

**Bridgehampton School District
Board of Education Business Meeting
June 18, 2014
Cafe at 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Call to Order at 7:04 PM by the President upon his having ascertained the presence of a Quorum then followed by the Pledge of Allegiance.

Present: Ron White, Lillian Tyree-Johnson, Gabriela Braia, Larry LaPointe, Robert Hauser, Business Administrator, Dr. Lois R. Favre, Superintendent, Thomas Volz, Counsel and Tammy A. Cavanaugh, District Clerk.

Absent: Doug DeGroot

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated June 18, 2014.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 4-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 28, 2014 Board of Education Meeting.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 4-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the June 3, 2014 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 4-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the June 9, 2014 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 4-0

F) Invitation to visitors to address the Board of Education on agenda items

*Jenn Vinski arrived at 7:08PM

G) Communications

- 1) European Tour and Cultural Studies/Tom House presentation
- 2) Invitation to the Pre-K 4 Graduation – June 24 @ 10 AM (in Board members' folders)
- 3) SCOPE's Education Forum – Spring 2014 Edition (in Board members' folders)

- H) Board of Education Discussion Items
 - 1) Policy Review Committee
- I) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A) June 19 – English Composition Regents Exam
- B) June 20 – Elementary Beach Day
- C) June 20 – Integrated Algebra Regents Exam and Geometry Regents Exam
- D) June 23-25 – Early Dismissal 11:15 (Pre-K through 8th Grade)
- E) June 24 – Chemistry Regents Exam
- F) June 24 – Pre-K Graduation – 10 AM
- G) June 26 -- Moving Up Ceremony – 9 AM
- H) June 26 – Moving Up Day 9 AM
- I) June 29 – Graduation 4pm
- J) June 30 – Final Report Cards mailed home

III. REPORTS

- A) Superintendent/Principal's Report
 - ASPIRE programming ended for the year – new aspire teachers are putting together a list of supplies for the coming school year for the grant
 - Seniors had their final send off on Monday! It's a nice tradition, and this is a great group.
 - Regents testing began on Tuesday and goes through next week/ Middle School benchmarking is also going on, while we complete this week with elementary classes, as usual – a hectic schedule but we were proactive, and believe it will work out well.
 - Our final strategic planning meeting was held on the 3rd – all groups met their annual goals. They are still working to submit updated goals for next year, that will become our board goals moving forward
 - New phones were installed, all working well – pleasure to use them as they work correctly
 - Attended the Valedictorian Luncheon for the SCSSA in Hauppauge on the 5th with Jennah Hochstedler and her family, and Danielle Doscher also attended
 - PTO end of year BBQ was well attended, a good time was had by all , and the entertainment by our students was superb – great fun
 - 13 of our students won Awards at the Longhouse Reserve and were honored yesterday
 - We are at the finish line of the 2013-2014 school year – I have been fully trained in the principalship, and all in all it has been a great year.

B) School Business Administrator Report

- Playground
 - Dr. Favre has two sample of surface materials to choose from;
 - Everything has been ordered and will arrive in 6-8 weeks
 - Existing surface gravel to be brought over to where the Morton's Building will be
 - Nothing done regarding recycling the metal until we see what we're dealing with
 - Goal is to have installation completed by August 15, 2014
- Playhouse -- was donated; and all costs involved were absorbed by the family including disassembling, transport and reassembly of the playhouse
- Morton Building -- is being delivered July 21, 2014 and will take a few days to fully set up; should be ready to use in early August
- Brick Sealing – Main Building: Setting up a date to do a walk-thru with the contractor; planning to do the project in July and August; will depend on the weather as it has to be perfect conditions
- Special Education Building – stairs/decking/ramps to be replaced with same decking, railings as on District Office
- Music Building – stairs/decking/ramps to be replaced with same decking, railings as on District Office
- District Office – side ramp and rear decking to be replaced to match front porch materials
- Parking Lot – hasn't been done in over 11 years. Once all projects are complete, will have it resealed and repainted
- Tech Rooms in Main Building – are to be renovated; already started clearing out
- Front doors in Main Building – to be replaced with Mahogany doors
- Fire Escapes in Main Building – June 30 start date for repairs; should take approximately 2 weeks
- District Office – Landscaping to be done the week of June 23rd
- Tree limbs to be trimmed to meet insurance requirements; cannot be lower than 7 feet off of the ground

IV. NEW BUSINESS

*Consent Agenda – Items A - E

A) Resolved that the Board of Education of the Bridgehampton UFSD approves the surplus list submitted on June 12, 2014 by John Daniels.

Motion: L. Tyree Johnson

Second: G. Braia

Vote: 5-0

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the first readings of Policies: #1530, Smoking & Other Tobacco Use on School Premises; #4327, Homebound Instruction; #4750, Promotion and Retention of Students; #5300.45, Alternative Instruction; #5420, Student Health Services; #5420-R, Student Health Services Regulation; #8130, School Safety Plans and Teams; #8630, Computer Resources and Data Management; #8630-R, Computer Resources and Data Management Regulation; #8635, Information Security Breach and Notification; #8635-R, Information Security Breach and Notification Regulation; #6700, Purchasing; #6700-R, Purchasing Regulations.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the transportation contract with the Sag Harbor UFSD for the 2014 Special Education Summer Route in the amount of \$7,500 and authorizes the Board President and Superintendent to execute the contract:

