

**BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
RE-ORGANIZATION MINUTES**

Date: July 10, 2006
Meeting Type: Board of Education Re-organizational Meeting
Present: Susan Hiscock, Elizabeth Kotz, Tamara George-Turner,
James Walker John Wyche
Absent: Bruce Dombkowski
Dr. Dianne B. Youngblood, Superintendent
John Pryor, Principal, Michelle Romanosky, Business Administrator
Tom Volz, School Attorney

Middle School Building:
Meeting called to order at 7:05 p.m. by the District Clerk, Joyce Manigo.

District Clerk administered Oath of Office to newly elected Board Members: Susan Hiscock, James Walker and Richard Delano for a term of three years commencing July 1, 2006 through June 30, 2009.

NOMINATIONS FOR PRESIDENT for the year 2006-2007

Motion by: Walker Nominee: Susan Hiscock
Seconded: Kotz
Vote: 6-0

NOMINATIONS FOR VICE PRESIDENT for the year 2006- 2007

Motion by: Kotz Nominee: James Walker
Seconded: Delano
Vote: 6-0

CLOSING OF NOMINATIONS

Motion: Hiscock
Seconded: Kotz
Vote: 6-0

ELECTION OF OFFICERS:

RESOLVED, that Susan Hiscock be elected President of the Board of Education of the Bridgehampton Union Free School District for the 2006-2007 school year.

Motion: Kotz Seconded: Wyche Vote: 6-0

RESOLVED, that James Walker be elected Vice President of the Board of Education of the Bridgehampton Union Free School District for the 2006-2007 school year.

Motion: Kotz Seconded: Wyche Vote: 6-0

The District Clerk administered the Oath of Office to the Board President, Vice-President and the Superintendent.

APPOINTMENTS OF OFFICERS:

- 1. **RESOLVED**, that Joyce Crews-Manigo, is hereby appointed District Clerk of the Bridgehampton Union Free School District during the 2006-2007 school year at a stipend of \$6750.59

Motion: Kotz Seconded: Walker Vote: 6-0

- 2. **RESOLVED**, that Deirdre Herzog is hereby appointed Part-time Treasurer of the Bridgehampton Union Free School District to serve at the pleasure of the Board of Education during the school year 2006-2007 at a rate of \$75 per hour.
FURTHER RESOLVED, that Deirdre Herzog be authorized to sign all business operation checks for the Bridgehampton Union Free School District for the 2006-2007 fiscal year with two signatures required for checks over \$1000, one of which must be the Treasurer and the other a BOE member.

BOE Member: Susan Hiscock Alternate BOE Member: James Walker

Motion: Kotz Seconded: Turner Vote: 6-0

The Board President administered the Oath of Office to the District Clerk. District Treasurer was not present.

(John Wyche asked for a consent agenda to moved agenda items 3 – 13)

- 3. **RESOLVED**, that Merritt B. White be appointed School Physician for the 2006-2007 school year at a stipend of \$800.00.

Motion: Wyche Seconded: Walker Vote: 6-0

- 4. **RESOLVED**, that the Board of Education of the Bridgehampton U.F.S.D. appoints the firm Guercio and Guercio as the Bridgehampton School's counsel for the 2006-2007 school year at an annual retainer fee of \$16,000, plus \$210 per hour for litigation rate and \$210 per hour for labor rate with a \$20,000 annual cap for negotiations.

Motion: Wyche Seconded: Walker Vote: 6-0

- 5. **RESOLVED**, that the firm of Coughlin Foundotos Cullen & Danowski be appointed as the School District Auditors, for the 2006-2007 school year at an annual fee of \$20,900 in accordance with Ed. Law 2116a and Commissioner’s Regulation 170.2.

Motion: Wyche Seconded: Walker Vote: 6-0

- 6. **RESOLVED**, that Patricia Corso be appointed Part-time Claims Auditor for the Bridgehampton UFSD for the 2006-07 school year at an hourly rate of \$35 per hour.

