

**BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
REGULAR MEETING MINUTES**

Date: February 9, 2009
Meeting Type: Board of Education Regular Meeting
Present: Elizabeth Kotz, Nicki Hemby, Carol Kalish, Susan Hiscock, Rick Delano,
Dr. Dianne B. Youngblood, Superintendent, Mr. John Pryor, Principal,
Dr. George Chesterton, Interim Business Administrator,
Joyce Crews-Manigo, District Clerk, Jeff Mongelli, Attorney
Absent: Joseph Berhalter, James Walker

I. ROUTINE MATTERS:

- A) Call to Order by the Vice-President, Elizabeth Kotz upon her having ascertained the presence of a Quorum, Saluting the Flag and Roll Call at 7:06 PM.
- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated February 9, 2009.

Motion: Kalish Seconded: Hiscock Vote: 5-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Special Meeting of the Board of Education dated January 19, 2009 and the Workshop Meeting dated January 28, 2009.

Motion: Kalish Seconded: Hiscock Vote: 5-0

- D) Invitation to visitors to address the Board of Education solely on Agenda Items
- E) Communications
- F) Board of Education Items
- G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS:

- A. Diabetes Awareness Presentation (Sponsored by the Wellness Committee) February 11, 2009 at 6:00 P.M.
- B. District Closed, Celebrating President's Day, February 16, 2009
- C. School Closed (District Open) for Mid-Winter Recess, February 17-20, 2009
- D. Policy Committee Meeting, February 25, 2009 at 5:30 PM
- E. Board of Education Workshop Meeting, February 25, 2009 at 7:00 PM
- F. Third Quarter Progress Report Ends, February 27, 2009
- G. PTO Country Barn Dance, February 27, 2009 at 5:30 – 8:30 PM
- H. New York State Math Exams for Grades 3,4,& 5, March 2-6, 2009
- I. Next Regular Board of Education Meeting, March 9, 2009
- J. Other

III. REPORTS:

- A) Paul Rogers, Architect, Reported on the Windows Replacement in the Main Building
- B) CSEA Presentation – Linda Kenney, President of the CSEA Bargaining Unit of Bridgehampton School District read a statement to the Board acknowledging the vital services performed by the CSEA workers and asked that their work and contributions be respected and rewarded appropriately and that they deserve fair contract.

C) Superintendent's Report – Dr. Youngblood, Superintendent shared several topics:

- Follow-up to a question by the Board President regarding usage of gas from National Grid for the main building over the past three years. This information was to determine whether or not the district has realized any cost savings after the installation of insulation in the roof of the main building.
- Dr. Youngblood informed the Board, continuing her discussion of energy conversation that last summer she attended a meeting hosted by LIPA to investigate electrical cost saving measures that the district could consider implementing. From that meeting she had LIPA conduct an energy survey of the district at no charge, which showed that based upon the current building use, energy consumption, design and age of buildings facility rating is close to our target score. She said the next year, the focus will be on reaching our target score by implementing the energy measures recommended by the LIPA audit. Most of the recommendations focused on improved lighting and controls.
- Next, she reported that she and Mr. Chesterton, Interim Business Administrator had completed a careful screening of the resumes and applications received for the Business Administrator position. The first round of interviews will be scheduled for the week of February 23, 2009.
- The next Edible School Yard Lunch Program Meeting is scheduled for Wednesday, February 11, 2009 at 3:30 PM. She shared that the topic will be on building the Greenhouse.
- Dr. Youngblood informed the Board that she had initiated the accreditation process with the Middle States Association of Colleges and Schools as directed at the January 28, 2009 BOE Workshop. Next, she said she will begin working with various departments to complete the "Candidacy Application".
- Lastly, she shared the Stony Brook University's Southampton Catalog, which had a photograph of our very own 2007 Valedictorian, Yuly Arias, who is doing very well in her academically.

D) Principal's Report – Mr. Pryor reported on the following topics:

- Mr. Pryor expressed, "If you think the school year does not evaporate- there are 71 instructional days left in this school year for students in grades 7-12".
- Friday Jan. 30, 2009- We practiced our "Lock –Down Drill". We learned some things, we need to expand the drill criteria; however, overall it was very successful.
- Chart Guthrie will join several P.E. classes during the week of Feb. 23,2009 to help explain several traditional dances. He will also entertain at the PTO "Barn Dance" on Feb. 27, 2009. Letters will go out to the families of students that live in the Bridgehampton School District but attend other schools. Our hope is that those students join us in a fun time and get to know a little about our wonderful district.

E) Interim Business Administrator's Report – Mr. Chesterton reported, he had met with Mr. Pryor, Pat Smith, Chairperson for the Special Ed. Dept., Dr. Youngblood and the Budget Committee, working diligently on looking at the current budget to give accurate projections for the proposed budget. He distributed a first budget draft dated 2-5-09.

IV. OLD BUSINESS:

V. NEW BUSINESS:

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading to rescind Policy # 2522 (Educational Travel Reimbursement), Policy #3110 (Qualifications of Superintendent), Policy # 3160 (Evaluation of Superintendent), Policy # 3250 (School Building Administration) and Policy # 3300 (Policy Implementation).

Motion: Hiscock Seconded: Kalish Vote: 5-0

(Consent Agenda to table Resolutions VB-F)

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the replacement of Policy #3120 (Duties of the Superintendent).

Motion: Seconded: Vote:

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policy # 0110 (Sexual Harassment).

