

**Bridgehampton School District
Board of Education Business Meeting
December 18, 2013
Cafe at 7:00 PM
MINUTES**

I. ROUTINE MATTERS

- A)** Call to Order by the Vice President upon her having ascertained the presence of a Quorum and Roll Call.

Present: Lillian Tyree-Johnson, Larry LaPointe, Doug DeGroot, Elizabeth W. Kotz, Gabriela Braia, Jennifer Vinski, Robert Hauser, Business Administrator, Dr. Lois R. Favre, Superintendent, Tom Volz, Attorney, Tammy A. Cavanaugh, District Clerk.

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Second Revision - Proposed BOE Agenda, dated December 18, 2013.

Motion: E. W. Kotz Second: G. Braia Vote: 6-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 20, 2013 Board Meeting.

Motion: E. W. Kotz Second: G. Braia Vote: 6-0

- D)** Invitation to visitors to address the Board of Education on agenda items

- E)** Communications

- F)** Board of Education Discussion Items

- 1) Safety Committee Update
- 2) Facilities & Grounds Committees Update
- 3) Strategic Planning Committee Update
- 4) Budget Advisory Committee Update
- 5) BOCES Executive Briefing Dinner – February 26, 2014 6:30pm (NYSSBA Director to speak)
- 6) Art & Theatre Camp
- 7) Drivers' Education

*Ron White arrived at 7:22pm.

- G)** Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A) December 19, 2013: Caroling Mini-Tour
- B) December 20, 2013: Holiday Luncheon Noon
PBIS Rewards Day
Progress Reports Mailed Home
- C) December 23, 2013 – January 3, 2014: Winter Break

III. REPORTS

A) Superintendent/Principal's Report

- Reviewed Winter Concerts- students were outstanding!
- Skating night at Buckskill, hosted by the CIA (student government) was extremely well received – special thanks to the DeGroots for donating the venue for the event
- On the agenda this evening the Board is being asked to support a the letter developed by the Suffolk County Superintendents Association with reference to recommendations regarding the forward movement of the Common Core standards, and APPR.
- Date of February 5, 2014 was delineated as the date for our Community Forum on the Budget.
- At the CAC meeting on Monday night the Superintendent updated the CAC on all that has been going on at Bridgehampton. It seemed to be well received.
- A draft flier for the January Winter Special Vote will be sent to Board members for approval next week.
- Basketball games are underway – and the boys look better with each game that passes – both being relatively new teams, they are doing a terrific job so far.
- First round of formal evaluations for all teachers is completed.
- We continue our character education presentations as required by DASA– working with Ms. Sebor and the classroom teachers, attempting to get the instruction in, without disrupting the same class over and over. We are implementing a program called the six pillars of character – and we are beginning with the middle school classes.
- Attendance/Lateness subsided for a while - but seems to be on the rise again – we will be meeting with students in danger of losing credit – we have two presently – which is a drop from last year. For high school students, loss of actual class time due to lateness results in a lunch detention assigned by the attendance officer.
- The new ineligibility policy, which requires those in danger to attend afterschool homework club or after school time with the teachers for whom they are not passing, is going well.
- Annually our staff works to assure that our children and families have something special for the holiday season – and we coordinate with the families, to get presents and food to our most needy families. This afternoon (for the second year in a row) - in the spirit of this holiday season, a wonderful group of community members from Bridgehampton Presbyterian Church, led by Donna Halsey arrived on campus with fully wrapped boxes of gifts for our students/and meals for our neediest families for the upcoming holiday. The sight of them bringing in boxes had many of us teary-eyed – their spirit of generosity is unprecedented! What a wonderful surprise awaits our students! This is truly what the holiday season is all about! We will find a wonderful way, as a school community to thank the members of the church for their generosity.

- The Superintendent will be representing Bridgehampton at a Meeting on January 10th, 2014 called by Fred Thiele's office regarding improving mental health services for students on the South Fork – area schools and professionals in the field will be represented
- The Superintendent wished all a wonderful holiday season and the best that the New Year can offer. She reminded all that budget season comes full speed ahead when we return.

B) School Business Administrator Report

- Finance: Updated the Board on the tax levy and the tax cap
- Technology: Discussed the new phone system to be installed
- Facilities/Safety: New vestibule doors, new door access system
- Five Year Plan Capital Reserve upcoming January 14, 2014 vote

IV. NEW BUSINESS

*Consent agenda on Items IV: A-D; F and on Items V. A #1-16

Motion: R. White Second: G. Braia Vote: 7-0

A) Resolved that the Board of Education of the Bridgehampton UFSD approves the surplus list dated December 12, 2013 submitted by John Daniels.

Motion: R. White Second: G. Braia Vote: 7-0

B) Resolved that the Board of Education of the Bridgehampton UFSD suspends Policy #8410 for the purpose of this motion in order to expedite the adoption of a new transportation policy and approves the first and final reading of Policy #8410 Student Transportation.

Motion: R. White Second: G. Braia Vote: 7-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves a field trip for the Virtual Enterprise International class on Tuesday, January 14, 2014 to participate in Oral Presentations at the Business Plan Competition at Farmingdale State College from 8:00am – 1:15pm.

Motion: R. White Second: G. Braia Vote: 7-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves a field trip for the Virtual Enterprise International class on April 2-3, 2014 for the Eighteenth Annual International Trade Show at the 69th Regiment Armory at 68 Lexington Avenue in New York City.