Motion: Wyche Seconded: Walker Vote: 6-0

- 7. **RESOLVED**, that Monica Alvarez be appointed Central Treasurer of the Extra Classroom Activities Account for the 2006-2007 school year at an annual stipend of \$1,500.00 per CSEA contract.

Motion: Wyche Seconded: Walker Vote: 6-0

- 8. **RESOLVED**, that Joyce Manigo be appointed Attendance Officer for the 2006-2007 school year at an annual stipend of \$639.22 with the Principal and the Superintendent as alternates.

Motion: Wyche Seconded: Walker Vote: 6-0

9. **RESOLVED**, that the Superintendent, be authorized to certify payrolls for the 2006-2007 school year.

Motion: Wyche Seconded: Walker Vote: 6-0

10. **RESOLVED**, that the Business Administrator be appointed Purchasing Agent for the Bridgehampton Union Free School District for the 2006-2007 school year. In the absence of the Business Administrator the Superintendent will be the alternate.

Motion: Wyche Seconded: Walker Vote: 6-0

11. **RESOLVED**, that Michelle Romanosky, be appointed the Asbestos (LEA) Designee in accordance with AHERA for the 2006-2007 school year.

Motion: Wyche Seconded: Walker Vote: 6-0

12. **RESOLVED**, that Joyce Manigo be designated as District Records Access Officer for the 2006-2007 school year.

Motion: Wyche Seconded: Walker Vote: 6-0

13. **RESOLVED**, that Garnette Chandler and Ninfa Boyd be designated as Part-time District Records Management Officers for the 2006-2007 school year at a rate of \$17.00 per hour.

Motion: Wyche Seconded: Walker Vote: 6-0

OTHER APPOINTMENTS: (James Walker asked to move a consent agenda for items 14 -20)

14. **RESOLVED**, that the following persons be appointed to serve on the Committee for Special Education for the 2006 - 2007 school year.

Chairperson Patricia Smith
School Psychologist: Lauren Sebor
Parent or Person in parental
relationship:

Additional Parent Member Sarah Thomas and Karen Hochstedler
Special Education Teachers: Mary Johnsen, Kenneth Giosi
Julie Waller, Laura Keenan

Special Education Teacher of the
Child (if not listed above)
General Education Teacher
C.S.E. Physician: Dr. Merritt White, D.O.

Student, where appropriate
Guidance Counselor
At the discretion of the parent
or district: other individuals who
have knowledge and special
expertise regarding the student.
Neighborhood Aide Ava Mack

Motion: Walker Seconded: Turner Vote: 6-0

- 15. **RESOLVED**, that the following persons be appointed to serve on the Committee for Pre-School Special Education for the 2006-2007 school year:

Chairperson:	Mary Johnsen
Speech & Language Pathologist	Patricia Smith
Special Ed. Teacher	Julie Waller, Laura Keenan
General Education Teachers	Jackie Poole, Jessica Rodgers, Michelle Scaramucci
Parent Member:	Melanie LaPointe
School Psychologist	Lauren Sebor
C.P.S.E. Physician:	Dr. Harriet Hellman
Neighborhood Aide	Ava Mack

Motion: Walker Seconded: Turner Vote: 6-0

- 16. **RESOLVED**, that the Board of Education appoints Patricia Smith as the Section 504/ADA Compliance Officer for the 2006-2007 school year.
BE IT FURTHER RESOLVED, that the following individuals serve on the Section 504 Multi-disciplinary Team for the 2006-2007 school year:

Mary Johnsen, Lauren Sebor, Kathleen Blume, Angela Parisi, Ava Mack

Motion: Walker Seconded: Turner Vote: 6-0

- 17. **RESOLVED**, that the Board of Education of the Bridgehampton U.F.S.D shall select a surrogate parent from the following list of individuals who are eligible and willing to serve in that capacity for a student as defined in Part 200.5 (m)(i)(ii)(iii) of the Commissioner’s Regulations or for a student who is an unaccompanied homeless youth.

