

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, March 27, 2019
Café – 6:00PM
DRAFT MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 5:58PM, followed by the Pledge.

Present: Ronald White, President; Trustees: Kathleen McClelland, Michael Gomberg, Mark Verzosa; Robert Hauser, Superintendent; Michael Miller, Principal; Melisa Stiles, School Business Official; Dr. Angela Austin, Director of PPS & ENL; Tammy A Cavanaugh, District Clerk

Excused: Lillian Tyree-Johnson, Vice President; Doug DeGroot, Trustee

Guests: John Grillo, JAG Architect; Bob Caliendo, School Construction Consultants

Student: Laura Hagerman

Faculty: Maria Bouzos-Reilly, Teacher and Danielle Doscher, Director of Guidance

Counsel: Michael Vigliotta

Press: Christine Sampson, *The Sag Harbor Express*

Upon the arrival of Christine Sampson, President Ron White expressed his apology and acknowledged that he inadvertently called the meeting to order two minutes early.

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated March 27, 2019.

Motion: K. McClelland Second: M. Verzosa Vote: 4-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 21, 2019 Special Meeting of the Board of Education.

Motion: K. McClelland Second: M. Verzosa Vote: 4-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 27, 2019 Meeting of the Board of Education.

Motion: K. McClelland Second: M. Gomberg Vote: 4-0

E) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

F) Invitation to visitors to address the Board of Education on agenda items

G) Communications

- a) SCOPE Education Services Forum – Winter 2019

H) Board of Education Discussion Items

- (a) Student Presentation – Laura Hagerman re: Blood Drive at Bridgehampton School
- (b) John Grillo, Architect & Bob Caliendo of School Construction Consultants - Update
- (c) Budget Advisory Committee – Community Forum – March 6, 2019
- (d) Wellness Committee Meeting Minutes – March 7, 2019
- (e) Policy Committee Meeting Minutes – March 13, 2019
- (f) Strategic Planning Committee Minutes – March 14, 2019

I) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- | | |
|----------------------|--|
| (a) March 28-30 | Robotics Competition – Hofstra University |
| (b) March 29 | Marimba Band Field trip to perform at Robotics Competition |
| (c) March 31 | Field Trip to All Pro Sports Baseball Spring Skills Clinic, Bellport |
| (d) March 31-April 2 | Middle States Team Visit |
| (e) April 2 | Field Trip to St. Joseph's College in Patchogue |
| (f) April 2-7 | Robotics Competition - Quebec |
| (g) April 4-7 | Senior Class Trip to Orlando, Florida |
| (h) April 7 | Field Trip to All Pro Sports Baseball Spring Skills Clinic, Bellport |
| (i) April 14 | Field Trip to All Pro Sports Baseball Spring Skills Clinic, Bellport |
| (j) April 15 | Early Dismissal 11:15AM |
| (k) April 15 | Parent/Teacher Conferences 12pm – 3pm |
| (l) April 17 | Field Trip to the Brooklyn Cruise Terminal – VE |
| (m) April 17 | Field Trip to Theatre Three in Pt Jefferson – “The Miracle Worker” |
| (n) April 17 | Board of Education Meeting – 6pm – Café |
| (o) April 18 | Inclement Weather Day – District Closed |

***6:20 PM – Jenn Vinski arrived**

III. REPORTS

A) Superintendent Report

- Middle States Accreditation Team upcoming visit March 31 - April 3
- Graduation Ceremony - less than 90 days, Sunday June 23
- Snow Days - do not intend to utilize any of the four days
- Graduation Speaker - Dr Howard Koplewicz, Psychologist and founder of the Child Mind Institute

B) Principal Report

- Graduation Speaker
- Faculty Meeting- Split up three ways-
 - Elementary School- Webinar on Go Math
 - Special Education- Annual Reviews
 - Secondary School-Homework Policies
- Bridgehampton Half Marathon- Meeting with Diane
 - Parking Passes

- Bake Sale
- T-Shirts
- Wellness Fair- Wellness Committee Update
- Drivers Education- 6 spots for 8 students
- Assistant Superintendent from Southampton and Teacher on Special Assignment
- Math/Science Posting Closes On Friday
- Dancing Classroom Orientation With Students
- Policy Committee Update
- Course Catalogue Meeting
- John Straub Meeting- Weighting of Grades
- SCOPE Awards- Jennifir Cunningham- Nina Merkert- Kat McClelland
- Christine Scalera Meeting- School Resource Officer
- East End Counselor Workshop
- SAT In House

C) Director of PPS & ENL Report

- Annual review meetings are being scheduled and conducted on a regular basis
- Aide initial training took place on March 25, 2019
- Observations of students currently attending out of district programs have taken place during the month and will continue into April
- Two Special Education department meetings have been held with staff to maintain communication and collaboration

D) School Business Administrator Report

- Our auditors are coming April 8th through April 10th for the pre-audit. They have been making requests of the business office to review the narratives they have which are the procedures of the business office. We have to update the narratives accordingly to any changes necessary. They are going to send out a list of reports they are going to need from the business office before they come to the district.
- Our Audit Committee will meet on Tuesday, April 2, 2019 at 5:30pm. Jill Sanders from Cullen and Danowski will be here to discuss the audit process.

IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: #4200 – Curriculum Management; #4327 & #4327-R & #4327-E Homebound Instruction.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: #5251 – Student Fund Raising Activities; #5252 –ExtraClassroom Activity Funds.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the CSEA 2019 Summer Hours as per the Memorandum of Agreement and authorizes the Board President to sign the agreement.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from the Bridgehampton School Foundation in the amount of \$8,000 earmarked for the Robotics Competition.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation on behalf of the Robotics Club from the Bridgehampton School Foundation in the amount of \$5,000.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation on behalf of the Robotics Club from the Bridgehampton School Foundation in the amount of \$4,000.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Grant awarded to the Environmental Club/Sprouts from Slow Food East End in the amount of \$1,000.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the 2019 Senior Scholarship donation from Riverhead Building Supply in the amount of \$500.00.

