

**Bridgehampton School District  
Regular Meeting of the Board of Education  
Minutes**

Date: December 10, 2007  
Meeting: Regular Board of Education Meeting  
Present: James Walker, Elizabeth Kotz, Joseph Conti, Joseph Berhalter, Carol Kalish (8:35 p.m.)  
Dr. Dianne B. Youngblood, Superintendent, Mr. Jack Pryor, Principal, and Michelle Romanosky, Business Administrator  
Tom Volz & Jeff Mongelli, School Attorneys, Joyce Manigo, District Clerk  
Absent: Susan Hiscock and Rick Delano

**I. ROUTINE MATTERS:**

- A) Call to Order by the President upon his/her having ascertained the presence of a Quorum and Roll Call at 7:05 p.m.  
B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated December 10, 2007.

Motion: Conti                      Seconded: Berhalter                      Vote: 4-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised minutes of the Regular Meeting of the Board of Education dated November 13, 2007, revised minutes of the Board Workshop dated November 26, 2007, and minutes of the Board Special Meeting dated November 28, 2007.

Motion: Kotz                      Seconded: Berhalter                      Vote: 4-0

- D) Invitation to visitors to address the Board of Education solely on Agenda Items  
E) Communications – Mr. Stephen Kotz, parent of 11<sup>th</sup> grader Olivia Kotz, approached the Board by distributing a letter he sent to Dr. Youngblood, Superintendent. Mr. Kotz is requesting financial assistance for his daughter to join the AP Art class, that she attends at the Sag Harbor School, to go on an educational trip to Italy in February. He stated it was his understanding that in the past the district has on a case-by case basis assisted other students on extra-curricular opportunities and wanted the Board to consider providing similar assistance to his daughter. Mr. Peter Solow, AP Art Teacher from the Sag Harbor School District presented a brief synopsis of the day to day activities and events about the trip to the Board, and he added that it was a great pleasure having Olivia Kotz in his class, she is a great student. He passed out an itinerary of the trip to the Board. He explained the trip would include three days in Venice, four days in Florence, one day on Sorrento and two days in Rome. There would be approximately 27 students going on the trip and 5 chaperones as well as 3 other adults. The cost of the entire trip would be approximately \$3500. He said, the trip had been a great educational experience for the students in the past and this one would be also.

Dr. Youngblood shared a letter with the Board from Mr. Robert Sam Anson, an established writer of several books and a contributing editor for Vanity Fair Magazine who visited the school to give a presentation to the forensic science class. In his letter, he shared that he had lectured at a lot of prep schools, (Andover, Exeter, Hotchkiss) and colleges around the country about politics, international relations, organized crime and other subjects including institutional racism. He expressed how seldom it is to come across as eager, attentive, polite, all around nice and impressive group than the kids he spoke to the day he was here. He shared that the students were terrific and so was the school. He concluded his letter by stating that, the best measure was watching the kids move from class to class. Every face seemed to smile, and nobody was acting out, causing a commotion, or doing any of the things one would expect from teenagers. Add to

that the United Colors of a Benetton racial mix, precincts so spit and polish the floors almost squeak, he said it was like being in a Disney after-school special of what he would ought to be, but almost never is. Finally, he congratulated Dr. Youngblood and her staff.

- F) Board of Education Items
- G) Consideration of additional items for the Agenda

## II. ANNOUNCEMENTS:

- A. Policy Review Committee Meeting, December 10, 2007, 6:00 p.m.
- B. College Night, December 12, 2007, 6:00 p.m.
- C. Winter Concert, December 13, 2007, 7:00 p.m.
- D. BOE Workshop Meeting, December 17, 2007, 7:00 p.m.
- E. Senior Center Caroling Concert, December 18, 2007, 11:30 A.M.
- F. Second Quarter Progress Report Ends on December 19, 2007
- G. Caroling Mini Tour, December 19, 2007
- H. Holiday Party, December 21, 2007, 12:00 to 2:00 p.m., Dismissal at 2:00 p.m.
- I. Winter Recess, District Closed December 24-25 and 31-January 1, 2008
- J. Classes Resume, January 2, 2008
- K. Financial Aid Night, January 10, 2008, 6:00 p.m.
- L. Policy Review Committee Meeting, January 14, 2008, 6:00 p.m.
- M. Next BOE Meeting, January 14, 2008, 7:00 p.m.

