

**BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
REGULAR MEETING MINUTES**

Date: August 11, 2008
Meeting Type: Board of Education Regular Meeting
Present: Elizabeth Kotz, James Walker, Joseph Berhalter, Carol Kalish, Susan Hiscock,
Nicki Hemby
Dr. Dianne B. Youngblood, Superintendent John Pryor, Principal, Philip
Kenter, Business Administrator, Tom Volz, School Attorney, Joyce Manigo,
District Clerk
Absent: Rick Delano

I. ROUTINE MATTERS:

- A) Call to Order by the President upon his having ascertained the presence of a Quorum and Roll Call
- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated August 11, 2008.

Motion: Hiscock Seconded: Kalish Vote: 6-0

- C) Invitation to visitors to address the Board of Education on agenda items
- D) Communications
- E) Board of Education Items
- F) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS:

- A. BOE Workshop Meeting, August 27, 2008 at 7:00 p.m.
- B. Superintendent's Conference Day, September 2, 2008
- C. Students Return Back to School, September 3, 2008
- D. Welcome Back Student Assembly, September 3, 2008 at 7:50 a.m.
- E. Next BOE Regular Meeting, September 8, 2008 at 7:00 p.m.
- F. PTO BBQ & Back to School Night, September 18, 2008 at 5:30 p.m.
- G. NYSSBA 89th Annual Convention, New York, NY, October 16-19, 2008
- H. Policy Review Committee Meeting, August 27, 2008 at 6:00 p.m.

III. REPORTS:

- A) Superintendent's Report – Dr. Youngblood talked about several items:
 - She shared that the web hosting service at the Suffolk Regional Information Center has been updated to include web trafficking to view the number times people have attempted to go on the web site. There were about 441 visits to the web as of August 10th.
 - She also informed the Board that after several month of research, she has found an option to fill the position that was void in our technology department. Through the BOCES Model School Program, the district may be able to pilot a part-time person by sharing the services of a teacher (Integration Specialist) at a cost of approx. \$25,000 per year. This would provide a teacher/administrator development model in the district to provide professional development and assist with learning how to use some of the technology equipment in the district.

- There will be a teleconference with representative from the L.I. Works Coalition regarding the Career Academy. We will be exploring the options of other Academies being developed as well as mentoring support.
- She asks the Board to review the Environmental Design Proposal, implement a club that was in the Board packet from Judiann Fayyazz, for discussion at the BOE Workshop meeting.
- Mr. Walker at the direction of Dr. Youngblood shared that at a meeting last Wed., Dr. Youngblood, Elizabeth Kotz, Jack Pryor and himself met with Tom Lateulere, the head of EMS of Suffolk County to look into starting an EMS Class at BHS. The class would be for students who will be 18 years old by the test date of June 2009. It would meet 1 day/week after school and some Sundays. Mr. Walker and Dr. Youngblood both shared that this would be a great opportunity for students for many reasons – local volunteerism, prerequisite fulfillment for civil jobs including police force work, students interested in health/medical professions, and college work/study opportunities. This course has awarded students college credit from participating colleges in the past. Mr. Walker said he will be speaking to the Bridgehampton Fire Department to ask their assistance in sponsoring the Bridgehampton students under the auspices of the Fire Department. Mr. Walker explained that the course required a minimum of 15 students and a maximum of 22. The district is in the process of contacting neighboring district but do not think it will be a problem filling the seats because this is a unique and valuable class for East End students.

B) School Business Administrator's Report – Mr. Kenter addressed several items:

- Mr. Kenter introduced Mike Loguercio, Senior Vice President of Munistat Services Inc. to explain how their firm can assist the district with financial borrowing. The Board needs to be appointed the firm and secondly, the Board must accept the TAN. Mr. Kenter recommends that this process be done by October.
- Transfers are pending Board approval
- Bids received for Carpentry, Snow Removal and Food Service.
- Mr. Kenter announced he would be attending the Finance Manager Training on 8/12/08 at BOCES 9-12. Then he will meet with Shane Higuera from 1-5 p.m. at Dowling College – Brookhaven Campus
- Princeton Review Course Letter of Intent for two non-payers. Mr. Kenter strongly suggests that the letter of intent be revised with the attorneys to ensure it provides adequate protection in the future.
- The Traveler's Crime Policy has been renewed for 2008-2009.

