

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, November 19, 2014  
Cafe at 7:00 PM  
MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:03PM, followed by the Pledge of Allegiance.

**Present:** Ron White, Doug DeGroot, Larry LaPointe, Jenn Vinski, Kathleen McClelland, Jeff Mansfield, Robert Hauser, Assistant Superintendent of Finance & Facilities; Dr. Lois R. Favre, Superintendent; Thomas Volz, Counsel; Tammy A. Cavanaugh, District Clerk

**Guests:** Senior Class Students

**Press:** No members of the press were present

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated November 19, 2014.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the October 22, 2014 Special Meeting of the Board of Education.

Motion: J. Vinski

Second: J. Mansfield

Vote: 6-0

**D)** Invitation to visitors to address the Board of Education on agenda items

**E) Communications**

- 1) Thank you note from Sue & Bob Hauser (copy in Board folders)
- 2) Letter from the Bridgehampton Community Food Pantry (copy in Board folders)

**F) Board of Education Discussion Items**

- 1) Senior Class – regarding Senior Trip
- 2) Elementary Spanish/Drivers Ed
- 3) Safety Committee
- 4) Facilities & Grounds Committee
- 5) District Wellness Committee

**G) Consideration of additional items for the Agenda**

## II. ANNOUNCEMENTS

- A) November 19: Board of Education Business Meeting – 7pm
- B) November 20: Secondary Field Trip: “To Kill A Mockingbird” at Bay Street Theatre
- C) November 21: PBIS Rewards Day
- D) November 21: Picture Re-Take Day
- E) November 25: Joyce Manigo Thanksgiving Feast 11:15-1pm; all students dismissed at 2:45pm
- F) November 26: No Classes; District Office Open
- G) November 27: Thanksgiving – School Closed
- H) November 28: Thanksgiving Recess – School Closed
- I) December 1: Faculty Meeting
- J) December 4: Winter Concert K-8, 7pm
- K) December 5: Caroling Group Event – Details TBA
- L) December 6: Caroling Group @Hampton Library for Tree Lighting – 3:30pm
- M) December 6: SAT Exam
- N) December 11: Winter Concert, High School, 7pm
- O) December 13: ACT Exam
- P) December 13: Caroling Group at Madoo –Time TBA
- Q) December 15: Faculty Meeting
- R) December 16: 2<sup>nd</sup> Quarter Progress Report Grades Due
- S) December 17: Board of Education Meeting – 7pm
- T) December 18: Carol Group Mini Tour – 11:00am – Sr. Center, Bank, Post Office
- U) December 19: Holiday Luncheon – 12 PM

## III. REPORTS

### A) Superintendent/Principal’s Report

- **Ideas for moving power down program forward**
  - Elementary and Secondary Student government will be working with me to do a Power Down challenge second semester – ideas from the article that Jeff shared will be used. Both advisors are up for the challenge.
- **Changes in Thanksgiving feast due to numbers/program with graduates for secondary that day**
  - We have grown by 25 students this year which is a good problem. For the Thanksgiving feast, it will be difficult to have parents accompany the students to the meal. Parents who would like to assist with set up, serving and clean-up will be solicited, but I believe I need to send something home that indicates the change, and that the meal is simply for the students and staff. With our students and staff alone, we have to seat over 200 people. Certainly, board members are included and welcome! I will be handing out *Trustworthiness* awards for character education.

- **Veteran's Day Celebration**
  - In light of the PBIS field trip which was a great success, and a few other activities, we opted for a shorter Veteran's Day celebration this year. It was respectful, and engaged our own students in putting together a program under the guidance of David Holmes- who always runs with this event! I heard that a few parents were disappointed and felt that they were unaware of the program; however, it was not meant for others to attend, it was an opportunity for our students to gather in remembrance.
- **Parent Teacher conference day- Thursday**
  - A steady flow of the parents we attended, all in all it seemed to go well. I have advised staff that if there are parents they believe we must see, that did not attend, I am happy to work to arrange a meeting with them.
- **The Bridgehampton Robotics club** will be taking part as a Rookie team in a major robotics competition. They will come next month to present to the board. Sixteen students attended the informational meeting – which is a great number for a club for our school. Great to see the interest and excitement.
- **Great time was had by all** students in reviewing our school matrix, thanks to the Paddler's for Humanity grant. Elementary students and staff spent a day at CMEE and High school students and staff attended a team building activity at Quinipet. A great success.

## **B) Assistant Superintendent of Finance & Facilities Report**

### **Finance:**

- Tax Cap: We have to address the 1% efficiency component in that we now need to show how we are saving the 1% of our tax levy. This will be evident under shared services with surrounding districts and will look throughout the Bridgehampton system to find other sources of savings.
- Received a check for \$66,000 – refunded from our workers compensation insurance administrator for a former shop teacher who sustained a permanent disability/injury and while out, the district paid him for a period of time; these monies are to reimburse the school.

