

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, July 29, 2015
Café – 7:00 PM
Minutes**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:03PM, followed by the Pledge of Allegiance.

Present: Ron White, Larry LaPointe, Jennifer Vinski, Kathleen McClelland, Jeff Mansfield, Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Thomas Volz, Counsel; Tammy A. Cavanaugh, District Clerk

Press: Carrie Ann Salvi, *The Sag Harbor Express*; Christine Sampson, *East Hampton Star*

Guests: Aleta Parker

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated July 29, 2015.

Motion: K. McClelland Second: J. Mansfield Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 1, 2015 Reorganizational Meeting of the Board of Education.

Motion: K. McClelland Second: J. Mansfield Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 1, 2015 Business Meeting of the Board of Education.

Motion: K. McClelland Second: J. Mansfield Vote: 5-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the June 24, 2015 Meeting of the Board of Education.

Motion: K. McClelland Second: J. Mansfield Vote: 5-0

F) Invitation to visitors to address the Board of Education on agenda items

G) Communications

1. Thank you note from Carol & Jocelin Kalish (copy in board folders)

H) Board of Education Discussion Items

I) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- | | |
|----------------------|--|
| A) Summer Camp | July 6 – August 13, 2015 (Mon-Thurs) |
| B) Special Education | July 6 – August 14, 2015 (Mon-Fri) |
| C) Rock Camp | July 20-24; July 27- July 31, 2015 (Mon-Fri) |
| D) Tennis Camp | July 6 – August 13, 2015 (Mon-Thurs) |
| E) Jump Start | August 10-27, 2015 (Mon-Thurs) |

III. REPORTS

A) Superintendent/Principal's Report

- Checked in on the campers, and all seem to continue to enjoy the program. If students don't gain 5 pounds each with Ninfa's cooking this summer, I will be amazed – all using our school garden! We are working to secure a stage for outdoors for the drama production slated for the end of the camp – hoping they will also show off some robotics that day as well.
- Continued work on the new safety plan required by the state – it's a bear, but do-able (mostly time consuming).
- Reviewed the many applications that have come in for teaching positions. We are hoping to interview for teacher assistants (2) and aides (2) – two are to replace people who resigned, and two are due to new IEP requirements (one at Hayground which will be a total bill-back, and one coming into district requiring a 1:1 aide).
- Reviewed with Ken Giosi and the special education/PBIS team a plan for an alternative setting high school program. If implemented it will save us money as we will not need to send one student to residential placement, and we may secure other students from area districts. I will review with the board on Wednesday. It includes job coaching as well as continued work on earning a diploma. It runs after school until 6PM daily.
- We have circulated information about the International Student Exchange hoping to place a student in Bridgehampton this fall. We are hoping to secure a host family so we can make it happen.
- Worked with Sean and Vanessa to get information added to our school calendar on the website – Sean gave it a new look, which is very nice. He has also added the Let's Talk button, the new program that allows us to post topics and secure information from the public. We will do a RapidNotify – to advise our families, and post on the web. Please – as a board – if you are talking to people who have questions or advice, or kudos for the school – please encourage them to visit the site. Once there is some activity on it, perhaps by the next board meeting, I can pull it up and show you how it works.
- I am working on Board of Education goals that align with our middle states goals, but get a bit more specific for the 2015-2016 school year, I will forward them to you prior to the next meeting and we can discuss and adopt by September. It's good for me to be able to share that with staff and admin as we plan our goals.
- Superintendent Conference days have been planned, and confirmed. We will have co-teaching training and readers/writers workshop training for PreK- 8, data review, goals setting, some work on Growth Mindsets, and continued forward moving on PBIS , curriculum mapping and infusion of the common core standards. If you are in the area, we have a wonderful speaker scheduled for Wednesday the 3rd at 8:30 and would love for you to hear him – it's John Perricone, who will be doing a presentation called Know Thy Students: Know ThySelf. He has presented for us in the past, and was well received by staff. It's also nice for staff to get a welcome back from the board – so I will send the schedule, and I invite you to join us~ for any or all of the sessions. I'll also remind you at our next meeting.

- I attended a reception hosted by Paddler's for Humanity last Sunday evening. Our teachers and students were honored for their work on PBIS and Robotics. Jeff Neubauer spoke, advising those in attendance of the importance of supporting programs in our schools, and our students – Harriet DeGroot, Madi Koral and Matthew Hochstetter also spoke of the value added that the Paddler's Grant provided to our school in terms of support and programming. It was a nice event.
- We are continuing our work on the secondary PBIS kickoff to the school year which we are hoping to be exciting, inspiring for our students!

*Doug DeGroot arrived at 7:24pm.

B) School Business Administrator Report

FINANCE

- Business Office
 - closing 2014/15 books with Accountants; Auditors here 8/10.
 - setting up transportation, payroll, ordering staff supplies, materials & equipment for start of school

FACILITIES

- Custodial staff cleaning & organizing classrooms & hallways (help from recent graduate)
- HVAC & boiler maintenance completed
- Electric upgrade project in progress
- Painting (cupola, District Office, gym)
- Gym renovation (scoreboards are up, roof top greenhouse & skylight glass next, door hardware replaced, then ceiling grid & air vent repair as well as walls painted, gym floor recoated)
- Art room renovation (Carpenter starts Monday)
- Tennis court weeds & hedges
- Classroom & office door & lock upgrades
- Masonry sealer project
- Basement asbestos remediation

IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the June 25, 2015 Surplus List submitted by Julie Waller and Michelle New.

Motion: K. McClelland Second: J. Vinski Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the July 23, 2015 Surplus List submitted by John Daniels.