## III. REPORTS:

- A) Auditor's Report – The Independent Auditor, Jill Fichter gave an overall financial report about the 2007 Auditor Report conducted by CFC&D dated August 17, 2007. She said things looked good in the district as far as checks and balances being in place. She commended the district on having a plan in place moving forward addressing the reportable conditions. Segregating the duties of the accountant and the treasurer was one of problems that were found. These problems cause the district not to be able to prepare its own financial statements. The district has since corrected those conditions she added. She announced that the district was in good financial condition. Surplus was created for several reasons that supported the district's good financial condition.
- B) Strategic Planning Council Report – Dr. Youngblood shared that the Strategic Council had met this afternoon with two professors from Dowling College. During this session they reviewed the process and the plan that the Council wishes to take for this school year. Two main categories were established; first, to create a formalize structure of the council (who will be a part of the council); and second, a curriculum development that would include a) curriculum audit, b) special populations and c) Response To Intervention. She added that they found that there were five of the other goals from last year that was continually being worked on. She said that the Strategic Council discussion will continue during the faculty meeting on 12/17/07 and they will focus on the curriculum auditing with Dr. Kelly. Dr. Youngblood shared that the Strategic Council was looking for community members to volunteer with analytic strengths. She explained that for anyone just starting to join the Council, January would be probably be the best starting point.
- C) Building & Grounds Committee Report – Mr. Walker reported that the Committee was continuing some of the projects that were listed on a report that was done two years ago. Some of the projects being worked on are: insulating the roof of the main building, insulation the special education building and repairing the windows in the main building. Dr. Youngblood asked the

the Capital Reserve is money that is set a side and used specifically for the purpose the reserve was established for. It must be done by voter approval. He suggested, that we ask the voters, first to establish the capital reserve fund, then in a separate proposition ask the voters to use the money for the specific purpose we want spend the capital reserve money on. This would be monies set a side separate from the requested budget.

D) Superintendent's Report Dr. Youngblood spoke about several items:

- Princeton Review Class – She shared that there were five juniors that had taken advantage of the opportunity and enrolled in the program at East Hampton High School.
- Teachers have found that there are questions on the state exams about microscopes, so now there digital and regular microscopes are in the elementary classrooms.
- Security Camera Matter – Ms. Jules brought to the attention of Administration that security cameras were in use during her classes (in the gym) and not in other classes. That concern has been rectified explained Dr. Youngblood, to be in use only during non-instructional hours.
- Adult Education Classes will begin in January. Dr. Youngblood asked the Board their opinion about having non-resident's being a part of the classes. The Board suggested looking at what other school districts do as far as non-residents participating in their adult education courses.
- Dr. Youngblood shared that the district has arranged for video conferencing for Board of Education Members that will be away during the winter months and would like to be a part of Board Meetings.

E) Principal's Report – Mr. Pryor immediately turned the floor over to the PTO/Elementary Student Council for a presentation from two elementary students presenting the 50's dance/sock hop that will take place on Friday, February 29, 2008 from 5:00 – 8:00 P.M. The students shared that they would have several different contests such as best dress, best dancer, Hula Hoop and a raffle. Students will dress like kids did in the 50's and will dance to music from the 50's. Then Mr. Pryor turned the floor over to Mr. John Reilly, Student Council Coordinator, who introduced two student council members, who gave a presentation on a proposed school wide recycling program. Olivia Kotz and Laura Barrantes shared with the Board that they wanted to re-start the recycle program up again. They said that there are great benefits to the re-cycling program: to protect nature, combat global warming and most of all it makes a difference in the world. The team said they would hold an assembly for the entire school to explain the program and bring awareness to the importance of participating in this program but also to help kids understand that re-cycling is really cool. The team requested that the district provide containers for the school, two containers per classroom and two containers for dumping. The team has already contacted the district's sanitation company, S & P, who agreed to coordinate with the students a pick up schedule, but also generously agreed to provide this service free of charge.  
**(Mrs. Carol Kalish entered the meeting at 8:35 P.M.)**

Lastly, Mr. Pryor shared with the Board a draft copy of test data information that showed scores for Math A, ELA, Global, US History, Living Environment and the graduation rate over the past three years. It also showed the 7<sup>th</sup> and 8<sup>th</sup> grade Math and ELA scores over the past three years. The report showed that overall test scores have increased over those years. Mr. Walker introduced Mary Ann McCaffrey and John J. Mullen of the Mullen & McCaffrey Public Relations Firm, the districts new Public Relation Firm.

**IV. OLD BUSINESS: (Consent Agenda on Items IV A-F)**

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the News Media Relations Policy #1130.

Motion: Walker    Seconded: Kalish    Vote: 5-0

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the Textbook Selection and Adoption Policy #4511.

Motion: Walker    Seconded: Kalish    Vote: 5-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the Library Materials Selection Policy #4513.

Motion: Walker    Seconded: Kalish    Vote: 5-0

- D) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the School District Officer and Employee Code of Ethics Policy #2160.

Motion: Walker    Seconded: Kalish    Vote: 5-0

- E) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the Audit Committee & Audit Committee Charter Policy #6690 and 6690-E.

Motion: Walker    Seconded: Kalish    Vote: 5-0

- F) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the School District Records Policy #1120.

Motion: Walker    Seconded: Kalish    Vote: 5-0

**V. NEW BUSINESS:**

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the School Board Powers and Duties Policy #2110.

Motion: Conti    Seconded: Kalish    Vote: 5-0

**VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE****VII. SUPERINTENDENT'S RECOMMENDATIONS:****A) Finance Matters**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant # T-5, with 25 claims for \$154,847.44; warrant # 14 Fund A, with 64 claims for \$228,728.66; and warrant #15 A Fund, with 26 claims for \$97,813.71.