### **Facilities:**

- Heating unit in Music/Science Building not working as of 9pm last night. Parts to be replaced tomorrow, November 20, and all should be operating in full by 4pm.
- Thank you to Doug DeGroot of Hamptons Tennis for donating services to install a new professional grade basketball hoop next to the tennis courts.
- Gymnasium: Met with the architect, electrician, HVAC, painter, carpenter to address the repairs needed:
  - Holes in air vents
  - Broken skylight
  - Ceiling



- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Employee Assistant Program (EAP) between the District and Labor Education and Community Services Agency, Inc. (LECSA) from September 1, 2014 to August 31, 2016 at a cost of \$2,520.00 and authorize the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2014-2015 Municipal Cooperative Agreement for the purchase of fuel by the Bridgehampton UFSD from the Southampton UFSD and authorizes the Board President to sign the agreement.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of the installation of the new basketball hoop by Hamptons Tennis Company, Inc.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund A with 45 Claims in the amount of \$587,719.63.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 7 Fund C with 16 Claims in the amount of \$5,788.19.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund H with 1 Claim in the amount of \$3,600.00.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund T with 20 Claims in the amount of \$96,463.94.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund H with 1 Claim in the amount of \$9,075.00.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund A with 35 Claims in the amount of \$255,583.61.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

**10) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund C with 12 Claims in the amount of \$3,150.66.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund F with 2 Claims in the amount of \$2,604.33.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

**12) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund H with 2 Claims in the amount of \$10,347.28.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

**13) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund T with 13 Claims in the amount of \$88,195.21.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for October 2014.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated October 31, 2014.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

**16) Resolved** that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/14 – 10/31/14.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/14 – 10/31/14.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

## **B) PERSONNEL**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves Jen Suarez as a volunteer Girls' 7<sup>th</sup> & 8<sup>th</sup> Grade Basketball Coach for the 2014-2015 school year.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves a FMLA leave of absence for two months for Aleta Parker commencing on or about November 11, 2014 through January 5, 2015.

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Dr. Carrie McDermott, to teach one extra period daily due to need for additional ELL instruction effective September 8, 2014 through June 26, 2015 at a rate of \$52.25 per class (calculated as yearly rate divided by 200 divided by 6 hours, divided by 60 minutes (to determine a minute rate) times 38 minutes for each class).

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 7-0

### C) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Preschool Special Education for Student # 10326 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 7-0

### D) BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Facilities Use Request from the Bridgehampton School Foundation for use of the outside school grounds and parking lot to hold a Fair on Sunday, May 25, 2015 (rain date: Monday, May 26, 2015) between the hours of 9am and 5pm.

Motion: L. Tyree-Johnson      Second: J. Mansfield      Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Facilities Use Request from Matthew Danzig, dba SAT Get Ready, to expand his prior approved SAT practice exams to include Sundays, if necessary, throughout December 21, 2014.

Motion: L. Tyree-Johnson      Second: J. Mansfield      Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Facilities Use Request from Matthew Danzig, dba SAT Get Ready, to utilize a classroom from 3:30pm – 5:30pm, 3 days during the week, from January 5 through March 6, 2015, for SAT Review Courses.

Motion: L. Tyree-Johnson      Second: J. Mansfield      Vote: 7-0



- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Facilities Use Request from Matthew Danzig, dba SAT Get Ready, to use a classroom from 9am – 1pm, either on Saturday or Sunday each week from January 10 through March 8, 2015 to offer full-length, proctored SAT practice exams to students from all local schools.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 7-0

- VI. **Motion to Adjourn at 8:02PM** to Executive Session to discuss personnel issues with counsel.

Motion: L. Tyree-Johnson                      Second: L. LaPointe                      Vote: 7-0

- VII. **Motion to Return to Regular Session at 9:18PM.**

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Eric Bramoff for Girls 7<sup>th</sup> & 8<sup>th</sup> Grade Basketball Coach Stipend of \$4,331.65 for the 2014/2015 school year.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract Modifications on the Superintendent's Contract, effective July 1, 2014 and authorizes the Board President to sign the Contract.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the formation of the "Nutritional Club" under the direction of Judiann Carmack-Fayyaz.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes payment of bus transportation to and from the airport for the Bridgehampton Culture Club trip to be scheduled for a period between March 31 through April 13, 2015; the final dates determined upon the availability of the tour company.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 7-0

- VIII. **Motion to adjourn at 9:22PM.**

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 7-0

Respectfully submitted,

Tammy A. Cavanaugh  
District Clerk