Motion: K. McClelland Second: M. Gomberg Vote: 5-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

*CONSENT AGENDA, ITEMS A1 – A18

Motion: K. McClelland Second: M. Gomberg Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund A with 34 Claims in the amount of \$182,669.56.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund C with 11 Claims in the amount of \$4,113.68.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund F with 3 Claims in the amount of \$1,054.70.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

4) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #30 Fund H with 1 Claim in the amount of \$500.00.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

5) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #31 Fund H with 1 Claim in the amount of \$276,500.49.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

6) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund T with 20 Claims in the amount of \$116,489.72.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

7) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund A with 42 Claims in the amount of \$129,302.44.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

8) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund C with 9 Claims in the amount of \$3,325.36.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

9) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund F with 2 Claims in the amount of \$332.91.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #32 Fund H with 1 Claim in the amount of \$732.72.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #33 Fund H with 2 Claims in the amount of \$23,042.00.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund T with 16 Claims in the amount of 107,773.28.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for February 28, 2019.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

14) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/18- 2/28/19.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/18 – 2/28/19.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/18 – 2/28/18.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

17) Resolved that the Board of Education of the Bridgehampton UFSD approves the revised contract with Donald Kast to provide driver education services for the period of April 8, 2019 through May 10, 2019 at the hourly rates set forth in the contract and authorizes the Superintendent to sign the agreement.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

18) Resolved that the Board of Education of the Bridgehampton UFSD approves the revised consultant services agreement with Defensive Driving School SJL Family, Inc. at a rate of \$3,600 for the period of April 8 through May 10, 2019 and authorizes the Superintendent to sign the agreement.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Elisabeth M. Miller as a Substitute Teacher for the 2018-2019 school year at the daily rate of \$150.00.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves maternity leave for Jenna Pluta beginning on or about August 28, 2019 with the intent to return on December 16, 2019 for the 2019-20 school year.

Motion: K. McClelland Second: J. Vinski Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves paternity leave for Joseph Pluta beginning on September 16, 2019 with the intent to return on Monday, October 7, 2019; and from December 16, 2019 with the intent to return on Monday, January 6, 2020.

Motion: K. McClelland Second: M. Gomberg Vote: 5-0

4) Resolved that the Board of Education of the Bridgehampton UFSD appoints Fazida Hassan Lofgren to the position of Senior Office Assistant for the Special Education Department, effective Monday, April 8, 2019 at an annual salary of \$36,000, prorated to the start date.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

C) BUILDING USE REQUESTS

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from John Reilly on behalf of the High School Student Council for use of the gym on April 12, 2019 for a Middle School Dance from 7pm – 9pm.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from John Reilly on behalf of the High School Student Council for use of the gym from May 20 – 22, 2019, from 3pm – 5pm for different sporting games including but not limited to volleyball, European handball, etc.

Motion: K. McClelland

Second: M. Verzosa

Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Michael Miller for use of the gym on May 31, 2019 for a “Beehive Ball” from 4pm – 9pm.

Motion: K. McClelland

Second: M. Gomberg

Vote: 5-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Randy Davis for use of the gym on March 21 – June 28, 2019 for basketball practice from 6:00pm – 7:30pm.

Motion: K. McClelland

Second: J. Vinski

Vote:

After discussion, Jenn Vinski made a motion to amend the motion as stated subject to schedule approved by the building principal.

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 7:26PM to Executive Session to discuss personnel matters with counsel.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

***7:30PM – Doug DeGroot arrived.**

***9:15PM – Doug DeGroot left the meeting.**

VIII. MOTION TO RETURN to Regular Session at 9:50PM

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Legal Notice dated April 4, 2019, including the propositions, terms, dates and provisions set forth therein, and directs the District Clerk to publish the Legal Notice in accordance with Education Law Section 2004.

Motion: K. McClelland

Second: M. Verzosa

Vote: 5-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD establishes the following rates of tuition for non-resident students either parentally placed or who attend through a contract with another school district and who are eligible to attend in accordance with non-residency policy #5152 for the 2019-2020 school year; except that the rate for parentally placed student with disabilities shall be charged the same rate as parentally placed general education students:

Parental Rates:

Pre-Kindergarten, 3 year old, Half Day	\$3,000 (subject to available space)
Pre-Kindergarten, 3 year old, Full Day	\$5,000 (subject to available space)
Pre-Kindergarten, 4 year old, Half Day	\$3,000 (subject to available space)
Pre-Kindergarten, 4 year old, Full Day	\$5,000 (subject to available space)
K-6	\$6,500 (subject to available space)
7-12	\$8,000 (subject to available space)

District-to-District Rates:

PreK	Not applicable
K-6	\$13,500 (subject to available space)
7-12	\$17,500 (subject to available space)

Districts sending pupils with handicapping conditions will be charged the following rates, provided that such rates do not exceed the "Seneca Falls Rate":

- **\$55,000** for up to 2 related services only
- **\$55,000** Resource Room only (same as Charter School rate)
- **\$62,000** Resource Room and up to 2 related services or full inclusion class
- **\$69,000** Special class, resource room and related services (or any combination with 3 or more related services)

Motion: K. McClelland

Second: M. Verzosa

Vote: 5-0

IX. MOTION TO ADJOURN at 9:51.

Motion: K. McClelland

Second: M. Gomberg

Vote: 5-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk