

**BRIDGEHAMPTON U.F.S.D.  
BOARD OF EDUCATION  
WORKSHOP MEETING MINUTES**

Date: September 24, 2008  
Meeting Type: Board of Education Workshop Meeting  
Present: Elizabeth Kotz, James Walker, Joseph Berhalter, Carol Kalish, Susan Hiscock,  
Nicki Hemby  
Dr. Dianne B. Youngblood, Superintendent, John Pryor, Principal,  
Philip Kenter, Business Administrator, Joyce Manigo, District Clerk  
Absent: Rick Delano

**I. ROUTINE MATTERS:**

- A) Call to Order by the President upon his having ascertained the presence of a Quorum, Saluting the Flag and Roll Call at 7:05 p.m.  
B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated September 24, 2008.

Motion: Hiscock                      Seconded: Kalish                      Vote: 6-0

**II. REPORTS:**

- A) Superintendent's Report – Dr. Youngblood reported that on September 18, 2008 she received the State Education report which merited Bridgehampton UFSD to be a school in "Good Standing". She thanked the Board of Education, Teachers and staff members for their hard work and assistance.  
B) Principal's Report - Mr. Pryor reported that the English, as well as other Departments, are working on building their web-sites. They will have a presentation prepared for the next Board Meeting.  
C) School Business Administrator's Report – Mr. Kenter talked about several items:
- He reviewed the Cash Flow Worksheets and Tax Anticipation Note (T.A.N.) issue with Munistat. The main issue for discussion was for the Board to determine if they were going to use the Reserve Funds, The amount of \$1,030,036.03 to help pay our expenses and obtain smaller T.A.N. However, Mr. Kenter stated, in his research in municipal law, he did not believe the district was permitted to do so and suggested a formal legal opinion be obtained to our school attorney.
  - Additionally, he submitted the 2008-2009 Consultant Services Contracts with East End Kids Therapy, Inc. and Special Education expenses incurred for 2007-2008.
  - Lastly, he shared that Grant Heating and Air Conditioning was in the process of installing the new unit in building #5 (Pre-K Building).

**III. OLD BUSINESS:**

A) Discussion of the district financial status with specific focus on the acquisition of a Tax Anticipation Note (T.A.N.); setting of the tax levy for 2008; and other budgetary considerations.

Mr. Kenter introduced Michael J. Loguercio, VP of the Munistat Services to share additional information about the steps and procedures to issue T.A.N. After a session of questions and answers the Board accepted the following resolutions:

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Munistat Services, Inc., of 12 Roosevelt Avenue, Port Jefferson Station, N.Y. 11776 pursuant to their proposal dated March 18, 2008 for services related to the Tax Anticipation Note for the fiscal year 2008-2009.

Motion: Kotz                      Seconded: Kalish                      Vote: 6-0  
Dr. Youngblood left the meeting room at 7:45 pm  
Dr. Youngblood returned to the meeting at 7:49 pm

Agenda

Munistat  
Services

b) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Hawkins Delafield & Wood, LLP, 1 Chase Manhattan Plaza, NY, 10005 pursuant to their letter of engagement dated February 11, 2008 for services related to the Tax Anticipation Note for the fiscal year 2008-2009.

Motion: Kotz                      Seconded: Kalish                      Vote: 6-0

c) **Resolved** that the Board of Education of the Bridgehampton UFSD, in the County of Suffolk, New York as follows:

Section 1. Tax Anticipation Notes (herein called "Notes") of Bridgehampton Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$3,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 9.00 of the Local Finance Law, constituting Chapter -a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:  
(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2008 and ending June 30, 2009, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.  
(b) The Notes shall mature within the period of one year from the date of their issuance.  
(c) The Notes are not issued in renewal of other notes.  
(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Hawkins  
Delafield  
& Wood

T.A.N.

