

**BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
REGULAR MEETING MINUTES**

Date: October 14, 2008
Meeting Type: Board of Education Regular Meeting
Present: Elizabeth Kotz, James Walker, Joseph Berhalter, Carol Kalish, Nicki Hemby
Dr. Dianne B. Youngblood, Superintendent, John Pryor, Principal,
Philip Kenter, Business Administrator, Jeff Mongelli, School Attorney,
Joyce Manigo, District Clerk
Absent: Rick Delano, Susan Hiscock

I. ROUTINE MATTERS:

- A) Call to Order by the President upon his having ascertained the presence of a Quorum, Saluting the Flag and Roll Call at 7:5 p.m.
- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated October 14, 2008.

Motion: Kalish Seconded: Hemby Vote: 5-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Regular Board Meeting dated, September 8, 2008, Workshop Meeting dated September 24, 2008 and a Special Board Meeting dated October 8, 2008.

Motion: Kalish Seconded: Kotz Vote: 5-0

- D) Invitation to visitors to address the Board of Education on agenda items
- E) Communications
- F) Board of Education Items
- G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS:

- A. NYSSBA 89th Annual Convention, New York, NY, October 16-19, 2008
- B. PSAT Exam for all 10th and 11th Graders, October 15, 2008
- C. CancerCare Conference, Saturday, October 18, 2008
- D. Policy Review Committee Meeting, October 29, 2008 at 6:00 P.M.
- E. Board of Education Workshop Meeting, October 29, 2008 at 7:00 PM
- F. Next Scheduled Board of Education Meeting, November 10, 2008 at 7:00 PM
- G. Other

III. REPORTS:

Jill Sanders, an Auditor from the Coughlin Foundotos Cullen and Danowski, LLP Certified Public Accounting Firm, shared she was preparing a positive report on behalf of the Bridgehampton UFSD financial status. The financial reporting process was accurately represented in the district; no significant findings were found. Ms. Sanders said she was impressed with the accurate financial reporting even with the transitioning of a new Business Administrator, Philip Kenter. Ms. Sanders cautioned the district to be mindful of the current economic crisis and the impact it will have on the school districts. After a brief discussion on what the report entailed, the Board accepted the report which will be filed with New State Education Department in 90 days.

Resolved that the Board of Education of the Bridgehampton UFSD accepts the Auditor's Report dated June 30, 2008.

Motion: Berhalter Seconded: Kalish Vote: 5-0

Agenda

Minutes

Auditors Report

A) Update on window replacement project – Mr. Bill Chaleff of Chaleff & Rodgers Architect presented the cost of the replacement of 100 windows in the district to the main building. Mr. Chaleff gave a breakdown of what the job would entail. He said the project would cost the district approximately \$507,000 to complete (in its entirety). After the discussion the Board gave Mr. Chaleff the approval to move forward on preparing the bids for the project.

Resolved that the Board of Education of the Bridgehampton UFSD authorizes Chaleff & Rodgers Architect Firm approval to move forward on preparing the bid specifications for the window replacement project in its entirety.

Motion: Berhalter Seconded: Kotz Vote: 5-0

B) Superintendent’s Report / Board Member Presentations – Dr. Youngblood shared several items:

- A letter from Tiffany Stewart’s (2008 graduate of BHS) from St. John’s University in Queens, sharing perfect score on a paper she wrote, “Southeast Asia in the Age of the Spice Trade. The Professor commented that her paper was “Wonderful” and that her writing was of graduate school quality.
- She also announced that there maybe the possibility of the next Princeton Review classes to be offered here at BHS at a cost of \$799 per student.

C) School Business Administrator’s Report – Mr. Kenter reported on the following:

- Omni Group Final 403b Agreement and issues involving Tom Volz exceptions and ultimate approval/denial by BOE. Must be final by 12/31/08.
- Engagement letter and resolution with Deidre Herzog as Accountant.
- Status with Commerce Bank account - \$15.00 remaining in account.
- Third party agreement with all bank accounts and their security @ 105%.
- NYSIR final inspection letter requesting our response and compliance with their findings. Overall the inspection went well and we received an excellent report.
- Review of Whitson’s invoice and reports as per BOE member request.
- Whitson’s/BUFSD Food Service cash reconciliation procedure.

Resolved that the Board of Education of the Bridgehampton UFSD authorizes the Business Administrator to close the account with Commerce Bank in the amount of \$15.

