

**Bridgehampton School District
Board of Education Business Meeting
August 29, 2012
MINUTES**

I. ROUTINE MATTERS

A) Call to Order at 7:00PM by Nicki Hemby, President, with the following people present:
JoAnn Comfort, Larry LaPointe, Lillian Tyree-Johnson, Dr. Lois R. Favre (Superintendent),
John L. Pryor (Principal), Robert Hauser (School Business Administrator), Jeannine Stallings
(District Clerk), Tom Volz (Attorney), Michael Vigliotta (Attorney)

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the revised
Proposed BOE Agenda, dated August 29, 2012.

Motion: Nicki Hemby Second: JoAnn Comfort Vote: 4-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of
the July 25 and the August 2, 2012 Board Meetings.

Motion: Nicki Hemby Second: JoAnn Comfort Vote: 4-0

D) Invitation to visitors to address the Board of Education on agenda items

E) Board of Education Items

- 1) Nassau-Suffolk School Boards Association Resolutions Dinner Meeting October 4,
2012 – discussion
-Decision was made that no one from the Board will be attending.
- 2) NYSSBA Conference in Rochester – is the Board sending a representative
Larry LaPointe will let the Board know if he will be attending the Conference by next
week.

F) Consideration of additional items for the Agenda

Joshua Perl from HITFest, thanked the Board for the use of the District grounds for the
performance of A Midsummer Night's Dream and offered a unrestricted donation to the school.

II. ANNOUNCEMENTS

- A)** September 4, 2012: Superintendent Conference Day
- B)** September 5, 2012: First day of school
- C)** September 10, 2012: ASPIRE begins
- D)** September 19, 2012: BOE Training at 5:30pm
- E)** September 26, 2102: BOE Meeting

III. REPORTS

A) Superintendent's Report

Dr. Favre reported on the following:

State Education Department regulations are constantly changing

Custodial staff has been great and working very hard getting the building ready for the new
school year

Clerical staff has put in a great effort

Unions are frustrated and are working with administration to support the staff
Teacher team has been terrific working with administration through the APPR

B) Principal's Report

Mr. Pryor reported on the following:

He spent 6 days in SLO (Student Learning Objective) training and has a formula to help get through this coming school year

Construction is ongoing and there is a contingency plan in place in case the Middle School is not ready when school opens

On the 1st day of school, grades 6 through 12 will have a PBIS review

C) Business Administrator's Report

Mr. Hauser reported on the following:

2011-2012 Audit will start on September 19th

New outside accountants have been hired

Business Department lost 2 employees, one of which, the Payroll Clerk, has been replaced

Busy preparing for the self-operating café

Front flower bed (main building) has been stocked with ornamental grasses, crape myrtle, roses and lilacs

Flag pole has been sanded and repainted

Trim and cupola have been painted

3 cesspools have been installed on the west side of the main building

Pre-K building is getting a new Fresh Air Handler

Middle School has had several walls removed, a new floor and ceilings installed and interior painting

Special Education Building- no construction is scheduled

Main building: New Café- tiles are trying to be saved

Food equipment has been delivered and will be installed by Friday

Painting will be the last thing done

Café is scheduled to be up and running in 2 weeks

IV. NEW BUSINESS

A consent agenda was proposed for *IV. New Business A and B* by Nicki Hemby and Second by Lillian Tyree-Johnson with a Vote of 4-0.

A) Resolved that the Board of Education of the Bridgehampton UFSD suspends Policy #2410 (in order to expedite the adoption of certain policies) and approves the following policies and deems them acceptable as written: Policy #0100- Equal Opportunity and Nondiscrimination; Policy #0100-R - Equal Opportunity and Nondiscrimination Regulation; Policy #0110- Sexual Harassment; Policy # 0115- Student Harassment and Bullying Prevention and Intervention; Policy # 0115-R- Student Harassment and Bullying Prevention and Intervention Regulation; Policy #0115-E- Harassment and Bullying Complaint Form; Policy #5200- Cocurricular and Extracurricular Programs; Policy #5205- Eligibility for Cocurricular and Extracurricular Programs; Policy #5205-R- Eligibility for Cocurricular and Extracurricular Programs Regulations; Policy #5300.10- Definitions; Policy #5300.15- Student Rights and Responsibilities; Policy #5300.20- Essential Partners; Policy # 5300.25- Student Dress Code; Policy #5300.30- Prohibited Student Conduct; Policy # 5300.35- Reporting Violations; Policy # 5300.50- Discipline of Students with Disabilities; Policy # 5300.55- Corporal Punishment; Policy # 5300.60- Student Searches and Interrogations; Policy # 5300.65- Visitors to the Schools; Policy #5300.70- Public Conduct on School Property; Policy #5300.75- Dissemination

and Review; Policy #5405- Student Wellness; Policy #5420- Student Health Services; Policy #8520- Free and Reduced Price Food Services.