JoAnne Dombkowski Paul Jeffers Sarah Thomas

Motion: Walker Seconded: Turner Vote: 6-0

- 18. **RESOLVED**, that the Board of Education of the Bridgehampton U. F. S. D. shall maintain a list of impartial hearing officers who are certified by the Commissioner pursuant to section 200.1 (x)(z) of the Regulations of the Commissioner of Education (see attached list).

Motion: Walker Seconded: Turner Vote: 6-0

- 19. **RESOLVED**, that the following be appointed to the District Safety Committee for the 2006-2007 school year:

Senior Custodian	One Teacher
School Nurse	Network & Systems Administrator
Principal	Superintendent

Motion: Walker Seconded: Turner Vote: 6-0

- 20. **RESOLVED**, that the following be appointed to the District Wellness Committee for the 2006-2007 school year:

Café Worker	Athletic Director	Student
School Nurse	One Teacher	Community Member
Principal	Superintendent	

Motion: Walker Seconded: Turner Vote: 6-0

21. **RESOLVED**, that the Board of Education of the Bridgehampton Union Free School District appoint the following individuals to serve on the Board of Education’s Education Committee for the 2006-2007 school year.

Representative : Elizabeth Kotz Alternate: John Wyche

Motion: Wyche Seconded: Turner Vote: 6-0

22. **RESOLVED**, that the Board of Education appoints the following representatives of the Board of Education to serve on the District Site-Based Management Team for the 2006-2007 school year.

Representative: Richard Delano Alternate: Elizabeth Kotz

Motion: Wyche Seconded: Turner Vote: 6-0

23. **RESOLVED**, that the Board of Education appoint the following individuals to serve on the Facility/ Building Committee for the 2006-2007 school year.

Susan Hiscock James Walker Richard Delano

Motion: Kotz Seconded: Turner Vote: 6-0

24. **RESOLVED**, that the Board of Education appoint the following individuals to serve on the Policy Committee for the 2006-2007 school year.

John Wyche Tamara George-Turner James Walker

Motion: Kotz Seconded: Wyche Vote: 6-0

25. **RESOLVED**, that the Board of Education appoint the following individuals to serve on the Audit Committee for the 2006-2007 school year.

Elizabeth Kotz Richard Delano Katherine DeGroot Phyllis Davis

Motion: Turner Seconded: Wyche Vote: 6-0

DESIGNATIONS/AUTHORIZATIONS:

26. **RESOLVED**, that the regular monthly meetings of the Bridgehampton Board of Education shall normally be held on the second Monday of the month during the school year at 7:00 p.m., except when that Monday falls on a school holiday, in which case the meeting will be held the next day school is in session. Meetings during summer session are scheduled for August 14, 2006.

Motion: Wyche Seconded: Turner Vote: 6-0

27. **RESOLVED**, that the following depositories for the account funds indicated below hereby be designated Official Depositories for the 2006-2007 school year:

- 3rd Party Collateral Holding- Bank of New York, Manufacturers & Traders Trust Co. and J.P. Morgan Institutional Trust Services
- B.U.F.S.D. Regular Account - Bridgehampton National Bank and Commerce Bank
- B.U.F.S.D. Special Account - Bridgehampton National Bank
- B.U.F.S.D. Activity Fund - Bridgehampton National Bank
- Investments - CD's - Fleet Bank/Bridgehampton National/North Fork Bank
- Commerce Bank
- Wachovia Bank

BE IT FURTHER RESOLVED, that the School Business Administrator of the District is hereby authorized to borrow such funds as may be necessary and authorized for the operation of the district during the 2006-2007 school year. The School Business Administrator will utilize Revenue Anticipation Notes and Tax Anticipation Notes in a manner consistent with New York State Law and Comptroller's Regulations.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the School Business Administrator to invest such funds in a manner which is in the best interest of the School District and consistent with Comptroller's Regulations and New York State Law.

Motion: Wyche Seconded: Turner Vote: 6-0

- 28. **RESOLVED**, that the Superintendent be authorized to approve budget transfers in an amount not to exceed \$10,000 per transfer or 5% of the budget code, whichever is greater.