Motion: Seconded: Vote:

- D) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policy # 2521 (School Board Conferences, Conventions, Workshops).

Motion: Seconded: Vote:

- E) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policy # 3100 (Superintendent).

Motion: Seconded: Vote:

- F) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policy # 3200 (Administrative Organization).

Motion: Seconded: Vote:

- G) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policy # 3230-E (Organizational Chart).

Motion: Hiscock Seconded: Kalish Vote: 5-0

(Consent Agenda to table VH-J)

- H) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policy # 3310 (Development of Regulations).

Motion: Seconded: Vote:

- I) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policy # 3400 (Administrative Reports).

Motion: Seconded: Vote:

- J) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policy # 6830-E.1 (Expense Reimbursement).

Motion: Seconded: Vote:

- K) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2009-2010 School Calendar.

Motion: Hiscock Seconded: Kalish Vote: 5-0

- L) **Resolved** that the Board of Education of the Bridgehampton UFSD, acting as the lead agency for State Environmental Quality Review Act determinations finds that the replacement of the existing windows in the main building at the Bridgehampton School is a Type II action.

Motion: Delano Seconded: Hemby Vote: 5-0

VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE

VII. SUPERINTENDENT’S RECOMMENDATIONS:

A) Finance Matters

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the warrant #18 Fund A, with 1 claim in the amount of \$470; warrant #19 Fund A, with claims in the amount of 70 claims in the amount of \$562,065; warrant #7 Fund C, with 2 claims in the amount of \$16,286.70; and warrant #23 Fund T, with 23 claims in the amount of \$257,429.15.

Motion: Hemby Seconded: Hiscock Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/08-06/30/09.

Motion: Hemby Seconded: Hiscock Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period of 07/01/08-06/30/09.

Motion: Kalish Seconded: Hiscock Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Treasurer’s Report for the month of November, 2008.

Motion: Kalish Seconded: Hemby Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves The following Budget Transfers:

From: Code	Acct Title	To: Code	Acct Title	Amount
A2110470	Teaching - tuition	A2250.420	Contractual Non-public	\$16,180
A2110470	Teaching - tuition	A2250.470	Tuition	\$ 1,300
A2110470	Teaching - tuition	A9760950	Tax Anticipation Note	\$ 7,700
A2110470	Teaching - tuition	A2250490	Students with Disabilities	\$60,000
A2110470	Teaching - tuition	A5581490	BOCES transportation	\$58,000

Motion: Kalish Seconded: Hiscock Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Extra Classroom Activities Report for the month of January 30, 2009.

Motion: Hiscock Seconded: Kalish Vote: 5-0

Personnel1) **Leaves**

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request from Marie Hand for maternity leave commencing on or about April 13, 2009.

Motion: Kalish Seconded: Hiscock Vote: Tabled

2) **Resignations**3) **Assignments**

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the stipend adjustments for the following teachers as per the negotiated agreement between the BTA and BUFSD BOE.

Helen Wolfe Score Clock Operator @ \$50.50/event
Jessie Spooner 30 Second Clock Operator @ \$50.50/event

Motion: Hiscock Seconded: Kalish Vote: 5-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Tom House's substitute appointment from an uncertified substitute to a certified substitute teacher, at a rate of \$150 per day, effective February 9, 2009.

Motion: Delano Seconded: Hemby Vote: 5-0

C) **Use of Facilities**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request by Karen Hochstedler, for a PTO & Student Council Event to use the Gym and the Café for a Country Barn Dance (All School Event) on Friday, February 27, 2009, from 5:30 – 8:30 p.m.

Motion: Delano Seconded: Hemby Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request by Elizabeth Alves, School Nurse to use the Gym and the Parking Lot for a Bicycle Safety Assembly & Bicycle Rodeo on Friday, May 1st (Assembly) and Saturday, May 2, 2009, (for the Rodeo).

Motion: Hemby Seconded: Kalish Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request by Carl Johnson, PAL Coach to use the Gym for PAL practices on Mondays, Tuesdays, Wednesdays, Fridays and Saturdays (5:30 – 7:00 PM on weekdays and 2 – 5 PM on Saturdays) from February 10, 2009 – March 31, 2009.

Motion: Hemby Seconded: Kalish Vote: 5-0

D) Committee on Special Education

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through administration, arrange for the provision of appropriate special education programs and services for students #1 & #3 enumerated in the Committee on Special Education report at a meeting held on January 30, 2009; and students #2 & #4 enumerated in the Committee on Special Education report at a meeting held on February 4, 2009.

Motion: Kalish Seconded: Hiscock Vote: 5-0

E) Other

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the mileage reimbursement rate be established as per IRS regulated currently at 55 cents per mile.

Motion: Hiscock Seconded: Kalish Vote: 5-0

Resolved that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss Personnel and Negotiations at 7:42 PM.

Motion: Hiscock Seconded: Kalish Vote: 5-0

Resolved that the Board of Education resumes back into public session at 10:00 PM.

Motion: Hiscock Seconded: Kalish Vote: 5-0

Resolved that the Board of Education of the Bridgehampton UFSD approves the request from Marie Hand for maternity leave, commencing on or about April 13, 2009. Upon Mrs. Hand's return her assignment will be subject to the Principal's discretion.

Motion: Kalish Seconded: Hiscock Vote: 5-0

Resolved that the meeting is adjourned at 10:00 PM.

Motion: Kalish Seconded: Hiscock Vote: 5-0

Respectfully submitted,

Joyce Crews-Manigo
District Clerk