

**Bridgehampton School District  
Board of Education Business Meeting  
July 30, 2014  
Cafe at 7:00 PM  
MINUTES**

**I. ROUTINE MATTERS**

- A)** Call to Order by the Vice President upon his having ascertained the presence of a Quorum and Roll Call at 7:04PM with the Pledge of Allegiance.

In attendance: Lillian Tyree-Johnson, Larry LaPointe, Kathleen McClelland, Jeff Mansfield; Dr. Lois R. Favre, Superintendent; Tammy A. Cavanaugh, District Clerk; Thomas Volz and Michael Vigliotta, Counsel

Excused: Robert Hauser, Assistant Superintendent of Finance & Facilities  
Ron White, President  
Jennifer Vinski, Board Member

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated July 30, 2014.

Motion: K. McClelland      Second: L. LaPointe      Vote: 4-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 2, 2014 Reorganization Board of Education Meeting.

Motion: K. McClelland      Second: J. Mansfield      Vote: 4-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 2, 2014 Business Meeting of the Board of Education.

Motion: K. McClelland      Second: L. LaPointe      Vote: 4-0

- E)** Invitation to visitors to address the Board of Education on agenda items

- F)** Communications

- G)** Board of Education Discussion Items

- H)** Consideration of additional items for the Agenda

**II. ANNOUNCEMENTS**

There were no announcements to report.

### III. REPORTS

#### A) Superintendent/Principal's Report

- Guidance has completed the master schedule – we will be working tomorrow to complete the elementary schedule that gets worked into it – according to the BTA contract, all elementary teachers have a duty free period 10<sup>th</sup> period – which means that secondary teachers cover the elementary as a duty.- this year we worked hard to make it very meaningful for students. With the growing numbers in the elementary classes, the hardest part of all of this is finding a room that fits the students – next year we will need 6 secondary teachers to cover all classes. Last year we combined 3-4-5 and only needed four – this year we can only combine 4 and 5 (needing 5 teachers) and next year they will all be too big to combine so we will need 6 teachers
- Working on the schedule for Superintendent's conference day – we hope to kick off the year with some team building exercises, that reinforce the positive climate we are looking to continually improve upon on Monday – we will also be working on training for teachers in PreK-5 on writer's workshop out of Columbia University – we have a trainer coming in to train the teachers on the second day – secondary will be working on facilitated data workshops where we review testing data to determine areas of focus for the new school year.
- The PBIS team has been awarded a grant by Paddler's for Humanity to continue our great work on PBIS – we will be planning a huge kickoff for the fall – and hope to engage the community in the effort as well
- I'm meeting with Sean Sharp tomorrow to discuss next steps in the rollout of Chromebooks to secondary students
- We have interviews set up for Friday for the Athletic Director – if any board member is interested in sitting in on the interviews, they will begin at 9AM in the district office, let us know and we will provide the applications for you
- Bob is out = but the Morgan building is under way and the playground begins tomorrow I believe – painters are nearly finished as well – and we have a contract for the building sealing to review in exec session and approve this evening – the architect dropped it off late this afternoon
- Tonight you will be approving the addition of two teacher aides (program aides, as per student IEPs) the candidates are exceptional and received rave reviews from their references – both are certified teachers – one having a specialty in applied behavior analysis – which will be needed in the kindergarten classroom this coming fall
- Jen has worked to get all of the mailings ready to go home – we are waiting for the list of bus stops, and it will be ready to go out
- Christine and Danielle Doscher are working on solidifying schedules- the PowerSchool rollover to the 2014-2015 school year was completed yesterday

- Rock Camp seems to be going well. I'm hoping to attend their concert on Friday.
- Drama ended with a terrific performance of "Tikki Tikki Tembo" – rave reviews by parents regarding the program – students had a great time
- Young Farmers also going well – as is tennis
- I'd like to set a meeting up to establish board goals, and do some training – in light of our new members – will the week of August 12<sup>th</sup> work? Can we do Wednesday the 13<sup>th</sup> – early evening – dinner provided?

**B) School Business Administrator Report**

As Robert Hauser was not at the meeting, there was no School Business Administration Report.