Motion: Nicki Hemby

Second: Lillian Tyree-Johnson

Vote: 4-0

B) Resolved that the Board of Education of the Bridgehampton UFSD accepts the revised Code of Conduct.

Motion: Nicki Hemby

Second: Lillian Tyree-Johnson

Vote: 4-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) Financial Matters

1) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant # 5 Fund A with 27 Claims in the amount of \$110,609.20.

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 4-0

2) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant # 4 Fund A with 31 Claims in the amount of \$109,871.97.

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 4-0

3) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund F with 1 Claim in the amount of \$4,002.00.

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 4-0

4) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund C with 1 Claim in the amount of \$5,163.00.

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 4-0

5) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund H with 3 Claims in the amount of \$15,517.93.

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 4-0

6) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for July 2012.

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 4-0

7) Resolved that the Board of Education of the Bridgehampton UFSD authorizes the cafeteria petty cash fund in the amount of \$100 with the Principal and the Business Administrator and be hereby authorized as custodian of petty cash funds in an amount not to exceed \$100 each at any time. This amount is to be transferred to such custodian at such time as the administration may determine, commencing on the date hereof and ending June 30, 2013.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

The following resolution was proposed as an addition to the agenda by Nicki Hemby and second by Lillian Tyree-Johnson with a Vote of 4-0

- 8) Resolved** that the Board of Education of the Bridgehampton UFSD rescind the Resolution V(A)(9) from the July 25, 2012 meeting authorizing the short-term Tax Anticipation Note (TAN) borrowing of \$2,600,000.

Motion: Nicki Hemby

Second: JoAnn Comfort

Vote: 4-0

- 9) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Tax Anticipation Note as follows:

Section 1. Tax Anticipation Notes (herein called "Notes") of Bridgehampton Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$3,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 9.00 of the Local Finance Law, constituting Chapter -a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2012 and ending June 30, 2013, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 4-0

10)Resolved the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2012/2013 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A2010.150 Instructional Salaries	\$115,000.00	A2010.151 Administrator Salaries	\$115,000.00	To change Aleta Parker salary code
A9060.800 Employee Medical Benefits	\$12,000.00	A9045.800 CSEA TSA	\$12,000.00	CSEA TSA Payments

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 4-0

11)Resolved the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Mivila Foods of NY (for the items listed as attached) to provide Beverage, frozen food, and groceries as needed for the period of August 30, 2012 to September 30, 2012, and authorizes the superintendent to execute a contract.

Motion: Lillian Tyree-Johnson

Second: Larry LaPointe

Vote: 4-0

12)Resolved the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Landmark Food Corporation (for the items listed as attached) to provide Beverage, frozen food, and groceries as needed for the period of August 30, 2012 to September 30, 2012, and authorizes the superintendent to execute a contract.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

13)Resolved the Board of Education of the Bridgehampton UFSD accepts the bid submitted by DiCarlo Food Service (for the items listed as attached) to provide Beverage, frozen food, and groceries as needed for the period of August 30, 2012 to September 30, 2012, and authorizes the superintendent to execute a contract.

Motion: Lillian Tyree-Johnson

Second: Larry LaPointe

Vote: 4-0

14) Resolved the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Landmark Food Corporation (for the items listed as attached) to provide Beverage, frozen food, and groceries as needed for the period of August 30, 2012 to September 30, 2012, and authorizes the superintendent to execute a contract.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

15)Whereas, the Board of Education of the Bridgehampton UFSD approved Cullen and Danowski to conduct the 2011-12 annual external audit at the fee of \$35,900 by motion dated 7/6/2011; and Whereas, that motion incorrectly reflected the fee, which should have been \$37,200, as set forth in the written proposal from Cullen and Danowski; Now, Therefore, Be It Resolved, motion number 45 from the Board meeting of 7/6/2011 is hereby amended to reflect \$37,200.

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 4-0

16) Resolved that the Board of Education of the Bridgehampton UFSD deletes the Hayground/Lower Ross route from the 2012-2013 Transportation Contract with McCoy Bus Company.

Motion: JoAnn Comfort

Second: Lillian Tyree-Johnson

Vote: 4-0

17)Resolved that the Board of Education of the Bridgehampton UFSD approves Out East Therapy of New York for OT, PT, SLP RN and Psychology Services, PLLC, as a contract provider (as needed) for services for the 2012-2013 school year at the following rates and authorizes the superintendent to execute the contract.