C) Principal's Report – Mr. Pryor talked briefly about the following:

- The conclusion of the 2008 summer school. He shared for next year's summer school that he will re-think the program, due to the low student participation and the cost of the program for staffing.
- Mr. Pryor also shared information about the New York State Regents Exams 2008. He said that overall the students did well. There were 14 failed attempts by a total of 10 students, (4 of the students each failed 2 exams). Of the 10 students that failed an exam, 5 are regular Ed. And 5 are Special Ed., ESL or both. Better programs and intervention will be need for the new year to assist for the students who failed an exam.

IV. OLD BUSINESS:

V. NEW BUSINESS:

VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.

VII. SUPERINTENDENT'S RECOMMENDATIONS:

A) Finance Matters

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #1 Fund A, with 53 claims in the amount of \$164,536.79; warrant #2 Fund A with 22 claims in the amount of \$165,952.59; warrant #3 Fund A with 36 claims in the amount of \$127,281.85; warrant #4 Fund A with 21 claims in the amount of \$22,069.81; warrant #1, Fund C with 1 claim in the amount of \$28,054.64; warrant #2, Fund C with 2 claims in the amount of \$5,156.09; warrant #1, Fund F with 11 claims in the amount of \$5,509.77; warrant #2, Fund F with 2 claims in the amount of \$2,226.70; warrant #12, Fund T with 34 claims in the amount of \$451,195.83; warrant #1, Fund T with 26 claims in the amount of \$54,476.15.

Motion: Kotz Seconded: Kalish Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/08-06/30/09.

Motion: Kotz Seconded: Kalish Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Extra-Curricular Classroom Activities Report for July 2008.

Motion: Hemby Seconded: Kotz Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the proposal from Mullen and McCaffrey as Public Relations Firm for the 2008-09 school year at a cost not to exceed \$25,000 for their professional fees as defined by the Board based on submitted proposal for services.

Motion: Hemby Seconded: Kalish Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Hamptons Construction to provide carpentry services to the district for the 2008-2009 school year at a rate of \$45 per hour.

Motion: Berhalter Seconded: Hemby Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by East End Turf, Inc. to provide snow removal services for the 2008-2009 school year at a cost of \$250/parking lot - \$275/walkways and \$195/salting.

Motion: Berhalter Seconded: Hiscock Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Whitson's Culinary Group Food Service for 2008-2009 school year at cost of \$5.391 per meal.

(After a brief discussion regarding the cost of the lunches and different scenarios. Mr. Kenter explained that changing the pricing now without awarding a bidder within the confines of that bid document cannot be done. That bid would have to be discarded and a new one written, due to the pricing changes in it and would have to be forwarded to the NYSED for approval.

Once approved, the document would have to be republished as a new bid with a new time frame for bidders to submit bid applications. The timing of this process would preclude this district from having any food service vendor in place by September 3, 2008, the first day of school for the children of this district. Mr. Kenter then handed out a copy of the Board's written Mission Statement explaining that if this was to be the decision made by the Board, it was not in keeping with the spirit of their Mission Statement. The Board then moved to accept the bid submitted).

Motion: Kalish Seconded: Hiscock Vote: 6-0

Susan Hiscock left the meeting room at 8:08 p.m.
Susan Hiscock returned into the meeting at 8:10 p.m.

Resolved that the Board of Education of the Bridgehampton UFSD approves the meal prices for the 2008-09 School Breakfast/Lunch Program as follows:

| | | | | |
|------------------|-----------|-----------------|-------|-----------------|
| Students: | Breakfast | \$2.00 | Lunch | \$3.00 |
| Adults: | Breakfast | \$5.50 plus tax | Lunch | \$5.50 plus tax |

Motion: Hiscock Seconded: Kalish Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the transfer of funds between and within functional unit appropriations from A5510.151 (District Transportation Administrator Salary) to A1310.400 (Business Administration Contractual Expense) in the amount of \$24,652.00 towards payment to Shane Higuera of SBA Solutions, Inc. for consulting/ mentoring to the new School Business Administrator for the 2008-2009 school year.

Motion: Kalish Seconded: Hiscock Vote: 6-0

B) Personnel

1) Resignations

2) Leaves

3) Assignments

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Natalia Nichols who holds a New York State Initial Certification in Biology and Secondary General Science to a two-year probationary appointment, effective September 2, 2008 to September 2, 2010, at Step 10 Masters Level (\$73,978).

Motion: Hiscock Seconded: Kotz Vote: 6-0

4) Other

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the surplus of the Houghton Mifflin Reading Core Resource Books for Grades K-6, as per the attachment.

