

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, May 27, 2015
Café - 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:02PM, followed by the Pledge of Allegiance.

Present: Ron White, Lillian Tyree-Johnson, Doug DeGroot, Larry LaPointe, Jennifer Vinski, Kathleen McClelland, Jeff Mansfield, Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Michael Vigliotta, Counsel; Tammy A. Cavanaugh, District Clerk

Press: Alyssa Melillo, *The Southampton Press*

Guests: Tom House with students, Laura Uribe and Harriet DeGroot from the Bridgehampton Culture Club; Aleta Parker, Director of RTI

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated May 27, 2015.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 6, 2015 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 22, 2015 Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the results of the Budget Vote and Election dated May 19, 2015.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

F) Invitation to visitors to address the Board of Education on agenda items

G) Communications

1) Thank you letter from the 8th Grade Class (copies in board folders)

H) Board of Education Discussion Items

- 1) Culture Club – Presentation
- 2) Nutrition & Culinary Club – Presentation - Tabled until June 24, 2015
- 3) Safety Committee
- 4) Facilities & Grounds Committee
- 5) District Wellness Committee

I) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- | | |
|--------------------|---|
| a. May 28 – June 1 | Senior Trip |
| b. May 29 | PBIS Rewards Day |
| c. June 4 | Senior Citizens' Luncheon |
| d. June 9 | Field Day |
| e. June 12 | PBIS Rewards Day |
| f. June 12 | End of Year Kickball Game 3:30-5:30
End of Year BBQ/Robotics "Thank You" Dinner 5:30 -7:00PM |
| g. June 13 | CMEE Music Festival 10AM – 1PM |
| h. June 15 | Last day of classes Grades 9 - 12 |
| i. June 19 | Beach Day - Elementary |
| j. June 16-24 | Regents Exams |
| k. June 22-25 | Early Dismissal 11:15AM, Grades PreK - 8 |
| l. June 24 | 4 th Quarter Grades Due |
| m. June 24 | BOE Meeting 7PM |
| n. June 25 | PreK Graduation 10 AM |
| o. June 26 | Last Day of School – Early Dismissal 10:15AM |
| p. June 26 | Moving Up Day K-5 th Grades – 9AM |
| q. June 28 | Graduation |
| r. June 29 | 4 th Quarter Report Cards mailed home |

III. REPORTS

A) Superintendent/Principal's Report

- The elementary and secondary concerts and art show were wonderful once again- our teachers seem to have a real knack for moving our students ever upward! I'm always so pleasantly surprised at each and every concert!
- My principal evaluation was completed by Lee Ellwood – retired superintendent, who now works for BOCES – so the observation part of my APPR is complete. The evaluations (three in total) were forwarded to the board by Tammy.
- Grade 8 had a successful trip to Washington DC with Mr. Meyer and Ms. Rivera – students will present about their trip at your next meeting- it's a great experience for the students, and Mr. Meyer truly has it down to a science
- I am working on securing staffing for clubs and activities for next year – they are coming in, and we hope to get them all approved on the next agenda
- We have a total of 40 students for our summer program- more in the AM program than the noon-2 pm program and only 3 (who were looking for scholarships for the after school portion, so that will not run).

This evening you will be approving the staffing for the program, as well as staffing for our extended school year program for students with IEPs. (only 2 students signed up from grades 6-8, I will be asking if they'd like to be assistants with the younger learners- I will also be soliciting volunteers from grades 8 and 9 for community service hours if they volunteer some time to the program.

- We have a common core algebra exam on June 2nd – and the rest of the regents begin on June 16 through the 25th- last day of classes for high school students is June 15th (Monday) – PreK - 8 has full days through Friday the 19th and half days for the final week (no ASPIRE)
- We had a wonderful assembly by Schmitt the Weather Dog with author, Elly McGuire and meteorologist, Ron Trotta providing a wonderful assembly on Weather for our PreK-5 students.
- Today we had a wonderful National Honor Society induction ceremony – followed by our Day of Achievement – Coach Bramoff with the help of teachers/staff and students coordinated a wonderful day -- honoring students for strong academics, effort, and success in the sports arena, including robotics. It was a great day at Bridgehampton – rounding out what has been a terrific school year.

B) School Business Administrator Report

Finance

- Tax Freeze / 1% Gov't Efficiency Plan is officially filed with NYS Budget Office.
- Tax Cap compliant 2015/16 Budget approved by voters.

Facilities

- Purchased four new LED Smartboards
- Upgrading Portable Radios from analog to digital
- Upgrading Music/Science, District Office, and PPS building electrical service
- Gymnasium semi-renovation plans progressing:
 - * Exterior - Roof greenhouse & skylight glass being repaired and cleaned.
 - * Interior - Ceiling plaster simulated wood divider being repaired & repainted.
 - Damaged ceiling tiles being replaced
 - Light fixtures being replaced with LED fixtures
 - Walls, banner frames, doors being repainted/stained
 - New banners to be hung
 - Damaged plaster air vents being repaired.
 - Two new scoreboards and shot clocks being installed.
 - Bleachers being refinished & stained.
 - Black wall cushions being replaced & additional ones added.