1. OT/PT

- Individual session and consult: \$43.00
- Group session: \$55.00 up to 5 children
- Evaluations: \$210.00

2. Speech Therapy

- Individual session and consult: \$43.00
- Group session \$65.00
- Evaluations: \$350.00

Out of District (PVT/parochial and home based)

- OT individual \$46
- PT individual \$46
- SLP individual \$46

3. Licensed Practical Nurse \$40/30 min

4. Registered Nurse-- \$44/30 min

5. Nurses aid-\$27/hour

6. ABA/SEIT- \$200/120 min

7. Autism Consultant-\$110/60 min

8. Psychological evaluation- \$500.00

9. Counseling- \$39/30 min Group session: \$55.00 up to 5 children

10. Educational Evaluation- \$400

11. School Psychology sessions- \$46/session

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

18)Resolved that the Board of Education of the Bridgehampton UFSD accepts a \$1,000.00 unrestricted donation to the Bridgehampton UFSD from the Soledad O'Brien & Brad Raymond Foundation Inc.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

The following resolution was proposed as an addition to the agenda by Nicki Hemby and second by Lillian Tyree-Johnson with a Vote of 4-0

- 19) Resolved** that that the Board of Education of the Bridgehampton UFSD accepts a \$300.00 unrestricted donation to the Bridgehampton UFSD from the East End Naked Stage Theater Company, Inc.

Motion: Nicki Hemby

Second: JoAnn Comfort

Vote: 4-0

B) PERSONNEL

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Melisa Stiles as Senior Account Clerk Typist effective September 10, 2012 at an annual salary of \$42,000 and authorizes the Superintendent to execute the contract.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

- 2) Resolved** that the Board of Education of the Bridgehampton approves Lauren Sebor, at her contractual rate as per the BTA Contract (grant funded) for summer hours, not to exceed not to exceed \$7,000.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

- 3) Resolved** the Board of Education of the Bridgehampton UFSD appoints Maria Wilber to the position of Substitute Teacher, at a pay rate of \$150 per day and to the position of Teacher Assistant at a pay rate of \$100 per day, effective September 4, 2012.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

- 4) Resolved** the Board of Education of the Bridgehampton UFSD appoints Katie Dunn to the position of Substitute Teacher, at a pay rate of \$150 per day, effective September 4, 2012.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

- 5) Resolved** the Board of Education of the Bridgehampton UFSD appoints Diana Kolhoff to the position of Substitute Teacher, at a pay rate of \$150 per day, effective September 4, 2012.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

- 6) Resolved** the Board of Education of the Bridgehampton UFSD appoints Andrea Mondell-Patrick to the position of Substitute Teacher, at a pay rate of \$150 per day, effective September 4, 2012.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

- 7) Resolved** the Board of Education of the Bridgehampton UFSD appoints Kristin Tomasulo to the position of Substitute Teacher, at a pay rate of \$150 per day, effective September 4, 2012.

Motion: Lillian Tyree-Johnson

Second: JoAnn Comfort

Vote: 4-0

- 8) **Resolved** the Board of Education of the Bridgehampton UFSD appoints Lynne Drake to the position of Substitute Teacher, at a pay rate of \$150 per day, effective September 4, 2012.

Motion: Lillian Tyree-Johnson Second: JoAnn Comfort Vote: 4-0

C) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Student #10057, 973, 10068, 10067 and #10064, and authorizes the Superintendent to arrange for appropriate services.

Motion: Lillian Tyree-Johnson Second: Larry LaPointe Vote: 4-0

VI. ADJOURN to Executive Session to discuss current litigation with counsel at 7:33pm.

Motion: Lillian Tyree-Johnson Second: Larry LaPointe Vote: 4-0

Return to Public Session at 8:00pm.

RESOLVED that the Board of Education of the Bridgehampton UFSD approves the Agreement and Stipulation of Settlement and Release with the Islip UFSD in the case in the Supreme Court of the County of Suffolk, Index No. 12-19676.

Motion: Nicki Hemby Second: JoAnn Comfort Vote: 4-0

RESOLVED that the Board of Education of the Bridgehampton UFSD approves the Stipulation of Settlement and Discontinuance with the City School District of the City of New York in the case in the Supreme Court of the County of New York, Index No. 12-153456, and authorize the Superintendent of Schools to execute the Release related thereto.

Motion: Nicki Hemby Second: JoAnn Comfort Vote: 4-0

VII. ADJOURN at 8:05pm

Motion: Nicki Hemby Second: JoAnn Comfort Vote: 4-0