Motion: K. McClelland Second: J. Vinski Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the BTA Payroll Agreement as per the July 29, 2015 Memorandum of Agreement.

Motion: K. McClelland Second: J. Vinski Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following resolution and authorizes the Board President to sign the agreement:

WHEREAS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2015-16 school year.

WHEREAS, Bridgehampton Union Free School District, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, Bridgehampton Union Free School District, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Board of Education of Bridgehampton Union Free School District, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that Bridgehampton Union Free School District's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that the Bridgehampton Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Bridgehampton Union Free School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Motion: K. McClelland Second: J. Mansfield Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the adoption with only one reading of Policy #5152 and Exhibit: Admission of Non-Resident Students.

Motion: K. McClelland Second: J. Mansfield Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement between Bridgehampton UFSD and Cablevision Lightpath, Inc. for a three-year term commencing on August 1, 2015 and terminating on July 31, 2018 and authorizes the Superintendent to sign the agreement.

Motion: K. McClelland Second: J. Mansfield Vote: 6-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A. Financial Matters

*Consent Agenda on Items A1-A26

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

1. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services, with Irene Morsch of Hamptons ABA Corp. and authorizes the Superintendent to execute the contract.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

2. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #32 Fund A with 47 Claims in the amount of \$298,472.66.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

3. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund C with 7 Claims in the amount of \$2,006.70.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

4. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #45 Fund H with 1 Claim in the amount of \$30,384.94.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

5. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund T with 9 Claims in the amount of \$230,450.18.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

6. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund T with 15 Claims in the amount of \$55,693.55.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

7. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund T with 15 Claims in the amount of \$131,199.00.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

8. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund TE with 3 Claims in the amount of \$878.33.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

9. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #33 Fund A with 23 Claims in the amount of \$25,325.54.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

10. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund C with 3 Claims in the amount of \$249.90.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

11. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund F with 1 Claim in the amount of \$305.78.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

12. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #28 Fund T with 8 Claims in the amount of \$8,826.74.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

13. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund A with 10 Claims in the amount of \$61,981.21.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

14. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund A with 17 Claims in the amount of \$17,299.05.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

15. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund C with 2 Claims in the amount of \$950.00.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

16. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund T with 4 Claims in the amount of \$10,680.76.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

17. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund A with 10 Claims in the amount of \$82,395.62.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

18. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund A with 50 Claims in the amount of \$232,223.62.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

19. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund C with 1 Claim in the amount of \$520.00.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

20. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund C with 2 Claims in the amount of \$0.00.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

21. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund F with 3 Claims in the amount of \$3,123.41.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

22. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund H with 1 Claim in the amount of \$6,800.00.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

23. Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund T with 5 Claims in the amount of \$16,472.73.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

24. Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for June 30, 2015.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

25. Resolved that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated June 30, 2015.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

26. Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/14-06/30/15.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

27. Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/14-06/30/15.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

B) PERSONNEL

1. **Resolved** that the Board of Education of the Bridgehampton UFSD rescinds the June 24, 2015 resolution approving Elizabeth Flanagan as a school nurse for 4 hours per day at her hourly rate of \$53.86 for the six week summer program.

Motion: K. McClelland Second: J. Vinski Vote: 6-0

2. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Elizabeth Flanagan as a school nurse not to exceed 27 hours per week at her hourly rate of \$53.86 for the six-week Summer Program beginning July 6 through August 14, 2015.

Motion: K. McClelland Second: J. Vinski Vote: 6-0

3. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Elizabeth Flanagan as a school nurse for 12 hours per week at her hourly rate of \$53.86 for the three week Jump Start Program beginning August 10 through August 27, 2015.

Motion: K. McClelland Second: J. Vinski Vote: 6-0

4. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Carl Johnson as a substitute for the Summer Camp, effective July 6, 2015 at the hourly rate of \$47.357.

Motion: K. McClelland Second: J. Vinski Vote: 6-0

5. **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nancy Karlebach as a consultant for the purpose of home tutoring at \$70.06 per hour and authorizes the Superintendent to sign the contract and arrange for payment.

Motion: K. McClelland Second: J. Vinski Vote: 6-0

6. **Resolved** that the Board of Education approves the rollover of vacation days for Dr. Favre, and Robert Hauser for the 2014--2015 school year, to be used through January 1, 2016 as delineated in the attached memo to the Board.

Motion: K. McClelland Second: J. Mansfield Vote: 6-0

7. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Carrie L. McDermott, Ed. D., as a Teacher, effective August 31, 2015.

Motion: K. McClelland Second: D. DeGroot Vote: 6-0

8. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Brian Cunningham, as a Teacher Aide, and effective August 23, 2015.

Motion: K. McClelland Second: J. Mansfield Vote: 6-0

9. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Anne Susan Kostal as the Varsity Girls' Volleyball coach for the 2015-2016 school year at the BTA Stipend rate of \$3,379.95.

Motion: K. McClelland Second: J. Vinski Vote: 6-0

- VI. **MOTION to adjourn at 7:38PM to Executive Session** to discuss personnel matters with counsel.

Motion: K. McClelland Second: J. Vinski Vote: 6-0

- VII. **MOTION to return to regular session at 8:40PM.**

Motion: K. McClelland Second: J. Vinski Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement (MOA) with the Bridgehampton Teachers' Association dated July 29, 2015 for the health insurance opt out and authorizes the Superintendent to sign the MOA.

Motion: K. McClelland Second: L. LaPointe Vote: 6-0

- VIII. **MOTION to adjourn at 9:42PM.**

Motion: K. McClelland Second: J. Mansfield Vote: 6-0

Respectfully submitted,

Tammy A. Cavanaugh
District Clerk