Section 6. This resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by Board Member, Elizabeth Kotz and duly put to a vote on roll call, which resulted as follows:

Motion:	Hemby	Seconded:	Kotz	Vote:	6-0
AYES:	Berhalter	Hiscock		NOES:	
	Hemby	Kalish			
	Walker	Kotz			

The resolution was declared adopted.

Mr. Kenter added that he had received three written proposals for the repair of the Kindergarten roof. After a brief discussion, the Board voted on the following resolution:

**Resolved** that the Board of Education of the Bridgehampton UFSD declares the repair of the Kindergarten roof be considered an emergency repair and the the cost of the repair to be disbursed from the Repair Reserve Fund if required.

Motion:	Hiscock	Seconded:	Kalish	Vote:	6-0
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Mr. Walker read a letter from Mr. & Mrs. Douglas DeGroot, from the Hamptons Tennis Company.

**Resolved** that the Board of Education of the Bridgehampton UFSD graciously accepts the donation from Hampton Tennis Company, Inc., Kathryn And Douglas DeGroot, for material and work involved in providing a modified renovation of the baseball diamond at the Bridgehampton School (that is priced at approximately (\$10,000).

Motion:	Walker	Seconded:	Kotz	Vote:	6-0
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**IV. NEW BUSINESS:**

A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the public relations proposal from Mullen & McCaffrey, dated September 16, 2008, for the ‘ Primary Recommendations’ listed with their respective costs not to exceed the amount of \$25,000 for the 2008-09 school year.

Motion:	Kalish	Seconded:	Kotz	Vote:	6-0
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B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Non-Resident Tuition Contract as the document all non-resident parents will be required to sign upon enrolling their child with the Bridgehampton UFSD.

Motion:	Kalish	Seconded:	Hiscock	Vote:	6-0
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**V. SUPERINTENDENT’S RECOMMENDATIONS:**

A) Finance Matters

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Treasurer’s Report for August 2008.

Motion:	Kalish	Seconded:	Hiscock	Vote:	6-0
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2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following Budget Transfer totaling the amount of \$17,937.77: from A2250.490 (BOCES Services) to A2110.130 (7-12 Teachers Salaries) in the amount of \$17,937.77

Motion:	Hiscock	Seconded:	Kalish	Vote:	6-0
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Roof Repair

DeGroot Baseball Field Donation

PR Proposal Accept

Non-Resident Contract Approve

August Treasure Rpt.

Budget Transfer

B) Personnel

- 1) Resignations
- 2) Leaves
- 3) Assignments
- 4) Other

**Resolved** that the Board of Education of Bridgehampton UFSD approves Jeff Hand's salary increase from BA Step1 (\$41,444) to BA+20 Step 1 (\$46,003), effective September 2, 2008 through December 31, 2008 as Leave Replacement for Jessica Rodgers.

Motion: Hiscock      Seconded: Kalish      Vote: 6-0

Hand's  
Salary  
Increase

VI. USE OF FACILITIES:

- 1) **Resolved** that the Board of Education of the Bridgehampton U.F.S.D. approves use of the gymnasium, for a League of Women Voters of The Hamptons' Candidate Debate to be held on Thursday, October 23, 2008, 6-10 p.m.

Motion: Kotz      Seconded: Hemby      Vote: 6-0

Use of  
Bldg.

D) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Marilyn Kirkbright, Consultant, as a private provider for Consultant services to parentally placed students with disabilities within the Bridgehampton School District boundaries, from September 24, 2008 through June 25, 2009 at a rate of \$80 per hour, and authorizes the Board President to sign.

Motion: Kotz      Seconded: Hemby      Vote: 6-0

CSE

**Resolved** that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss Personnel concerns at 8:33 PM.

Motion: Kalish      Seconded: Hiscock      Vote: 6-0

**Resolved** that the Board of Education resumes back into public session and adjourned the meeting at 10:00 PM.

Motion: Kalish      Seconded: Hiscock      Vote: 6-0

**Respectfully submitted,**

**Joyce Crews-Manigo  
District Clerk**