assignments for 2009-2010
  - Lastly, She informed the Board that last Friday, 6/5/09, when our students in grades 6-8 facilitated the Annual Citizen Luncheon, we received a copy of a book entitled: Memories of Yesterday (Even Grandparents were Kids Once), written by the seniors of the Bridgehampton Center. With the permission of the Board, Dr. Youngblood would like to present this book to Mrs. Mary Johnsen who has facilitated the wonderful bond between our students and the Senior Citizens of the Center.
- B) Principal's Report – Mr. Pryor shared the following information:
- The Junior Class Advisor, Helen Wolfe and Judiann Carmack-Fayyaz requested to continue as Senior Advisors for the 2009-2010 school year. They would like to submit their proposal for next year's senior class trip to Grad-Night at Disney World in Florida to the Board for consideration, so that they could begin fund raising during the summer months.
  - Mr. Pryor presented Mrs. Mary Johnson and Christian Figueroa, an 8<sup>th</sup> grader that gave a brief presentation of the 8<sup>th</sup> grade trip to Washington DC. They said it was very educational as well as an experience for some of them. The entire class thanked the Board for the financial support for the trip.
- C) Interim Business Administrator's Report – Mr. Chesterton spoke on the following:
- The transfers that was listed on the agenda.
  - He announced that the process for closing the books in the business office was in order and should run smoothly.

- Lastly, Mr. Berhalter asked him about his waiver, to continue as Interim Business Administrator. He shared that it had gone to the State Dept. and they were waiting for the response.

**IV. NEW BUSINESS:**

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD rescinds the resolution passed during the May 27, 2009 Board Workshop to not allow Poll Watchers at future Bridgehampton School budget/election votes.

Motion: Hemby                      Seconded: Kalish                      Vote: 7-0

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the first reading of policy #5152-E (Admission of Non-Resident – Exhibit).

Motion: Hemby                      Seconded: Kalish                      Vote: 6-1 (Nay-Berhalter)

**V. OLD BUSINESS: (Motion for Consent Agenda on items VA-G)**

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the third reading of policy #0110 (Sexual Harassment).

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the third reading of policy #2521 (School Board Conferences, Conventions, Workshops).

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the third reading of policy #3100 (Superintendent).

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

- D) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the third reading of policy #3200 (Administrative Organization).

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

- E) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the third reading of policy #3310 (Development of Regulations).

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

- F) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the third reading of policy #3400 (Administrative Reports).

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

- G) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the third reading of Exhibit #6830-E (Expense Reimbursement Exhibit).

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

- H) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the third reading of Exhibit #1500-E (Public Use of School Facilities).

Motion: Hiscock                      Seconded: Kalish                      Vote: Tabled

**IV. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE**

V. **SUPERINTENDENT’S RECOMMENDATIONS:**

A) **Finance Matters (Motion for a Consent Agenda on items 1-5)**

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #29 Fund A with 47 claims in the amount of \$125,256.05; warrant #13 Fund C with 2 claims in the amount of \$12,949.66.

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/08 - 06/30/09.

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Treasurers Report for May 2009.

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following Budget Transfers:

From Account Code	Acct Title	To Account Code	Acct Title	Amount
A1060400	District clerk – contractual	A1060180	District Clerk – election workers	45.00
A2330150	Teaching special schools – instructional salaries	A1240160	Chief Admin – non-instructional salaries	5,225.76
A2330150	Teaching special schools – instructional salaries	A2010150	Curriculum Dev. – instructional salaries	36.84
A2330150	Teaching special schools – instructional salaries	A2020150	Supervision – regular school – instructional salaries	45.17
A2330150	Teaching special schools – instructional salaries	A2070150	In-service training – instructional salaries	912.12
A2330150	Teaching special schools – instructional salaries	A2610150	School library/AV – instructional salaries	3,405.06
A2330150	Teaching special schools – instructional salaries	A2630450	Computer assisted instruction – materials & supplies	140.66
A2110100	Teaching regular – Pre K teacher salaries	A2110130	Teaching regular – 7-12 teacher salaries	\$183,708.13
A2110160	Teaching regular – Pre K teacher salaries	A2110160	Teaching regular – teacher aides	1582.43
A2630160	Computer assisted instruction – non instructional salaries	A2110120	Teaching regular – K-6	10,184.80
A2630160	Computer assisted instruction – non instructional salaries	A2110140	Teaching regular – substitute teachers	14,550.00
A2630160	Computer assisted instruction – non instructional salaries	A2110170	Teaching regular – teacher assistant	512.18
A2630160	Computer assisted instruction – non instructional salaries	A2810150	Guidance-Regular – instructional	4,155.25
A2630160	Computer assisted instruction – non instructional salaries	A1620160	Operation of Plant-non-instructional salaries	14,446.73
A2630160	Computer assisted instruction – non instructional salaries	A2820150	Psychological Svs – Regular school – instructional salaries	4,908.11
A2630160	Computer assisted instruction – non instructional salaries	A2855150	Interscholastic athletics – instructional salaries	3,831.46
A2110160	Teaching regular Pre K teacher salaries	A2855150	Interscholastic athletics – instructional salaries	383.14
A2110160	Teaching regular Pre K teacher salaries	A2810160	Guidance regular – non instructional salaries	568.23
A2110160	Teaching regular Pre K teacher salaries	A2815160	Health svs – non instructional	108.76
A2330150	Teaching Special – instructional salaries	A2815160	Health svs – non instructional	216.30
A1620400	Operation of Plant – contractual, other than energy	A1620483	Gas	10,000.00