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves Elizabeth W. Kotz to act as Permanent Chairperson of the June 17, 2014 Re-Vote at the rate of \$15 per hour.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the formation of the European Tour and Cultural Studies Club in lieu of the Communication Arts Club which will not be operating in the 2014-2015 school year.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) Financial Matters

*Consent Agenda – Items A 1 - 17

1) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund A with 56 Claims in the amount of \$91,692.48.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 55 Fund T with 20 Claims in the amount of \$117,217.63.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund H with 2 Claims in the amount of \$1,293.58.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund C with 6 Claims in the amount of \$4,404.23.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund A with 47 Claims in the amount of \$452,588.12.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund F with 2 Claims in the amount of \$2,324.71.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund H with 6 Claims in the amount of \$25,543.62.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund H with 1 Claim in the amount of \$3,355.00.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #56 Fund T with 14 Claims in the amount of \$142,915.83.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund C with 8 Claims in the amount of \$4,923.77.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund TE with 6 Claims in the amount of \$1,500.00

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

12)Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for May 2014.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

13)Resolved that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/13 – 05/31/14.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

14)Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/13 – 05/31/14

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

15)Resolved that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer’s Report dated May 31, 2014.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

16)Resolved the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2013/2014 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A1380.400 Fiscal Agent Fee	\$10,400	A1620.199 Facilities Stipend	\$12,000	Facilities Stipend
A1420.400 Legal Contractual	\$ 1,600			
A5540.400 BH Non Public Transportation	\$69,509	A9020.800 Teachers’ Retirement Sytem (TRS)	\$195,000	Add’l Amount needed for 2013/14 TRS
A5581.490 BOCES Transportation	\$52,000			
A2110.470 Charter School Tuition	\$73,491			

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

17) Resolved that the Board of Education of the Bridgehampton UFSD approves the Health Service Agreement between the District and the Wainscott CSD for 1 student residing in the Bridgehampton School District and attending the Child Development Center of the Hamptons in the Wainscott CSD for the 2013-14 school year at a total cost of \$89.93.

Motion: L. Tyree Johnson

Second: G. Braia

Vote: 5-0

VI. PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the following staff members for summer programming: Lindsey Sanchez for the Summer Musical Theater Program at an hourly rate of \$50.82 not to exceed 68 hours; Judiann Carmack Fayazz for Young Farmer's Summer Program at an hourly rate of \$74.29 per hour, not to exceed 30 hours; Nancy Moloney for the Jumpstart Program at an hourly rate of \$100.71 per hour, not to exceed 28 hours.

Motion: L. Tyree Johnson

Second: G. Braia

Vote: 5-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Julie Waller and Corinne Neubauer to serve as Substitutes for the summer program (in the event that the scheduled teacher needs to be out) on an as needed basis at their hourly rate (\$79.28; \$63.57 respectively).

Motion: L. Tyree Johnson

Second: G. Braia

Vote: 5-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the following staffing for the Special Education summer program: Jennifer Partlow Schwab as the Special Education Teacher at an hourly rate of \$38.81, not to exceed 105 hours for the program (half hour preparation time daily); Hamra Oszu as the One-to-One Teacher Aide at an hourly rate of \$19.16 not to exceed 90 hours for the program; Ninfa Boyd as a Teacher Aide at an hourly rate of \$23.18, not to exceed 90 hours for the program.

Motion: L. Tyree Johnson

Second: J. Vinski

Vote: 5-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves John Reilly for an additional twenty-one (21) hours for Homework Club for the 2013-14 school year at a rate of \$61.37 per hour.

Motion: L. Tyree Johnson

Second: G. Braia

Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Beverly Jones McGrath as a Certified Substitute Teacher for the 2013-2014 school year at a rate of \$150 per day.

Motion: L. Tyree Johnson Second: L. LaPointe Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Maria Verna Clemente as a Nurse during the summer for two hours each day at the BA Step 1 rate of \$36.95 per hour not to exceed 75 hours.

Motion: L. Tyree Johnson Second: L. LaPointe Vote: 5-0

VII. COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee of Special Education for Students #10103; #10122; #10056; #10069; #10297; #10296; #10118; #10135; #09876; #10066; #10283; #10016; #10056; #966; #1104; #10075; #1052; #972; #10069; #1080; #973; #844; #10060 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

VIII. ADJOURN at 7:51PM to Executive Session to discuss personnel issues with counsel.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

V. MOTION to return to Regular Session at 9:00 PM

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

VI. PERSONNEL

*Consent Agenda Items A - E

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves a salary increase of 1.5% for the 2014-15 school year for the following employees: Laura Spillane, Tammy Cavanaugh and Jennifir Cunningham.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves a Treasurer's Stipend for Laura Spillane of \$2400, payable over 26 pay periods, for additional responsibilities related to the café, grants, transportation bill backs.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves a stipend for Jennifir Cunningham of \$3500, payable over 26 pay periods, for additional responsibilities related to human resources and federal/state reporting.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves a stipend for Melisa Stiles of \$3500, payable over 26 pay periods, for additional responsibilities related to Timepiece Payroll and Medicaid billing.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

E) Resolved that the Board of Education of the BUFSD accepts the resignation of Mary Anne Jules (Athletic Director and Physical Education teacher) for purposed of retirement as per the BTA MOA, effective August 16, 2014.

Motion: L. Tyree Johnson Second: G. Braia Vote: 5-0

VII. MOTION to adjourn at 9:05PM

Motion: L.Tyree-Johnson Second: J. Vinski Vote: 5-0

Respectfully submitted,

Tammy A. Cavanaugh
District Clerk