

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, August 27, 2014  
Cafe at 7:00 PM  
MINUTES**

**I. ROUTINE MATTERS**

- A)** Call to Order by the President upon his having ascertained the presence of a Quorum and Roll Call at 7:00 PM.

**Present:** Lillian Tyree-Johnson, Jeff Mansfield, Kathleen McClelland, Larry LaPointe, Jenn Vinski, Dr. Lois R. Favre, Superintendent, Robert Hauser, Assistant Superintendent of Finance & Facilities, Michael Vigliotta, Counsel, Tammy A. Cavanaugh, District Clerk

Excused: Ron White

- B)** Pledge of Allegiance

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated August 27, 2014.

Motion: J. Vinski                      Second: L. LaPointe                      Vote: 5-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 30, 2014 Reorganization Board of Education Meeting.

Motion: J.Vinski                      Second: J. Mansfield                      Vote: 5-0

- E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 12, 2014 Special Meeting of the Board of Education.

Motion: J. Vinski                      Second: K. McClelland                      Vote: 5-0

- F)** Invitation to visitors to address the Board of Education on agenda items

- G)** Communications - none

\*7:05 PM – Doug DeGroot arrived

- H)** Board of Education Discussion Items

- 1) Cell Phone Policy
- 2) Café food selections
- 3) Elementary Spanish Class
- 4) Outdoor recess

I) Consideration of additional items for the Agenda

**II. ANNOUNCEMENTS**

**III. REPORTS**

**A) Superintendent/Principal's Report**

- Took a tour of the buildings and grounds today with Bob Hauser- and things are shaping up for our opening – teachers will return next week for two days of training on the 3<sup>rd</sup> and 4<sup>th</sup>
  - Day one will focus on creating a positive environment for teaching and learning
  - Day two will focus on the continued development of our data teams for teachers in grades 6-12 and on Lucy Calkin's Writer's workshop for our PK-5<sup>th</sup> grade teachers
  - A copy of the plan for the day is in your folders
  - Also included are the Middle States goals – that I ask that you review, so we can approve them at our next meeting
- Students return for a full day on the 8<sup>th</sup>---- this is a full day for all students
  - I will visit elementary classes to welcome students back and to remind them of following teacher's directions/school rules/ etc.
  - I will host a welcome back for secondary right after homeroom –extending homeroom a bit – and meeting with them during the beginning of first period (after breakfast) to welcome new students, and remind of the rules – particularly the focus on cell phones and appropriate behavior – the school wide matrix
  - I will review the school wide matrix for grades 1-5 on the second day during first period
- I attended a training with a team (Carrie McDermott, Jeff Neubauer, Kat McClelland) at Dowling College based on a leadership book called: Professional Capital: Transforming Teaching in Every School – while the meeting wasn't exactly what we had hoped it would be, we have decided that we will form a committee to read the book and use it to guide our thinking around our goals, and our plans for achieving those goals. I have ordered 10 copies and we will see if we can put together a committee willing to read and discuss in a professional learning circle
- Our business office, admin team, clerical staff and custodial staff – along with Ken Giosi and Mary Anne Jules – worked hard all summer, and I believe we are set to go. We will need to hire an additional aide, due to the resignation of one of our aides, but will user September to do that – so we can conduct a full search – generally we have been leaning towards certified teachers to add to our team.

- I have completed our teacher evaluations now that the state test scores have come in. All teachers scored effective or highly effective using our APPR evaluation system.
- I have been invited to, and plan to attend a meeting at EH with area district and town officials to (once again) discuss cost savings through shared services. I have asked Bob Hauser to join us. It is on September 15<sup>th</sup>- so we will update you following that meeting.
- Due to the increased need for professional development, our two monthly faculty meetings will be used for staff trainings this year – we believe that with two meetings monthly there will be more forward movement on the use of data to inform instruction, and understanding what needs to be done to assure that our curriculum is aligned with the new standards.