Motion: Hiscock Seconded: Kalish Vote: 6-0

C) Use of Facilities

D) Committee on Special Education (Consent Agenda on Items VII D1-9)

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves and authorizes the Board President to sign the contract agreement for the provision of Occupational Therapy Services provided by Southampton Hospital for students at Bridgehampton, Lower Ross and Hayground Schools for the 2008-2009 school year at the rates listed on the fee schedule (see attached).

Motion: Hiscock Seconded: Kalish Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves and authorizes the Board President to sign the contract agreement for the provision of services from Career and Employment Option Inc. for job coaching services to one student with disabilities who is aging out of public education for the 2008-2009 school year at the rates listed on the fee schedule (see attached).

Motion: Hiscock Seconded: Kalish Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves and authorizes the Board President to sign the Memorandums of Agreement (4) from Federal Flow- Through Allocations Pursuant to IDEA Sections 611 and 619 for the 2008-2009 school year (see attached).

Motion: Hiscock Seconded: Kalish Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Elise Duryea, CCC/SLP, as a private provider for Sp/Language services to parentally placed students with disabilities within the Bridgehampton School District boundaries, from September 3, 2008 through June 25, 2009 at a rate of \$120 per hour; \$90 per forty minute session; and \$60 per thirty minute session, and authorizes the Board President to sign.

Motion: Hiscock Seconded: Kalish Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Shirley Ruch, CCC/SLP, as a private provider for Sp/Language services to parentally placed students with disabilities within the Bridgehampton School District boundaries, from September 3, 2008 through June 25, 2009 at a rate of \$120 per hour; \$90 per forty minute session; and \$60 per thirty minute session, and authorizes the Board President to sign.

Motion: Hiscock Seconded: Kalish Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with LuAnn Leno, PT, PC as a private provider for PT services to parentally placed students with disabilities within the Bridgehampton School District boundaries, from September 3, 2008 through June 25, 2009 at a rate of \$120 per hr; and \$82.50 per ½ hour session, and authorizes the Board President to sign.

Motion: Hiscock Seconded: Kalish Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Nancy Karlebach as a private provider for Special Education Services to parentally placed students with disabilities within the Bridgehampton School District boundaries, from September 3, 2008 through June 25, 2009 at a rate of \$80 per hour per session, and authorizes the Board President to sign.

Motion: Hiscock Seconded: Kalish Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves a contract between BUFSO and Dr. Sharyn Lawall for her to conduct psycho-educational evaluations as needed for students who are parentally placed with disabilities within the Bridgehampton School District boundaries from September 3, 2008 through September 3, 2009 at a rate of \$600 - \$900 per evaluation and/or \$100 per hour per CSE meeting and authorizes the Board President to sign it.

Motion: Hiscock Seconded: Kalish Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Knight Education Inc. to provide special education services to parentally placed students with disabilities within the Bridgehampton School District boundaries, from September 3, 2008 through June 25, 2009 at a rate of \$90 per hour and authorizes the Board President to sign it.

Motion: Hiscock Seconded: Kalish Vote: 6-0

E) Other

- 1) **Resolved**, that the Board of Education upon request of the Bridgehampton Library, authorizes the District Clerk to publish notice of a Special District Meeting to be held on Saturday, September 20, 2008 at the Hampton Library located at 2539 Montauk Highway, Bridgehampton, New York, for the purpose of voting upon the propositions herein set forth. Polls for the purpose of voting will be kept open to registered voters of the district between the hours of 10 a.m. and 8 p.m. prevailing time.

Proposition I

Shall the Board of Education of the Bridgehampton Union Free School district be authorized to raise by tax an appropriation of \$759,300 for the benefit of The Hampton Library in Bridgehampton for general library services and to levy the necessary taxes thereof for 2009 and for each year after.

Proposition II

To elect three (3) residents of the Bridgehampton Union Free School District to the Library Board of Trustees as follows:

Three (3) members for a term of three years commencing October 1, 2008 and ending on September 30, 2011.

Motion: Hiscock Seconded: Kalish Vote: 6-0

Resolved that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss Personnel and Negotiations matters at 8:30 PM.

Motion: Hiscock Seconded: Kalish Vote: 6-0
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Resolved that the Board of Education resumes back into public session at 11:00 PM.

Motion: Kalish

Seconded: Hiscock

Vote: 6-0

Additional Information:

Policy Committee Review Meeting on 8/27/08 will be at 5:00 PM

The Board will convene into an executive session on 8/27/08 at 6:00 PM for the purpose of discussing CSEA and BTA negotiations with the Attorney

Resolved that the Board of Education adjourns the meeting at 11:31 PM.

Respectfully submitted,
Joyce Crews-Manigo
District Clerk