

**Bridgehampton School District
Board of Education Business Meeting
September 25, 2013
Café at 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Call to Order by the Vice President upon her having ascertained the presence of a Quorum and Roll Call. Followed by the Pledge. (In attendance: Dr. Lois R. Favre, Superintendent; Robert Hauser, Business Administrator; Lillian Tyree-Johnson, Gabriela Braia, Doug DeGroot, Larry LaPointe, Michael Vigliotta, Attorney, Tammy A. Cavanaugh, District Clerk.)

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed BOE Agenda, dated September 25, 2013.

Motion: D. DeGroot Second: L. Tyree-Johnson Vote: 4-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 28, 2013 Board Meeting.

Motion: D. DeGroot Second: G. Braia Vote: 4-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 30, 2013 Special Board Meeting.

Motion: D. DeGroot Second: G. Braia Vote: 4-0

*Elizabeth Whelan Kotz arrived at 7:02; Ron White arrived at 7:04.

E) Invitation to visitors to address the Board of Education on agenda items

- 1) Seniors: Tatiana Dawson, India Hemby, Jenna Hochstedler, Henry Kotz, Anajae Lamb, Jerome Walker to address the Board regarding their Senior Class Trip. Proposed dates: April 2 -6; would only miss 2 days of school. Requesting Board to approve school to pay for transportation to and from the airport. Destination: Universal Studios, Florida

F) Board of Education Items

- 1) Safety & Facilities Committee – discussed offer from Myron Levine of the cement structure he'd like to give to the school. Decided against accepting the offer as too expensive to relocate the structure.

G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

A) September 26, 2013: PTO BBQ at 5:30PM followed by Back to School Night at 7PM

B) September 27, 2013: Picture Day (PTO)

C) Benchmarking through October 11, 2013

D) October 1, 2013: Rescheduled Strategic Planning Committee Mtg. 2:45PM District Off.

E) October 5, 2013: Band playing at Antique Car Rally

- F) October 9, 2013: Policy Committee Meeting 4:30 PM District Office
- G) October 9, 2013: Budget Advisory Committee Meeting 5:30 PM District Office
- H) October 14, 2013: Columbus Day – District Closed
- I) October 15, 2013: Wellness Committee Meeting 2:45PM District Office
- J) October 18, 2013: Progress Reports Mailed
- K) October 21, 2013: Safety/Facilities Meeting 3:00PM District Office
- L) October 22, 2013: Strategic Planning Committee Meeting 2:45PM District Office
- M) October 25, 2013: Grades 6-12 Halloween Celebration
- N) October 27, 2013: Strategic Planning Meeting District Office
- O) October 30, 2013: Audit Committee Meeting 5:30PM District Office
- P) October 30, 2013: Board of Education Business Meeting 7PM
- Q) October 31, 2013: Halloween Parade

*Jen Vinski arrived at 7:11pm.

III. REPORTS

A) Superintendent/Principal's Report

- Members of the Senior Class have met with their advisor, and they are here tonight to discuss their decision regarding the senior trip.
- In submitting composite scores for our teachers to the state education department, all teachers scored effective or highly effective using the new Annual Professional Performance Review system.
- Schedules are ironed out, benchmarking is underway for PreK-12 and things are going smoothly in the school.
- I am meeting individually with teachers regarding their data and scores from last year, and recommending next steps with regard to their benchmarking of students. We will need to update our annual professional performance review plan by October 18th – the union has agreed to have all suggested changes to me by October 11th.
- Aspire is moving along nicely. We have a large group of students, and beginning tomorrow – with Board approval we will transition to Jen Suarez as the ASPIRE teacher along with Aleaze Hodgens. Currently their theme is Treasure Island, as they work with grade 1-5. Parents will be receiving letters that 3 absences from ASPIRE will result in them losing a place in the class.
- The Middle School team, under the leadership of Henry Meyer, has planned a trip to the Museum of Modern Art, and to the 911 Memorial in New York City at the end of October. This came as a result of an impassioned plea by parents to get our kids to the city more often beginning at the Middle School level. Parents will be very happy to hear this at Open house , planned for tomorrow evening – following the PTO BBQ
- We have arranged for a movie for K-1 and 2-5/6 in the library and the computer lab upstairs in the building tomorrow for the open house. During open house the PTO will be signing up members, and the Town of Southampton will be here to tell parents/ students about youth programs available.
- K-5 will visit individual classes, and secondary will visit teachers in the gym, following a brief presentation by me to the parents.
- We hope that you all can join us for the back to school BBQ – a tradition at Bridgehampton School.

