

**MINUTES**  
**Bridgehampton School District**  
**Board of Education Business Meeting**  
**September 28, 2011**

**I. ROUTINE MATTERS:**

- A)** Call to Order at 7:00pm by the Board President, Nicki Hemby with the following people present:

Elizabeth Whelan Kotz, Ron White (7:05pm), JoAnn Comfort, Larry LaPointe, Lillian Tyree, Dr. Lois R. Favre (Superintendent), Mr. John L. Pryor (Principal), Mr. Robert Hauser (Business Administrator), J. Stallings (District Clerk), T. Volz (Attorney), K. Giosi, P. Aiello, J. Neubauer, D. Holmes, T. House, J. Rodgers, J. Perlman

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised Proposed BOE Agenda, dated September 28, 2011.

Motion: JoAnn Comfort      Second: Lillian Tyree      Vote: 5-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 31, 2011 and September 26, 2011 Board Meetings.

Motion: JoAnn Comfort      Second: Lillian Tyree      Vote: 5-0

- D)** Invitation to visitors to address the Board of Education on agenda items

- E)** Communications

- F)** Board of Education Items

- 1) Update from Facilities and Grounds Committee
- 2) Update from Safety Committee
- 3) Update from Strategic Planning Committee

- G)** Consideration of additional items for the Agenda

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jennifer Vinski and Patricia Lund to the Audit Committee for the 2011-2012 school year as outlined in the Board of Education Policy 6690.

Motion: JoAnn Comfort      Second: Lillian Tyree      Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Elizabeth Kotz as the Audit Committee Chairperson for the 2011-2012 school year as outlined in the Board of Education Policy 6690.

Motion: JoAnn Comfort      Second: Lillian Tyree      Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jennifer Vinski as the Audit Committee Recording Secretary for the 2011-2012 school year as outlined in the Board of Education Policy 6690.

Motion: JoAnn Comfort      Second: Elizabeth Kotz      Vote: 5-0

## II. ANNOUNCEMENTS

- A) October 1, 2011: SAT Exam
- B) October 10, 2011: District Closed for Columbus Day
- C) October 12, 2011: PSAT Exam
- D) October 14, 2011: 1<sup>st</sup> Quarter Progress Reports
- E) October 26, 2011: BOE Business Meeting at 7:00PM
- F) October 31, 2011: Halloween Parade through town Kindergarten through 5<sup>th</sup> Grades

## III. REPORTS:

- A) Superintendent's Report
  - 1) Josh Perlman – Shakespeare Summer Festival
  - 2) RTI and PBIS presentation- K. Giosi, P. Aiello, J. Neubauer
  - 3) Update on Afterschool Program
  - 4) Update on Annual Professional Performance Reviews (APPR)
- B) Principal's Report
  - 1) Enrollment
  - 2) Opening of School
- C) Business Administrator's Report
  - 1) Update on building and grounds
  - 2) Update on Auditors visit

## IV. OLD BUSINESS

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of Policy #6700 Purchasing and Policy #6700-R Purchasing Regulations.

Motion: Ron White

Second: Lillian Tyree

Vote: 6-0

## V. NEW BUSINESS

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Mission Statement, Beliefs, and Profile of a Student (see attached) as recommended by the Strategic Planning Committee, as the official Mission Statements for the Bridgehampton UFSD.

Motion: Ron White

Second: Elizabeth Kotz

Vote: 6-0

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus (removal or donation) of the items delineated on the attached lists submitted by Stevenson dated September 19<sup>th</sup> and 23<sup>rd</sup>, 2011 and the list submitted by Rodgers dated September 9, 2011.

Motion: Ron White

Second: Elizabeth Kotz

Vote: 6-0

**VI. SUPERINTENDENT'S RECOMMENDATIONS:**

**A) Financial Matters**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following 2010-2011 budget transfers.

FROM ACCT	AMOUNT	TO ACCT	AMOUNT
A2010.160 CURRICULUM DEVELOPMENT	10,278.44	A1240.151 ADMINISTRATOR SALARY	10,278.44
A2110.199 STIPENDS/LONGEVITY	18,000.00	A1240.151 SCHOOL ADMINISTRATOR SALARY	18,000.00
A2250.150 INSTRUCTIONAL SALARIES	17,856.02	A1240.151 SCHOOL ADMINISTRATOR SALARY	17,856.02
A2630.400 CONTRACTUAL EXPENSE	22,441.12	A1240.151 SCHOOL ADMINISTRATOR SALARY	22,441.12
A1310.490 BOCES SERVICES	12,385.96	A1240.151 SCHOOL ADMINISTRATOR SALARY	12,385.96
A2280.490 BOCES	15,781.76	A2330.150 INSTRUCTIONAL SALARIES	15,781.76
A1320.400 CONTRACTUAL EXPENSE	21,737.50	A9901.930 TRANSFER TO SCHOOL LUNCH	21,737.50
A2010.400 CONTRACTUAL EXPENSE	30,988.25	A9901.930 TRANSFER TO SCHOOL LUNCH	30,988.25

Motion: Elizabeth Kotz      Second: JoAnn Comfort      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following 2011-2012 budget transfers.