IV. NEW BUSINESS

***Consent Agenda, Items 1 – 4**

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the May 12, 2015 Surplus List submitted by Jeff Neubauer.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the May 27, 2015 Surplus List submitted by Sean Sharp.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of Policies: #4326 Programs for English Language Learners Policy and Exhibits, 4326-E.1 and 4326-E.2; #5100 Attendance Policy & Regulation #5100-R; #6700 Purchasing Policy; #6700-R Purchasing Regulation; #6710 Purchasing Authority; #6730 Cooperative Purchasing; #6740 Purchasing Procedures Policy & Regulation, #6740-R; #6741 Contracting for Professional Services and #8520 Free and Reduced Price Meal Services.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Sag Harbor UFSD for 1 student residing in the Bridgehampton school district and attending Our Sons and Daughters School in the Sag Harbor UFSD for the 2014-15 school year at a total cost of \$1,130.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) Financial Matters

*Consent Agenda, Items A1- A5; A7 - A21, pulled A6.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the registration of the following non-resident students for PreK 2015-2016 and authorizes the Superintendent to advise family of acceptance and set up billing as per Board Policy.

Jake Daniels	PreK 4	\$5,000.00
Isabel Mosotto	PreK 4	\$5,000.00
Jadyn Payne	PreK 4	\$5,000.00
Edward Chevalier Speno	PreK 3	\$5,000.00
Leo John Tremblay	PreK 4	\$5,000.00

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the proposed bid of \$28,000, with an hourly rate of \$50.00 for additional landscaping services from Mickey's LawnScapes, Inc. for Landscape and Lawn Maintenance Services for the 2015/2016 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the proposed bid of \$50 standard hourly rate and \$75 emergency services hourly rate from Richard Schuler for Carpentry Services for the 2015/2016 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the proposed bid of \$125 standard hourly rate, \$65 hourly rate for a helper/assistant and \$187.50 hourly rate for emergency services from Harold McMahan, Inc. for Plumbing Services for the 2015/2016 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the proposed bid of \$71 standard hourly rate, \$61 hourly rate for a helper/assistant and \$71 hourly rate for emergency services from RJ Painting, Inc. for Painting Services for the 2015/2016 school year and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of \$300.00 from Jeffrey D. Mansfield for the Bridgehampton Summer Camp at the Hive.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #28 Fund A with 34 Claims in the amount of \$86,500.20.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund C with 13 Claims in the amount of \$2,698.53.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #39 Fund H with 3 Claims in the amount of \$2,284.92.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 10) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund T with 21 Claims in the amount of \$98,289.74.
- Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0
- 11) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #29 Fund A with 50 Claims in the amount of \$206,956.43.
- Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0
- 13) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund F with 1 Claim in the amount of \$5,000.00.
- Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0
- 14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund T with 15 Claims in the amount of \$93,052.54.
- Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0
- 15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #42 Fund H with 1 Claim in the amount of \$1,125.15.
- Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0
- 16) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #41 Fund H with 1 Claim in the amount of \$914.83.
- Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0
- 17) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund C with 12 Claims in the amount of \$5,541.15.
- Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0
- 18) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for April 30, 2015.
- Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0
- 19) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated April 30, 2015.
- Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0
- 20) Resolved** that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/14 – 04/30/15.
- Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

21) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/14 – 04/30/15.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Danielle Doscher for summer hours, not to exceed 20 days, at the daily rate of \$356.74 on June 29 & 30, 2015 and \$371.80 from July 1 through August 28, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Aleaze Hodgens for summer hours, as per student IEPs at the hourly rate of \$53.115 from July 1 through August 28, 2015.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 7-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves David Elliott for Summer Marimba Band hours, not to exceed 25 hours, at the hourly rate of \$103.257 from July 1 through August 28, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves summer programming as follows:

Summer School		
Jen Schwab	Special Education Teacher 8:1:1 summer school	Not to exceed 18 hours per week for six weeks (\$42.899)
Simone Sooklall	Special Education 1:1 Aide for summer school	Not to exceed 25 hours per week for six weeks at Aide's hourly rate (\$18.601)
Alyssa Hauser	Special Education Program Aid	Not to exceed 15 hours per week for six weeks at Aide's hourly rate (\$18.601)
Nancy Moloney	Jump Start Reading/Math	Teacher's hourly rate/ not to exceed 15 hours for three week program(August 10-27 th)((\$101.215)
Summer Camp Program		
Jeff Neubauer	Summer Program facilitators	MA Step 1 hourly rate (\$47.357)
Lindsey Sanchez	Not to exceed 80 hours each (includes program time and prep for AM program).	

Ninfa Boyd		
Jen Suarez Alyssa Hauser	Summer program facilitators not to exceed 55 hours each (includes program time and prep for PM program)	MA Step 1 hourly rate (\$47.357)
Eric Bramoff	Summer program 1.5 hours daily not to exceed 40 hours (includes program time and prep for AM camp program)	MA Step 1 hourly rate (\$47.357)

Motion: L. Tyree-Johnson

Second: L. LaPointe

Vote: 7-0

C) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee of Pre-school Special Education for Students #10103, #10297, #10296 and #10298 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 7-0

D) BUILDING USE REQUESTS

***Consent Agenda, Items D1-D3**

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by Mike Byrne on behalf of the 5th & 6th Grade Teachers for the use of the Music Room on Thursday, June 4, 2015 from 12:00PM until 2:00PM for the annual Senior Citizens' Luncheon.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by the Robotics Club for the use of the Greenhouse, Music Room and field on Friday, June 12, 2015 (rain date: Monday, June 15, 2015) for the Robotics "Thank You" Dinner/End of Year BBQ.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by NY Sluggers Baseball Academy for use of the school fields beginning August 24 through August 28, 2015, 8AM – 4PM for baseball training, at no cost as they are not charging fees to participants.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 7-0

VIII. ADJOURN at 8:14PM to Executive Session to contractual issue with counsel.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 7-0

IX. RETURN to Regular Session at 9:02PM.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of a basketball backboard and rim from Ilene S. Lefcourt.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

X. ADJOURN at 9:04PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

Respectfully submitted,

Tammy A. Cavanaugh
District Clerk