Motion: Kotz Seconded: Delano Vote: 6-0

(John Wyche asked to move a consent agenda for items 29-35)

- 29. **RESOLVED**, that Michelle Romanosky, Business Administrator, as authorized by the School Board, shall renew at appropriate times during the 2006-2007 school year all existing insurance policies and bonds and to recommend correction in values as required.

Motion: Wyche Seconded: Turner Vote: 6-0

- 30. **RESOLVED**, that the Board of Education authorizes payment in advance of operating claims for public utilities services, and insurance premiums as they come due to take advantage of discounts for prompt payment. (As per Section 1724 of the New York State Education Law.)

Motion: Wyche Seconded: Turner Vote: 6-0

- 31. **RESOLVED**, that the impress petty cash fund in the amount of \$100 with John Pryor, Principal be hereby authorized as custodian of petty cash funds in an amount not to exceed \$100 at any time. This amount is to be transferred to such custodian at such time as the administration may determine, commencing on the date hereof and ending June 30, 2007.

Motion: Wyche Seconded: Turner Vote: 6-0

- 32. **RESOLVED**, that the Board of Education authorizes the Superintendent or the Superintendent's designee to approve the attendance of school personnel at conferences, conventions and workshops.

Motion: Wyche Seconded: Turner Vote: 6-0

- 33. **RESOLVED**, that the Southampton Press and East Hampton Star be designated as the newspapers in which all advertisements required by law or otherwise shall be published during the 2006-2007 school year.

Motion: Wyche Seconded: Turner Vote: 6-0

- 34. **RESOLVED**, that the Board of Education of the Bridgehampton U.F.S.D. approves substitute salaries for the 2006-2007 school year as follows:

Certified Teachers:	\$150.00	Uncertified Teacher:	\$100.00
Substitute Clerical:	\$15.00 per hour	Substitute Custodial:	\$15.00 per hour
Student Worker (Under the age of 18)	\$ 8.00 per hour		
Student Worker (18 years and older)	\$14.00 per hour		

Motion: Wyche Seconded: Turner Vote: 6-0

35. **RESOLVED**, that the Board of Education authorizes the Superintendent to sign applications for State and Federal Grant Programs as such applications are submitted during the 2006-2007 school year.
- Motion: Wyche Seconded: Turner Vote: 6-0
36. **RESOLVED**, that the Board of Education assign a Board member and an alternate to serve as Delegate and Alternate at the Annual Meeting of the New York State School Boards Association.
- Delegate: Richard Delano Alternate: James Walker
- Motion: Wyche Seconded: Turner Vote: 6-0
- (John Wyche asked to move a consent agenda for items 37-46)
37. **BE IT FURTHER RESOLVED**, that the School Business Administrator and the Superintendent be authorized to take advantage of discounts for prompt payment if deemed appropriate.
- Motion: Wyche Seconded: Walker Vote: 6-0
38. **RESOLVED**, that the Treasurer be hereby authorized to lend the Federal Aid Fund from the General Fund such funds as are necessary to pay approved grants under those funds until revenues are received from Federal Programs.
- Motion: Wyche Seconded: Walker Vote: 6-0
39. **RESOLVED**, that the Business Administrator, or designee, be authorized to open and publicly read all bids.
- Motion: Wyche Seconded: Walker Vote: 6-0
40. **RESOLVED**, that the fidelity bonds in the amount of \$1,600,000 covering the services of Superintendent, Superintendent Secretary, Treasurer, Business Administrator, Senior Account Clerk Typist and Claims Auditor as written by the Northern Insurance Company for the July 1, 2006 through June 30, 2007 period be hereby approved.
- Motion: Wyche Seconded: Walker Vote: 6-0
41. **RESOLVED**, that the District investment policy, upon recommendation of the District Auditors and School Business Administrator, be approved for the 2006-2007 school year.
- Motion: Wyche Seconded: Walker Vote: 6-0
42. **RESOLVED**, that the mileage reimbursement rate be established as per IRS regulated, currently at 44.5 cents per mile for the 2006-2007 school year.
- Motion: Wyche Seconded: Walker Vote: 6-0
43. **RESOLVED**, that the Board of Education, pursuant to the requirements of Title IX of the Educational Amendments of 1972, designates the following individuals as responsible employees to coordinate the District's efforts to comply with and carry out its responsibilities under this law:
- John L. Pryor, Principal Mary Anne Jules, Athletic Director
- Motion: Wyche Seconded: Walker Vote: 6-0
44. **WHEREAS**, Section 134.5 (c)(7)(ii)(a)(4) of the Regulation of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grade; and