## **B) School Business Administrator Report**

### Finance

- TAN: .36% \$3.9 Million TJ Securities  
.54% BNB  
.75% Jeffries LLC
- 13/14 Audit scheduled to begin September 8, 2014. (final stage of closing 13/14 books)
- ST-3/SED Annual Reports due October 2, 2014
- Café: Parent login via District website to My Meal.com  
Updated each day, past 30 days of activity (items and money spent)

### Facilities

- Parking Lot – drains cleaned, cracks sealed, lot & driveway sealed, lines painted

### Under 5-Year Capital Reserve – Completed Projects:

- New Morton storage building (replaces 9' X 40' Gibney Trailer)
- New playground (still landscaping & issue with seam in surface material)
- Fire escapes – both have been repaired and repainted
- New Middle School handicapped ramp/railing (maintenance free material)
- New PPS steps/railing (maintenance free material)
- Main Building:
  - New Main Building front doors
  - All classrooms/hallways/offices has been repainted
  - Boys & girls locker rooms
  - Tech Room
  - Bathrooms

- Middle School – Music/Science
  - New windows
  - Interior trim
  - Exterior trim (maintenance free)
  
- Masonry Sealer – Main Building

Projects in Progress

- Main Building:
  - Main Building Tech Room
    - Floor refinished
    - Track wall system
    - Smart Board
    - A/C Unit
    - Table dollies
  
  - Basketball Court – to be resurfaced and lined
  - Landscaper – trimming tree branches to 7 ft.
  - Skylight in gym
  - Ceiling in gym
  - Deck/ramps/steps replaced: PPS, Middle School and District Office
  - Gym scoreboard

**IV. NEW BUSINESS**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the offer from Hayground School of \$200 for the Garland Stove, previously surplussed at the March 26, 2014 meeting of the Board of Education.

Motion: J. Vinski                      Second: L. LaPointe                      Vote: 6-0

**V. SUPERINTENDENT’S RECOMMENDATIONS**

**\*Consent Agenda, Items A1 – A29**

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**A) Financial Matters**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1Fund A with 37 Claims in the amount of \$80,707.31.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 2 Fund A with 17 Claims in the amount of \$28,227.91.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund F with 1 Claim in the amount of \$47.80.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund F with 1 Claim in the amount of \$1,037.12.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund H with 3 Claims in the amount of \$5,374.61.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund H with 1 Claim in the amount of \$385.00.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund H with 1 Claim in the amount of \$3,490.85.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund A with 47 Claims in the amount of \$268,485.69.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund A with 19 Claims in the amount of \$32,679.77.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund H with 1 Claim in the amount of \$3,250.00.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**11)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund H with 2 Claims in the amount of \$4,660.00.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**12)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund F with 1 Claim in the amount of \$2,646.01.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**13)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund T with 10 Claims in the amount of \$19,516.87.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**14)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund TE with 1 Claim in the amount of (\$100.00). (Voided scholarship check to Jennah Hochstedler as Southampton Daughters of the Revolution issued check directly to Jennah.)

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**15)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund A with 37 Claims in the amount of \$126,933.48.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**16)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund A with 7 Claims in the amount of \$19,661.72.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**17)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund C with 1 Claim in the amount of \$250.00.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**18)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund F with 2 Claims in the amount of \$5,077.98.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**19)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund F with 1 Claim in the amount of \$4,292.00.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**20)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund H with 3 Claims in the amount of \$13,089.08.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**21)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund H with 1 Claim in the amount of \$7,303.07.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**22)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for July 2014.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**23)Resolved** that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/13 – 7/31/14.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**24)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/13 – 07/31/14.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**25)Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement between Paul Eglevsky, Internal Claims Auditor and Bridgehampton UFSD for the 2014/2015 school year and authorizes the Superintendent to sign the contract.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**26)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of \$1,000.00 from ArtMrkt Productions dated August 15, 2014.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**27)Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services, with Irene Morsch of Hamptons ABA Corp. and authorizes the Superintendent to execute the contract.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**28) Resolved** that the Board of Education of the Bridgehampton UFSD approves the registration of the following non-resident student and authorizes the Superintendent to advise family of acceptance, and set up billing as per Board Policy.

Jadyn Payne – Grade: PreK 3 half day (\$2,500)  
Jessica Payne– Grade: PreK 4 full day (\$4,000)

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**29) Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with the Bridgehampton Child Care & Recreation Center for the 2014-2015 school year and authorizes the Superintendent to sign the contract.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

## **B) PERSONNEL**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves Eric Bramoff as a .8 Physical Education Teacher and .2 Athletic Director effective July 1, 2014 as per the attached August 14, 2014 MOA and authorizes the Superintendent to sign the MOA, contingent on the waiver from the NYS Education Department.

Motion: J. Vinski                      Second: L. LaPointe                      Vote: 6-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the transfer of funds from the reserve fund for compensated absences to payout \$62,330.80 for unused sick days for Mary Anne Jules.