\*\* 7:15PM - Doug DeGroot arrived

**IV. NEW BUSINESS**

\*Consent agenda, Items A-F

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**A) RESOLVED** that the regular monthly meetings of the Board of Education of the Bridgehampton UFSD shall normally be held as per the attached revised list during the school year at 7:00 PM.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus submitted on July 16, 2014 by Mary Anne Jules.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list of books submitted on July 29, 2014 by Bridgehampton Teachers.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus of playground equipment originally constructed in 1989 submitted on July 24, 2014 by Robert Hauser.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list of paints/paint cabinet submitted on July 24, 2014 by Robert Hauser.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**F) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list submitted July 24, 2014 by Sean Sharp.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

## **V. SUPERINTENDENT'S RECOMMENDATIONS**

### **A) Financial Matters**

\*Consent Agenda, Items A1 – A31; pulling Items A25; A29; A31

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund TE with 6 Claims in the amount of \$1,500.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 9 Fund F with 2 Claims in the amount of \$1,689.82.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund A with 58 Claims in the amount of \$239,570.76.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**4) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund C with 4 Claims in the amount of \$1,915.88.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0:

**5) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #57 Fund T with 14 Claims in the amount of \$285,146.00.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**6) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #58 Fund T with 8 Claims in the amount of \$15,008.34.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**7) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #56 Fund T with 16 Claims in the amount of \$142,915.83.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**8) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund H with 1 Claim in the amount of \$5,500.00

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**9) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund H with 1 Claim in the amount of \$278.00.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**10) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund A with 37 Claims in the amount of \$80,707.31.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund A with 17 Claims in the amount of \$28,227.91.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**12) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund F with 1 Claim in the amount of \$47.80.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**13) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund F with 1 Claim in the amount of \$1,037.12.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund H with 3 Claims in the amount of \$5,374.61.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund H with 1 Claim in the amount of \$385.00.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**16)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund H with 1 Claim in the amount of \$3,490.85.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**17)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund T with 5 Claims in the amount of \$12,176.84.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**18)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for June 2014.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**19)Resolved** that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/13 – 06/30/14.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**20)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/13 – 06/30/14

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**21)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer’s Report dated June 30, 2014.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**22)Resolved** the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2014/2015 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A1621.400 Maintenance of Plant Contractural	\$12,000	A1620.199 Facilities Stipend	\$12,000	2014/2015 Facilities Stipend

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**23) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following health services agreements between the District and the non-public school listed below for the purposed of providing health services for children residing outside the Bridgehampton school district and attending the nonpublic schools located in the District for the 2014-15 school year and authorized the Superintendent to execute and sign the contract.

- Ross Lower School
- Hayground School

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**24) Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the District Clerk to destroy all unused ballots from the Special Vote on January 14, 2014.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**25) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following resolution and authorized the Board President to sign the agreement.

**WHEREAS**, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2014-15 school year.

**WHEREAS**, Bridgehampton UFSD, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

**WHEREAS**, Bridgehampton UFSD, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

**BE IT RESOLVED**, that the BOARD OF EDUCATION of Bridgehampton UFSD, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

**BE IT FURTHER RESOLVED**, that Bridgehampton UFSD's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

**BE IT FURTHER RESOLVED**, that Bridgehampton UFSD's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

**BE IT FURTHER RESOLVED**, that Bridgehampton UFSD's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**26)Resolved** that the Board of Education of the Bridgehampton UFSD approves the municipal cooperative agreement with the Southampton UFSD authorizing Bridgehampton students to attend the summer drivers' education course at Southampton and for the Board President to execute the contract.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**27)Resolved** that the Board of Education of the Bridgehampton UFSD establishes the following rates of tuition for parentally-placed individual students eligible to attend in accordance with non-residency policy #5152 for the 2014-2015 school year:

Pre-Kindergarten, 3 year old, Half Day    \$2,500 (subject to available space)  
Pre-Kindergarten, 3 year old, Full Day    \$4,000 (subject to available space)

Pre-Kindergarten, 4 year old, Half Day    \$2,500 (subject to available space)  
Pre-Kindergarten, 4 year old, Full Day    \$4,000 (subject to available space)

K-8      \$11,500 (subject to available space)  
9-12      \$15,000 (subject to available space)

**Be It Resolved** Districts sending pupils with handicapping conditions will pay as per the Seneca Falls formula currently estimated at:

- \$55,000 Resource Room only (same as Charter School rate)
- \$62,000 Resource Room and up to two related services or full inclusion class
- \$69,000 Special Class, resource room and related services (or any combination with three of more related services)

**Be It Further Resolved** Districts sending pupils without handicapping conditions will pay the contracted amount.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**28)Resolved** that the Board of Education of the Bridgehampton UFSD approves the registration of the following non-resident students and authorizes the Superintendent to advise family of acceptance and set up billing as per Board Policy.