Motion: Walker Seconded: Hemby Vote: 5-0

D) Principal’s Report – Mr. Pryor acknowledged Mr. House, student teacher in the English Department. He gave a brief presentation on some of the work done by some of the 9th grade students’ web pages. Secondly, Matthew Marzan, represented the group of students that attended the Tunnel to Towers Run and thanked the Board for allowing them to attend as a school sponsored function. He also thanked some others such as Mr. Steve Koepper (Motorcycle Escort), Mr. Ken Giosi, Mrs. Mary Johnsen, Mrs. Nicki Hemby, Mrs. Hochstedler and Mrs. Lillian Johnson that supported them.

E) BTA - Recognizing the accomplishments and contributions made by its Teachers – Mr. John Reilly stood on behalf of the BTA and read a state recognizing and acknowledging the work and accomplishments (such as extra help before and after school, the rise of test scores over the past several years) of the teachers in the district and requested that the Board consider settling their contract, which has been put on hold for about one year and half. After Mr. Reilly finished the statement the teachers left the meeting.

IV. OLD BUSINESS:

Window
 BID
 Approve

Commer
 Bank

V. NEW BUSINESS:

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the Meal Policy # 8505.

Motion: Kalish Seconded: Kotz Vote: 5-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD establishes the following rates of tuition applicable to non-resident students eligible to attend in accordance with non-residency policy #5152 for the 2008-09 school year:

- Pre-Kindergarten, 3 year old, Half Day \$2,500 (Limit of eight students)
- Pre-Kindergarten, 4 year old, Half Day \$2,500 (Limit of eight students)
- Pre-Kindergarten, 4 year old, Full Day \$ 4,000 (Limit of eight students)
- K-8 \$11,500
- 9-12 \$15,000
- Districts sending Pupils with Handicapping Conditions:
- K-6 \$136,108
- 7-12 \$113,052

Motion: Kotz Seconded: Kalish Vote: 5-0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Chaleff & Rogers Architects to provide Architectural Services to the School District as required during the 2008-09 school year at the following rates, and authorizes the Board President to sign their Letter of Engagement dated September 23, 2008, subject to a mutually agreed upon contract.

- For principals \$175 per hour
- For associates \$100 per hour

Motion: Kotz Seconded: Kalish Vote: 5-0

- d) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Deidre A. Herzog, C.P.A. to serve as Internal Accountant for the 2008-2009 school year.

Motion: Hemby Seconded: Kalish Vote: 5-0

- e) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement between the Bridgehampton UFSD and the BTA for Special Education Teachers and related service providers, who are consultants and not members of the BTA, to provide special education teaching and related services to private schools located within the geographic boundaries of the District for the 2008-09 school year, only. This Agreement shall not apply beyond June 30, 2009, unless the parties, in a separate written Agreement, agree to extend it.

Motion: Hemby Seconded: Kalish Vote: 5-0

- f) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement between the Bridgehampton UFSD and the BTA setting forth the Public Relations Liaison advisory position.

Motion: Hemby Seconded: Kalish Vote: 5-0

Policy #8505

2008-09 Tuition approve

Auditor Engagement letter

Herzog as Internal Account

MOA

MOA

VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.

VII. SUPERINTENDENT’S RECOMMENDATIONS:

A) Finance Matters

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #7 Fund A, with 15 claims in the amount of \$17,425.31; warrant #8, Fund A with 26 claims in the amount of \$136,409.43; warrant #9, Fund A with 18 claim in the amount of \$44,392.66; warrant #10, Fund A with 27 claim in the amount of \$34,886.70; warrant #4, Fund C with 1 claim in the amount of \$199.95; warrant #3, Fund T with 26 claims in the amount of \$176,693.55.

Motion: Berhalter Seconded: Kalish Vote: 5-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/08-06/30/09.

Motion: Berhalter Seconded: Kalish Vote: 5-0
(Mr. Walker suggested a consent agenda for items VIIA 2-5)

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period 07/01/08-06/30/09.

Motion: Berhalter Seconded: Kalish Vote: 5-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Treasurer’s Report for the month of September, 2008.

Motion: Berhalter Seconded: Kalish Vote: 5-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Extra-Curricular Classroom Activities Report for September 2008.

Motion: Berhalter Seconded: Kalish Vote: 5-0

6) **Whereas** the voters of the Bridgehampton UFSD approved the proposed General fund budget of \$9,873,698.00 for the fiscal year 2008-2009 at the Annual District Meeting held on May 20, 2008;

Therefore, Be It Resolved that the Board of Education authorizes a tax levy including STAR reimbursements on a STAR assessment value of \$34,414,560 in the amount of \$7,551,078 for school purposes;

And Be It Further Resolved that the Board of Education authorizes a tax levy in the amount of \$125,000 for the Bridgehampton Child Care and Recreation Center purposes;

And Be It Further Resolved that the Board of Education authorizes a tax levy of \$347,200 to be raised for the Hampton Library Building Fund Annual Debt Service;

And Be It Further Resolved that the Board of Education authorizes a tax levy of \$412,100 to be raised for the Hampton Library Operating Fund;

Warrants

Approp. Rpt.