Motion: R. White Second: G. Braia Vote: 7-0

E) Resolved that the Board of Education of the Bridgehampton UFSD supports the Suffolk County Superintendent's Association letter, and suggestions to Commissioner King dated November 8, 2013, and authorizes the Superintendent to draft and send a letter of support to Commissioner King, and our local senators and assemblymen.

Motion: G. Braia

Second: L. Tyree-Johnson

Vote: 6-1

F) Resolved that the Board of Education of the Bridgehampton UFSD provides for the Appointment of Chairperson, Inspectors, Assistant Clerks, and Board of Registration for the Special District Meeting on January 14, 2014 and the Annual Budget Vote and Election Meeting on May 20, 2014 as follows:

Section 1: The following named qualified voter of the School District, is hereby appointed Permanent Chairpersons: Elizabeth W. Kotz for the January 14, 2014 Special District Meeting and Lillian Tyree-Johnson for the May 20, 2014 Budget Vote and Election.

Section 2: The following named qualified voters of said School District are hereby appointed to act as Inspectors of said vote: Johnelle Bailey, Leanne Hostetter, Melanie LaPointe, Barbara Person. Melanie LaPointe is also hereby designated to serve as the Chief Inspector.

Section 3: The following names qualified voters of said School District are hereby appointed as Assistant Clerks: Sharvon Cook, Robin Clark, Karen Hochstedler, Nicole Jeffers.

Section 4: The following named qualified voters of said School District are hereby appointed to serve as the Board of Registration and shall serve in this position until June 30, 2014: Johnelle Bailey, Leanne Hostetter, Melanie LaPointe, Barbara Person.

Section 5: The Inspectors, Assistant Clerks and Board of Registration shall be compensated at a rate of \$15.00 per hour.

Section 6: This resolution shall take effect immediately.

Motion: R. White

Second: G. Braia

Vote: 7-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) Financial Matters

1) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund A with 56 Claims in the amount of \$85,061.51.

Motion: R. White

Second: G. Braia

Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund C with 7 Claims in the amount of \$1,990.11.
- Motion: R. White Second: G. Braia Vote: 7-0
- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund H with 2 Claims in the amount of \$805.00.
- Motion: R. White Second: G. Braia Vote: 7-0
- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #42 Fund T with 15 Claims in the amount of \$77,290.00.
- Motion: R. White Second: G. Braia Vote: 7-0
- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund A with 52 Claims in the amount of \$138,076.32.
- Motion: R. White Second: G. Braia Vote: 7-0
- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund C with 6 Claims in the amount of \$2,139.03.
- Motion: R. White Second: G. Braia Vote: 7-0
- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund F with 1 Claim in the amount of \$11,215.00.
- Motion: R. White Second: G. Braia Vote: 7-0
- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund H with 3 Claims in the amount of \$34,737.98.
- Motion: R. White Second: G. Braia Vote: 7-0
- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #41 Fund T with 6 Claims in the amount of \$6,630.96.
- Motion: R. White Second: G. Braia Vote: 7-0
- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for November 2013.
- Motion: R. White Second: G. Braia Vote: 7-0
- 11) **Resolved** that the Board of Education UFSD accepts the Revenue Budget Status

Report for the period 07/01/13 -- 06/30/14.

Motion: R. White Second: G. Braia Vote: 7-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/13 – 06/30/14.

Motion: R. White Second: G. Braia Vote: 7-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts the November 30, 2013 Monthly Treasurer's Report.

Motion: R. White Second: G. Braia Vote: 7-0

14) Resolved that the Board of Education of the Bridgehampton UFSD approves the District Audit Committee's response to the District Management Letter, based on the 2012-2013 Auditor's recommendations and authorizes the Superintendent to sign and send the District Corrective Action Plan.

Motion: R. White Second: G. Braia Vote: 7-0

15) Resolved that the Board of Education of the Bridgehampton UFSD approves the donation of a \$100 Grant from the Town of Southampton towards the purchase of a dehydrator for use in the greenhouse.

Motion: R. White Second: G. Braia Vote: 7-0

16) Resolved that the Board of Education of the Bridgehampton UFSD approves the donation of \$100 from Dr. Lois R. Favre for supplies for the December 20, 2013 Holiday Luncheon.

Motion: R. White Second: G. Braia Vote: 7-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Maria Reilly as a Certified Substitute Teacher at a rate of \$150.00 per day.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students #10105, 5, 10281, 10190 & 10057 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

V. **ADJOURN at 8:06 pm** to Executive Session to discuss contract negotiations with counsel.

Motion: R. White

Second: D. DeGroot

Vote: 7-0

VI. **Motion to return to Regular Session at 8:45 PM.**

Motion:

Second:

Vote:

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves parent/community member, Susan Scripter to serve on the District Wellness Committee for the 2013/2014 school year.

Motion: L. Tyree-Johnson

Second: D. DeGroot

Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Michael Jackson to serve on the Budget Advisory Committee for the 2013/2014 school year.

Motion: L. Tyree-Johnson

Second: G. Braia

Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Anne T. Gomberg to serve on the District Wellness Committee for the 2013/2014 school year.

Motion: L. Tyree-Johnson

Second: G. Braia

Vote: 7-0

VII. **Motion to adjourn at 8:48 PM.**

Motion:

Second:

Vote:

Respectfully submitted,

Tammy A. Cavanaugh
District Clerk