B) School Business Administrator Report

- Transportation is off to a good start; both private and public
- Café – up and running
- Auditors & Accountants – finalizing numbers for 2012-13
- State Financial Data Reports – Due on October 15, 2013
- Discussed the “Verizon Building” and came to the conclusion that it would not be feasible to accept Mr. Myron Levine’s offer of moving the cement structure from his property onto the school grounds. A letter would be sent to Mr. Levine stating that.
- New fire alarm system, PA system and wireless clocks; installation to be completed within the next few weeks.
- “Affordable Care Act” Letters going out to all employees on Tuesday, October 1, 2013

IV. NEW BUSINESS

A) Resolved that the Board of Education of the Bridgehampton UFSD approves the surplus list dated September 24, 2013 submitted by Robert Hauser.

Motion: L. Tyree-Johnson Second: D. DeGroot Vote: 7-0

V. SUPERINTENDENT’S RECOMMENDATIONS

A) Financial Matters

*Consent agenda on Items A#1-14; excluding Item #A9

1) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund F with 2 Claims in the amount of \$2,686.60.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund C with 2 Claims in the amount of \$500.00.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

3) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund H with 1 Claim in the amount of \$3,251.24.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

4) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund A with 56 Claims in the amount of \$150,438.08.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

5) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #35 Fund T with 10 Claims in the amount of \$2,569.52.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

- 6) **Resolved** the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2013/2014 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A2630.400 Computer Assisted Instruction - Contractual	\$11,367.05	A1680.490 12/13 BOCES Regional Data Processing	\$11,367.05	12/13 BOCES Regional Data Processing
A2630.490 Computer Assisted Instruction – BOCES Services	\$11,173.30	A1680.490 12/13 BOCES Regional Data Processing	\$11,173.30	12/13 BOCES Regional Data Processing
A2110.100 Pre-K Salaries	\$93,929.00	A2110.120 K-6 Salaries	\$93,929.00	To allocate J. Poole’s salary from Pre-K to 2 nd Grade

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

- 7) **Resolved** the Board of Education of the Bridgehampton UFSD accepts the donation from Ohiopyle Prints Inc. for \$14.05.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

- 8) **Resolved** the Board of Education of the Bridgehampton UFSD authorizes the transfer of \$75,392.72 from the current Fund Balance to fund the 2012/13 School Lunch Program deficit.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of the tennis court repairs from Hampton Tennis Company.

*Acknowledgement of generous donation made by Elizabeth Whalen Kotz

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for August 2013.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

11) Resolved that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/13-06/30/14.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/13 – 06/30/14.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts the July 31, 2013 Monthly Treasurer's Report.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

14) Resolved that the Board of Education of the Bridgehampton UFSD approves the contract for shared sport services with Sag Harbor and East Hampton and authorizes the Superintendent to execute the contracts.

Motion: L. Tyree-Johnson Second: E. Whelan Kotz Vote: 7-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton approves Annette Rivera for a \$1273.00 stipend as Senior Class Advisor for the 2013/2014 school year.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves amended salary for previously appointed Meredith McArdle as a .6 teacher position at an annual salary of \$36,754.80, not \$37,754.00 as indicated on August 28, 2013 minutes.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves Nana Nyarko as a Certified Substitute Teacher at a rate of \$150.00 per day.

Motion: L. Tyree-Johnson Second: D. DeGroot Vote: 7-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves Alyssa Lanino as a Certified Substitute Teacher at a rate of \$150.00 per day.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

*Consent agenda on Items B#5-12

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jesse Dandrea as a Certified Substitute Teacher at a rate of \$150.00 per day.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Laurie Ardito as a Certified Substitute Teacher at a rate of \$150.00 per day.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Charles Williams as a Certified Substitute Teacher at a rate of \$150.00 per day.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Judy Williams as a Certified Substitute Teacher at a rate of \$150.00 per day.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nancy Karlebach as a consultant for the purpose of home tutoring at \$66.72 per hour, and authorizes the Superintendent to sign the contract and arrange for payment.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jennifer Suarez as a Teacher Aide effective September 26, 2013 at an annual salary of \$22,879.54.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Resignation of Jennifer Partlow as an ASPIRE program advisor effective September 25, 2013.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

- 12) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jen Suarez as an ASPIRE program advisor at the prorated stipend rate of \$8,000.00 effective September 26, 2013 and for the remainder of the school year.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

C) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee Special Education for Students #10060 and #10117 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Preschool Special Education for Student #10118 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

D) BUILDING USE FORM

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Lindsey Sanchez for 6pm - 9pm, Friday, October 25, 2013 for the use of the gym for Student Government Halloween Dance for grades 6-12.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by David Holmes/Carl Johnson for Mondays through Fridays, September 23rd through November 18th from 2:45pm until 5:00pm for Open Gym for Grades 6-12.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

- V. **ADJOURN at 7:35PM** to Executive Session to discuss personnel issue and contract negotiations with counsel.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- VI. **Motion to return to Regular Session at 8:29PM.**

Motion: L. Tyree-Johnson Second: G. Braia Vote: 7-0

- VII. **Motion to adjourn at 8:30PM**

Motion: E. Whelan Kotz Second: L. Tyree-Johnson Vote: 7-0

Respectfully submitted,

Tammy A. Cavanaugh
District Clerk