Revenue Rpt.

Treasure Rpt.

Extra-Curriul.

2008-09 Levy

And Be It Further Resolved that the total amount of taxes for these purposes be \$8,435,378.

Motion: Berhalter Seconded: Kotz Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following Budget Transfers totaling the amount of \$25,818.64:
 - from A5540.400 (BH Non-Public Transportation) to A5540.405 (BH Public Transportation) in the amount of \$10,818.64; and
 - from A5540.400 (BH Non-Public Transportation) to A5540.406 (Athletic Transportation) in the amount of \$15,000.00

Motion: Kalish Seconded: Hemby Vote: 5-0

B) Personnel

1) Resignations

2) Leaves

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD grants Ken Giosi a leave of absence from his Special Education teaching assignment from November 3, 2008 through November 21, 2008 for the birth of his child.

Motion: Kalish Seconded: Kotz Vote: 5-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD grants Aleta Parker a leave of absence from her elementary classroom assignment from September 1, 2008 through June 30, 2009 for a “special assignment” as Reading First coach with the district.

Motion: Kalish Seconded: Kotz Vote: 5-0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the special assignment of Aleta Parker as Reading First Building Coach for the 2008-2009 school year, with the understanding that she shall be in the BTA bargaining unit and continue to receive benefits as set forth in the collective bargaining agreement between the District and the BTA as if she was assigned to an elementary classroom position.

Motion: Kalish Seconded: Hemby Vote: 5-0

3) Assignments

- a) **Resolved**, that the Board of Education of the Bridgehampton UFSD approves the following teachers/staff and assignments for the 2008-09 school year at the 2006/07 stipend agreement negotiated between the BTA or CSEA and the BUFSD BOE:

Joanne Palisi	Yearbook Advisor @ \$2686
Michael Byrne	Elementary Student Council Advisor @ 2302
Mary Anne Jules	Athletic Director @ \$13,945.80
Michael Byrne	Outdoor Activity Club Advisor for grades 6-8 @ \$2686
Annette Rivera	Outdoor Activity Club Advisor for grades 6-8 @ \$2686
Carolyn Lindiakos	Elementary Student of the Month @ \$39.89/Hr.

Budget Transfer

Giosi leave of absence

Parker Class leave

Parker – Reading First Coach

Assign for the 2008-09

Nancy Nagel	National Jr. & Sr. Honor Society Advisor @ \$512
Helen Wolfe	Junior Class Advisor @ 740
Judiann Carmack-Fayyaz	Junior Class Advisor @ \$740
Judiann Carmack-Fayyaz	Environmental Design Club Advisor, Volunteer
Ken Giosi	Senior Class Advisor @ \$886
Mary Johnsen	Senior Class Advisor @ \$886
John Reilly	Secondary Student Council Advisor @ \$1151
Henry Meyer	Secondary Student Council Advisor @ \$1151
Ninfa Boyd	Foreign Club Advisor @ CSEA contractual hourly rate
John Reilly	Secondary Homework Club Advisor @ \$52.93/Hr.
Rosanna Maione	Secondary ESL Homework Club Advisor @ \$52.93/Hr.
Carrie McDermott	Secondary ESL Homework Club Advisor @ \$52.93/Hr.
Monica Alvarez	District Activity Fund Treasurer @ \$1500
Helen Wolfe	New Teacher Mentor @ \$52.93/Hr.
Henry Meyer	New Teacher Mentor @ \$52.93/Hr.
Henry Meyer	Public Relations Liaison @ \$3197
Steve Meyers	Intramural Supervisor @ \$38.37/Hr.
Aleta Parker	Cheerleading Advisor @ \$3522.74
Annette Rivera	Swimming Intramural Supervisor @ \$38.37/Hr.
Steve Meyers	Swimming Intramural Supervisor @ \$38.37/Hr.

Motion: Kotz Seconded: Kalish Vote: 5-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following teachers and assignments for the 2008-09 school year at the 2006-07 stipend agreement negotiated between the BTA and BUFSD BOE:

Jesse Spooner	Supervisor of Athletic Event @ \$70.40/event
Annette Rivera	Supervisor of Athletic Event @ \$70.40/event
Daisy Bowe	Supervisor of Athletic Event @ \$70.40/event
Aleta Parker	Supervisor of Athletic Event @ \$70.40/event
Henry Meyer	Supervisor of Athletic Event @ \$70.40/event
Joanne Palisi	Supervisor of Athletic Event @ \$70.40/event
Helen Wolfe	Score Clock Operator @ \$70.40/event
Jesse Spooner	30 Second Clock Operator @ \$70.40/event

Motion: Kotz Seconded: Kalish Vote: 5-0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Carl Johnson as Varsity Basketball Coach for the 2008-09 school year at a stipend as per the negotiated agreement between the BTA and the BUFSD BOE, pending updated certification in First Aid, CPR, and AED.