FROM ACCT	AMOUNT	TO ACCT	AMOUNT
A2110.120 K-6 TEACHERS SALARIES	35,129.25	A1040.160 DISTRICT CLERK SALARY	35,129.25
A2110.120 k-6 TEACHERS SALARIES	16,498.30	A1310.150 INSTRUCTIONAL SALARIES-BUS OFFICE	16,498.30
A2810.160 NONINSTRUTIONAL SALARIES	44,567.03	A2250.150 INSTRUCTIONAL SALARIES-	44,567.03
A2630.160 NONINSTRUTIONAL SALARIES	30,000.00	A2250.150 INSTRUCTIONAL SALARIES	30,000.00
A2110.160 TEACHER AIDES	16,832.86	A2250.150 INSTRUCTIONAL SALARIES	16,832.86
A2020.160 NONINSTRUTIONAL	17,000.00	A2250.150INSTRUCTIONAL SALARIES	17,000.00

Motion: Elizabeth Kotz      Second: JoAnn Comfort      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 1 Fund F with 1 Claim in the amount of \$7,050.00

Motion: Elizabeth Kotz      Second: JoAnn Comfort      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 5 Fund A with 1 Claim in the amount of \$500.00.

Motion: Elizabeth Kotz      Second: JoAnn Comfort      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund A with 81 Claims in the amount of \$84,756.41.

Motion: Elizabeth Kotz      Second: JoAnn Comfort      Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund H with 11 Claim in the amount of \$122,640.59.

Motion: Elizabeth Kotz      Second: JoAnn Comfort      Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 7/1/11-6/30/12.

Whereas the voters of the Bridgehampton UFSD approved the proposed General Fund budget of \$10,576,714.00 for the fiscal year 2011/12 at the Annual District meeting held on May 17, 2011;

Therefore, Be It Resolved that the Board of Education authorizes a tax levy including STAR reimbursements on a STAR assessment value of \$23,846,900.00 in the amount of \$9,188,731.00 for school purposes;

And be it further resolved that the Board of Education authorizes a tax levy in the amount of \$125,000.00 for the Bridgehampton Child Care and Recreation Center purposes;

And be it further resolved that the Board of Education authorizes a tax levy in the amount of \$347,200.00 to be raised for the Hampton Library Building Fund Annual Debt Service;

And be it further resolved that the Board of Education authorizes a tax levy in the amount of \$550,600.00 to be raised for the Hampton Library Operating Fund.

And be it further resolved that the total amount of taxes for these purposes be \$10,211,531.00.

Motion: Elizabeth Kotz      Second: JoAnn Comfort      Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 7/1/11-6/30/11.

Motion: Elizabeth Kotz      Second: JoAnn Comfort      Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the August Monthly Treasurer's Report.

Motion: Elizabeth Kotz      Second: JoAnn Comfort      Vote: 6-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the August Claims Auditor Report.

Motion: Elizabeth Kotz      Second: JoAnn Comfort      Vote: 6-0

- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation without restriction from the Soledad O'Brien and Brad Raymond Foundation in the amount of \$1,000.

Motion: Elizabeth Kotz      Second: Lillian Tyree      Vote: 6-0

## **B) Personnel**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Judiann Fayyaz and Tom House as Public Relations Liaisons. They will be responsible for weekly press notifications and the newsletter, sharing a stipend of \$3599.

Motion: Elizabeth Kotz      Second: Lillian Tyree      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Joanne Palisi, as Senior Class Advisor, with a stipend \$1,273.00 for the 2011-2012 school year.

Motion: Elizabeth Kotz      Second: Lillian Tyree      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Laura Spillane, as a substitute in the Business Office, at her hourly rate of \$25.75, effective September 1, 2011.

Motion: Elizabeth Kotz      Second: Lillian Tyree      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Elizabeth A. Albani Comfort, who holds a New York State Teaching Assistant Certification, to the position of Substitute Teacher Assistant, at a pay rate of \$100 per day, effective September 28, 2011.

Motion: Lillian Tyree      Second: Elizabeth Kotz      Vote: 5-1-0

- VII. Adjourn** to Executive Session to discuss the personnel history of a particular individual at 8:58pm.

Motion: JoAnn Comfort      Second: Ron White      Vote: 6-0