Motion: J. Vinski                      Second: K. McClelland                      Vote: 6-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the transfer of \$93,496.20 from the Unassigned Fund Balance for the retirement /resignation incentive payments for one (1) employee and to modify the 2014/2015 budget.

Motion: J. Vinski                      Second: L. LaPointe                      Vote: 6-0

### **\*Consent Agenda, Items B4 – B16**

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**4) Resolved** that the Board of Education of the Bridgehampton UFSD approves the corrected hourly rate from \$44.90 to \$44.49 for Supervisor of Swimming Stipend for Steve Meyers for the 2014-2015 school year.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0



- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the corrected hourly rate from \$44.90 to \$44.49 for Supervisor of Skating Stipend for Steve Meyers and Jeff Hand for the 2014-2015 school year.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the correction of the pay rate for Christine Harrison as an ASPIRE substitute to \$45.00 per day.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Ninfa Boyd to work on translations of forms as needed at her hourly rate of \$23.179 for the 2014-2015 school year.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Dan Pacella and Beatrice Gholson for 50 additional hours each between August 25 and September 5, 2014 to prepare the Café and Superintendent's Conference Days' meals (breakfast & lunch) on September 3<sup>rd</sup> and 4<sup>th</sup>, 2014 at their respective hourly rates of \$27.776 and \$15.453.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Dan Pacella for 10.5 hours worked to assist in follow up of New York State Inspection.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Kelley Davis as a Nurse Substitute for the 2014-2015 school year at an hourly rate of \$25.00.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

- 11) **Resolved** upon the recommendation of the Superintendent of Schools, the Board of Education of the Bridgehampton UFSD approves Sarina E. Peddy as a full-time Teacher Aide as required by student IEPs at an annual salary of \$25,000 effective September 3, 2014.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**12) Resolved** that the Board of Education of the Bridgehampton UFSD approves Jessica Fitzgerald as a Teacher Aide substitute for the 2014-2015 school year at a daily rate of \$100.00

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**13) Resolved** that the Board of Education of the Bridgehampton UFSD approves Simone Sooklall as a Teacher Aide substitute for the 2014-2015 school year at a daily rate of \$100.00.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Dawn Daniello as a full time Teacher Aide, effective July 1, 2014.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Alicia Messina for the previously approved position of Teacher Aide at the Bridgehampton UFSD.

Motion: J. Vinski                      School: J. Mansfield                      Vote: 6-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Daniel Denton for the previously approved position of Custodial Staff Assistant for the period August 18 to September 5, 2014.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

#### **C. COMMITTEE ON SPECIAL EDUCATION**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee of Special Education for Students #1111, #501, #85, #1057, #978, #13, #1090, #10060, #10056, 758, #493 and #716 and authorizes the Superintendent to arrange for appropriate services.

Motion: J. Vinski                      Second: L. LaPointe                      Vote: 6-0

#### **D. BUILDING USE REQUESTS**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by Judiann Carmack-Fayyaz on behalf of the Edible School Garden Group for use of the Gardens/Greenhouse on Wednesday, September 10, 2014 from 4pm – 6pm for their meeting.

Motion: J. Vinski                      Second: K. McClelland                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by Tom House on behalf of the Bridgehampton Culture Club for use of the back grounds and parking lot on Friday, September 19 or Friday, September 26, 2014 from 4:00 PM – 12:00 AM for an outdoor Movie Night Fundraiser.

Motion: J. Vinski                      Second: K. McCleland                      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the cancellation of the previously approved Use of School Facilities request submitted by Gordon Singer for use of the soccer field on Saturday, August 23, 2014.

Motion: J. Vinski                      Second: K. McCleland                      Vote: 6-0

**V. ADJOURN at 7:55 PM** to Executive Session to discuss personnel issues with counsel.

Motion: J. Vinski                      Second: K. McCleland                      Vote: 6-0

**VI. Motion to return to Regular Session at 8:30 PM.**

Motion: L. LaPointe                      Second: K. McCleland                      Vote: 6-0

1. Resolved that the Board of Education of the Bridgehampton UFSD approves Mary Anne Jules as a consultant for transition of Athletic Director at a rate of \$130 per hour not to exceed 60 hours and authorizes the Superintendent to sign the contract, subject to review by Counsel.

Motion: J. Vinski                      Second: J. Mansfield                      Vote: 6-0

**VII. Motion to adjourn at 8:37 PM.**

Motion: J. Vinski                      Second: K. McCleland                      Vote: 6-0

Respectfully submitted,

Tammy A. Cavanaugh  
District Clerk