Motion: Hemby Seconded: Kalish Vote: 5-0

- d) **Resolved** that the Board of Education of the Bridgehampton UFSD approves David Holmes as Boys 7 & 8 Grade Basketball Coach for the 2008-09 school year at a stipend as per the negotiated agreement between the BTA and the BUFSD BOE, pending updated certification in CPR and AED.

Motion: Hemby Seconded: Kalish Vote: 5-0

Johnson
Varsity
Coach

Holmes
7-8 Boys
Coach

e) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Carol Jacobsen as a Substitute Registered School Nurse for the 2008-09 school year at a stipend of \$25 per hour, pending fingerprint clearance.

Motion: Hemby Seconded: Kalish Vote: 5-0

f) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Frank McDermott, who is New York State Certified in Social Studies 7-12, to the position of a certified Substitute Teacher effective October 15, 2008, pending fingerprint clearance, at a salary of \$150 per day.

Motion: Berhalter Seconded: Kotz Vote: 5-0

g) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Ralph E. Salamone Sr., to the position of a non-certified Substitute Teacher effective October 15, 2008, at a salary of \$100 per day.

Motion: Berhalter Seconded: Hemby Vote: 5-0

Addition to the Agenda:

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves James Walker as Volunteer EMT for the Boys Varsity Basketball Team for the 2008-09 School.

Motion: Hemby Seconded: Kotz Vote: 5-0

4) Other

a) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes a list of surplus Dell Laptops (see attached) for sale for adequate consideration to local municipalities or local non-profit organizations according to policy #6900.

Motion: Berhalter Seconded: Hemby Vote: 5-0

b) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from The Braia Family, of a new water cooler to be used in the Pre-K Building (serial #WDNS401VS-01).

Motion: Berhalter Seconded: Hemby Vote:
5-0

C) Use of Facilities (Consent agenda suggested for items VIIC 1-5)

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of the café request, submitted by Ava Mack, for a 5 & 6 Grade Homework Club between 2 p.m. and 2:40 p.m. on the following dates: 10/8, 10/15, 10/29, 11/5, 11/19, 12/3, 12/10, 12/17, 1/7, 1/14, and 1/21/09.

Motion: Hemby Seconded: Kotz Vote: 5-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of the Middle School and café request, submitted by Sarah Drew of HealthCorps, for a Wellness Afterschool Club between 2:45 p.m. and 3:30 p.m. on the dates submitted with the request (see attached).

Motion: Hemby Seconded: Kotz Vote: 5-0

Jacobsen
Sub
Nurse

McDermott
Substitut

Salamor
Substitut

Walker –
Voluntee
EMT

Surplus
Dell
Laptops

Water
Cooler
Donation

Use of
Bldg.

Use Of
Bldg.

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of the gym request, submitted by Ninfa Boyd on behalf of the PTO, for a Christmas Shoebox Project between 6 and 9 p.m. on Thursday, November 13, 2008.

Motion: Hemby Seconded: Kotz Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of the middle school, submitted by Judiann Fayyaz on behalf of the Environmental Design Club between 2:45 and 3:30 p.m. on Thursdays throughout the 2008-2009 school year.

Motion: Hemby Seconded: Kotz Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of the gymnasium, submitted by Mr. Walker on behalf of the Fire Dept. between 9:00 a.m. and 11:00 a.m. on Sundays throughout the 2008-2009 school year, pending receiving the insurance coverage release information.

Motion: Hemby Seconded: Kotz Vote: 5-0

D) Committee on Special Education

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through administration, arrange for the provision of appropriate special education programs and services for student #1, 2 and 3 enumerated in the Committee on Special Education report at meetings dated October 8 and 9, 2008.

Motion: Kotz Seconded: Hemby Vote: 5-0

Resolved that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss Personnel and Negotiations matters at 9:20 PM.

Motion: Kalish Seconded: Hemby Vote: 5-0

Resolved that the Board of Education resumes back into public session and adjourned the meeting at 10:30 PM.

Motion: Kalish Seconded: Kotz Vote: 5-0

Respectfully submitted,

**Joyce Crews-Manigo
District Clerk**

Use of
Bldg.

Use of
Bldg.

Use of
Bldg.

CSE
Recomm