Student	Grade	Fee
Jake Daniels	Pre-K 3 – full day	\$4000
Eddie Dawson IV	Pre-K 4 – full day	\$4000
Caleb Mott	Pre-K 4 – full day	\$4000
Daniel Denton	12 (Springs student)	\$17,500 per Agreement dated August 1, 2014 between BUFSD & Springs
Student #10081	11 (Springs student)	\$62,000 per Agreement dated August 1, 2014 between BUFSD & Springs

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**29) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services, with East End Kids Therapy, Inc. for the 2014-2015 school year and authorizes the Superintendent to execute the contract.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**30) Resolved** that the Board of Education of the Bridgehampton UFSD approves the corrections to the 2014-2015 List of Stipends approved at the July 2, 2014 Business Meeting for Jennifir Cunningham, Christine Harrison, Pat Aiello and Jeff Neubauer.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**31) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the proposed bid of \$22,000, with an hourly rate of \$42.00 with Mickeys Montauk Mowing, Inc. for Landscape and Lawn Maintenance Services for the 2014/2015 school year and authorizes the Superintendent to sign the contract.

Motion: K. McClelland      Second: J. Mansfield      Vote: 5-0

## **B) PERSONNEL**

\*Consent Agenda, Items B1 – B11; pulling B5 and 58

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Danielle Doscher for summer hours, not to exceed 20 days, at the daily rate of \$331.51 on June 30, 2014 and \$343.53 from July 1 through August 29, 2014.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Aleaze Hodgens for summer hours, as per student IEPs at the hourly rate of \$50.82 from July 1 through August 29, 2014.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Maria Verna Clemente as a Substitute Nurse for the 2014/2015 school year at the per diem rate of \$25 per hour.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves a Registrar Stipend of \$7000 for Christine Harrison effective July 1, 2014 for the 2014-2015 school year.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Supervisor of Intramural Programs Stipend for Steve Meyers at a hourly rate of \$44.90 with a maximum of 32 hours annually, capping the stipend at \$1436.80.

Motion: K. McClelland      Second: J. Mansfield      Vote: 5-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves a Yearbook Advisor Stipend for Nancy Bagshaw in the amount of \$1557.50 (half of \$3115 stipend shared with Carrie McDermott).

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nancy Karlebach as a Certified Substitute Teacher at a daily rate of \$125 for the 2014-2015 school year.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nancy Karlebach as a consultant for the purpose of home tutoring at \$66.72 per hour and authorizes the Superintendent to sign the contract and arrange for payment.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

9) **Resolved** that the Board of Education approves the rollover of vacation days for Dr. Favre, Robert Hauser and Aleta Parker, for the 2013--2014 school year, to be used through January 1, 2015 as delineated in the attached memo to the Board.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**10) Resolved** upon the recommendation of the Superintendent of Schools, the Board of Education approves Alicia Messina as a full time Teacher Aide as required by student IEPs at an annual salary of \$25,000 effective September 1, 2014.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**11) Resolved** upon the recommendation of the Superintendent of Schools, the Board of Education approves Brian Cunningham as a full time Teacher Aide as required by student IEPs at an annual salary of \$25,000 effective September 1, 2014.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

## **B. BUILDING USE REQUESTS**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by East End Hospice/Camp Good Grief for use of the parking lot and restrooms from 7:45am – 8:00am; and at 4:00pm, Monday through Friday, August 18 -22, 2014.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by the Bridgehampton Culture Club for use of the front lawn from 8am – 2pm to August 16, 2014 (rain date: August 17,2014) for a yard sale.

Motion: K. McClelland      Second: J. Mansfield      Vote: 5-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by the Bridgehampton Culture Club for use of the front yard and driveway from 10am – 2pm on August 30, 2014 (Rain date: August 31, 2014) for a car wash and a yard sale.

Motion: K. McClelland      Second: J. Mansfield      Vote: 5-0

After discussion, the following resolution was presented to the Board:

**1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of labor and materials from Hamptons Tennis Company to resurface the outdoor basketball court at no cost to the District.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**VI. ADJOURN at 7:38 PM** to Executive Session to discuss personnel issues with counsel.

Motion: K. McClelland      Second: L. LaPointe      Vote: 5-0

**VII. Motion to return to Regular Session at 8:25 PM.**

Motion:

Second:

Vote:

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the Superintendent to sign the contract with A-1 Construction Services, Inc., subject to review and approval of counsel.

Motion: K. McClelland

Second: L. LaPointe

Vote: 5-0

**VIII. Motion to adjourn at 8:30 PM.**

Motion: K. McClelland

Second: L. LaPointe

Vote: 5-0

Respectfully submitted,

Tammy A. Cavanaugh  
District Clerk