Motion: Kalish    Seconded: Kotz    Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/07-06/30/08.

Motion: Kalish    Seconded: Kotz    Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period of 07/01/07-06/30/08.

Motion: Kalish

Seconded: Kotz

Vote: 5-0

**BOARD OF EDUCATION**

**PAGE 5**

**December 10, 2007**

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Treasurer's Report for October 2007.

Motion: Kalish

Seconded: Kotz

Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the increased mileage reimbursement rate of 50.5 cents per mile beginning January 1, 2008, as per the Internal Revenue Service.

Motion: Kalish

Seconded: Kotz

Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Extra-Curricular Classroom Activities Report for November 2007.

Motion: Conti

Seconded: Kalish

Vote: 5-0

**B) Personnel**

1) **Resignation**

2) **Leaves**

3) **Assignments**

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Lenore Wright, who holds a N.Y. State Provisional Certificate in English 7-12 to the position of Leave Replacement Teacher for Tom Kelly during his extended use of sick days effective November 16, 2007 at a salary of BA +20, Step 5 (\$54,707).

Motion: Kalish

Seconded: Conti

Vote: 5-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Aleta Parker's salary increase from M30, Step 8 at \$75,843 to M40, Step 8 at \$78,123, effective November 29, 2007.

Motion: Kalish

Seconded: Kotz

Vote: 5-0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jeff Hand's salary increase from BA, Step 1 at \$41,444 to BA +20, Step 1 at \$46,003, effective September 4, 2007.

Motion: Kalish

Seconded: Conti

Vote: 5-0

- d) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Neide Valeira to the position of part-time District Treasurer, at a stipend of \$25 per hour, not to exceed twenty hours per week for the 2007-2008 school year, effective December 11, 2007 pending fingerprint clearance.

Motion: Kalish

Seconded: Kotz

Vote: 5-0

- e) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request from Eleanor Swan for catastrophic leave and to permit the teachers to create a bank of sick days for her use, pursuant to paragraph VIII G of the Teachers' Contract with the district.

Motion: Kotz

Seconded: Kalish

Vote: 5-0

**BOARD OF EDUCATION**

**PAGE 6**

**December 10, 2007**

- f) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request from Eleanor Swan to extend her Memorandum of Agreement (Intermittent/reduced leave) to the end of the 2007-08 school year (June 26, 2008).

Motion: Kotz

Seconded: Conti

Vote: 5-0

**C) Use of Facilities (Consent Agenda on Items C1 -6)**

- 1) **Resolved** that the Board of Education of the Bridgehampton U.F.S.D. approves use of building (rooms 27 and 28) request from Courtney Turner for Adult Education from January 7, 2008 through February 14, 2008.

Motion: Walker

Seconded: Kotz

Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves use of building (gym) request from Student Council for Blood Drive on February 28, 2008, 2:00 to 9:00 p.m.

Motion: Walker

Seconded: Kotz

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves use of building (Middle School Building #4) request from Dr. Dianne Youngblood for 2008 Tutor Training Workshop on Wednesday, December 12, 2007, Saturdays, January 5, 12, 26, 2008 and February 2 and 16, 2008 from 3-4 p.m. on December 12<sup>th</sup> and 9:30 a.m. – 1:45 p.m., January-February.

Motion: Walker

Seconded: Kotz

Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves use of building (The Library and Computer Lab) request from Jackie Poole for Adult Education ESL Classes on Mondays and Thursdays, January 7<sup>th</sup> through February 14, 2008 from 5:00 to 8:30 p.m.

Motion: Walker

Seconded: Kotz

Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves use of building (K-3 hallway) request from Nina Merkert for K-3 Parent Night (Science Night) on Wednesday, January 16, 2008 from 6:30 to 8:30 p.m.

Motion: Walker

Seconded: Kotz

Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves use of building (Gym & Café) request from Michael Byrne, Elementary Student Council Advisor for 50's Dance/Sock Hop on Friday, February 29, 2008 from 5:00 to 8:00 p.m. (Donation of \$2.00 to cover cost of the dance).

Motion: Walker

Seconded: Kotz

Vote: 5-0

**D) Committee on Special Education (Consent Agenda on Items D 1-4)**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through administration, arrange for the provision of appropriate special education programs and services for student #1 enumerated in the Committee on Special Education report at a meeting dated December 4, 2007.



Motion: Kalish                      Seconded: Kotz                      Vote: 5-0  
**Resolved** that the Board of Education resumes back into public session at  
10:20 p.m.

Motion: Kalish                      Seconded: Kotz                      Vote: 5-0

**BOARD OF EDUCATION**

**PAGE 8**

**December 10, 2007**

**Resolved** that the Board of Education adjourned the meeting at 10:20 PM.

Motion: Kalish                      Seconded: Kotz                      Vote: 5-0

Respectfully submitted,  
Joyce Crews-Manigo, District Clerk

**DRAFT**