WHEREAS, these pupils are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and
WHEREAS, the State Education Department issues the standards for these pupils to compete under a program called the Selection/Classification Program.
THEREFORE BE IT RESOLVED, that the Bridgehampton Board of Education shall permit pupils to compete under the Selection/Classification Program in all sports.

Motion: Wyche Seconded: Walker Vote: 6-0

45. **WHEREAS**, the Board of Education strives to award students for their achievements, and
WHEREAS, it is the practice of the Bridgehampton School District to seek out awards and scholarships and to grant the same to graduates based on their academic achievement and their potential for success at an institution of higher learning, and
WHEREAS, there are clearly other opportunities in which a student may participate that will strengthen their potential for success, not only at an institution of higher learning, but in life overall, and
WHEREAS, students who are eligible to take advantage of these opportunities, often do not have the financial means to do so.
THEREFORE, BE IT RESOLVED, that the Bridgehampton School District adopts a position that will allow students who have exhibited responsibility in earning and maintaining a good academic standing and who have a record of good citizenship and deportment, to solicit financial support and approval from the Board of Education to attend relevant conferences, workshops, retreats or nationally known educational events designed for high school students, and
BE IT FURTHER RESOLVED, that if the Board grants the request the student(s) will be required to prepare a report to present to the Board at a public Board meeting.

Motion: Wyche Seconded: Walker Vote: 6-0

46. **RESOLVED**, that the Board of Education of the Bridgehampton UFSD adopts the following estimated nonresident tuition rates for the 2006-07 school year:

Pre-Kindergarten	\$ 24,856
Full-time (K-6)	49,711
Full-time (7-12)	42,379

Pupils with Handicapping Conditions: (60% or more service)

Pre-Kindergarten	\$ 81,504
Full-time (K-6)	163,007
Full-time (7-12)	155,675

Pupils with Handicapping Conditions: (20% - 60% service)

Pre-Kindergarten	\$ 54,846
Full-time (K-6)	109,691
Full-time (7-12)	102,359

(Services to maintain 100% placement in regular classrooms):

Pre-Kindergarten	\$ 54,846
Full-time (K-6)	109,691
Full-time (7-12)	102,359

(2 or more Special Education/Speech periods per week)

Pre-Kindergarten	\$ 54,846
Full-time (K-6)	109,691
Full-time (7-12)	102,359

Motion: Wyche Seconded: Walker Vote: 6-0

MEMBERSHIP: (John Wyche asked to move a consent agenda for items 47 & 48)

47. **RESOLVED**, that the Board of Education of the Bridgehampton U.F.S.D. shall have membership in the following organizations; New York State School Board Association, National School Board Association and Nassau-Suffolk School Board Association, NABSE, National Black Caucus, New York State Caucus of Black School Board Members, SCOPE, and Rural School Boards.

BE IT FURTHER RESOLVED, that the Board of Education members may attend conferences and seminars as required in their roles as elected representatives of the Bridgehampton School District. The member(s) shall be guided by the provisions and guidelines as set forth in policy #2521.

Motion: Wyche Seconded: Walker Vote: 6-0

48. **RESOLVED**, that all policies, of the Bridgehampton School District including revised policies which were in effect during the 2005-2006 school year, shall be continued for the 2006-2007 school year.

Motion: Wyche Seconded: Walker Vote: 6-0

RESOLVED, that the Re-organizational meeting convene into Regular meeting at 7:30 p.m.

Motion: Kotz Seconded: Walker Vote: 6-0