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Extra-Curricular & Classroom Activity Report for May 2009.

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

## B) Personnel

- 1) Resignations
- 2) Leaves
- 3) Assignments
- 4) Other

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the placement of Trevor Gregory on BA STEP 1, effective April 27, 2009, as per the BTA contract definition of long term permanent substitutes in vacant but encumbered positions after 30 days at a prorated salary of \$43,968 through June 15, 2009.

Motion: Hemby                      Seconded: Hiscock                      Vote: 7-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the placement of Jeff Hand on BA+20 STEP 1, effective May 20, 2009, as per the BTA contract definition of long term permanent substitutes in vacant but encumbered positions after 30 days at a prorated salary of \$48,805 through June 12, 2009.

Motion: Hemby                      Seconded: Hiscock                      Vote: 7-0

## C) Use of Facilities

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request for the use of the front parking lot submitted by Karen Hochstedler for a fundraiser Car Wash on Saturdays, June 13 & 20, 2009, and Sunday, June 21, 2009, 9 a.m. to 2 p.m. to support students educational/cultural exchange for summer 2009.

Motion: Hemby                      Seconded: Kotz                      Vote: 7-0

## D) Committee on Special Education

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through administration, arrange for the provision of appropriate special education programs and services for student #0026 and student #0021 enumerated in the Committee on Pre-School Special Education report at a meeting held on May 29, 2009.

Motion: Kalish                      Seconded: Hiscock                      Vote: 7-0

## E) Other

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD certifies the following students as candidates for diplomas on June 28, 2009, provided that they continue to meet the requirements as set by the New York State Board of Regents, and the Board of Education of the Bridgehampton UFSD.

Eddie Alexander	Workforce
Laura Barrantes	Suffolk Community College
Erick Cortes	Suffolk Community College
Ryan Gholson	Long Island University, Brooklyn
William Hiscock	Workforce

Luke Hochstedler	SUNY Alfred State College
Akilah Jenkins	Suffolk Community College
Olivia Kotz	Mount Holyoke College, Mass.
Lindsey LaPointe	Suffolk Community College
Pablo Londono	Suffolk Community College
Jairo Lopez-Bonilla	Suffolk Community College
Matthew Marzan	Suffolk Community College
Nayeli Mendez	Workforce
Carlos Minchala	Suffolk Community College
Ala Pinckney	Lincoln University, PA

Motion: Hemby                      Seconded: Kalish                      Vote: 7-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Superintendent’s recommendation to admit Amanda Kirwin, non-resident Pre Kindergarten student, to a half-day Pre K program for the 2009-2010 school year at the non-resident tuition rates established for 2009-2010.

Motion: Hemby                      Seconded: Kalish                      Vote: 7-0

Mr. Walker suggested that the Board consider organizing a Superintendent/Business Administrator Search Committee.

**Resolved** that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss Legal and Personnel Concerns at 8:03 P.M.

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

**Resolved** that the Board of Education resumes back into public session and adjourns at 9:15 P.M.

Motion: Hiscock                      Seconded: Kalish                      Vote: 7-0

Respectfully submitted,  
Joyce Manigo, District Clerk